



## Legislation Text

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**File #:** 2020-0008, **Version:** 1

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**DATE:** March 10, 2020

**SUBJECT:**

**RESOLUTION SELECTING AND AUTHORIZING AN AGREEMENT WITH EDCO DISPOSAL CORPORATION TO PERFORM WASTE TRANSFER STATION SERVICES FROM JULY 1, 2020 THROUGH JUNE 30, 2025, FOR AN AMOUNT NOT TO EXCEED \$500,000. ALL FUNDS REQUIRED FOR FUTURE FISCAL YEARS WILL BE BUDGETED IN THE APPROPRIATE FISCAL YEAR, SUBJECT TO BOARD APPROVAL UPON ADOPTION OF EACH FISCAL YEAR'S BUDGET.**

The San Diego Unified Port District (District) contracts for services to facilitate the conveyance of the garbage collected from District properties to landfills and recycling centers after it's been unloaded, pre-screened, and separated at a centrally located waste transfer site (Waste Transfer Station). The waste processed at the Waste Transfer Station includes park waste collected by General Services as well as project waste generated by other District operations.

Pursuant to Board of Port Commissioners (BPC) Policy No. 110, Procedure for the Administration of Contracts, Agreement, the Purchasing of Supplies, Materials, and Equipment, and Grants, Section II.C, Request for Bid (RFB) No. 19-39AC was issued on November 6, 2019. The District received one (1) responsive bid from EDCO Disposal Corporation (EDCO), which District staff determined to be fair and reasonable. Staff recommends the Board select and authorize an agreement with EDCO for Waste Transfer Station Services from July 1, 2020, through June 30, 2025, for an amount not to exceed \$500,000.

### **RECOMMENDATION:**

Adopt a Resolution selecting and authorizing an agreement with EDCO Disposal Corporation for Waste Station Transfer Services from July 1, 2020, through June 30, 2025, for an amount not to exceed \$500,000.

### **FISCAL IMPACT:**

Funds for Fiscal Year 2021 will be submitted and budgeted in the General Services' As-Needed Maintenance budget. Staff estimates an annual cash requirement of approximately \$100,000, resulting in a 5-year total cash requirement of approximately \$500,000.

Funds required for future fiscal years will be budgeted in the appropriate year, subject to Board approval upon adoption of each fiscal year's budget.

### **COMPASS STRATEGIC GOALS:**

This agenda item supports the following Strategic Goal(s) by facilitating the removal and disposal of refuse from District tidelands and compliance with applicable waste disposal regulations and requirements:

- A vibrant waterfront destination where residents and visitors converge.
- A Port with a healthy and sustainable bay and its environment.
- A Port that is a safe place to visit, work and play.

### **DISCUSSION:**

The District is seeking a service provider to provide Waste Transfer Station Services. A waste transfer station is a light industrial facility where municipal solid waste is temporarily staged in the course of its eventual journey to the landfill or waste-to-energy facility. Typical activities at a waste transfer station involve the unloading of garbage trucks, pre-screening and removal or separation of items such as green waste and construction materials, and then reloading onto larger vehicles for delivery to landfill. The District currently utilizes EDCO for Waste Transfer Station Services at EDCO's Waste Transfer Station.

This agreement secures a waste disposal site within 15 miles of the District's General Services and Procurement facility located at 1400 Tidelands Ave, National City, CA. General Services collects waste, as specified below, and transports it to the Waste Transfer Station. The selected Service Provider must provide an unloading area for District dump trucks, trash compactors, street sweepers and utility vehicles. The waste disposed of at the Waste Transfer Station includes park green waste collected by General Services as well as project waste generated by District operations. Projects include bay and tidelands cleanup efforts, brush removal and various demolition activities undertaken by the District. Waste includes street sweeping material, mixed debris, metal, wood, paper, concrete, asphalt, cardboard, greens and recyclable materials.

Staff conducted an analysis to determine the maximum distance to a Waste Transfer Station that would minimize overall impact to District operations. It was determined that a distance of 15 miles or less from the General Services and Procurement Facility would have the least impact to District operations by decreasing the staff time required to deliver waste to a Waste Transfer Station.

During the analysis, the following criteria was considered:

- Traffic and time-of-day drive time requirements
- Impact to other District operations due to increased staff time required to deliver waste to transfer location
- Staff safety
- Increase wear on District equipment and vehicles
- Increased fuel cost

Staff normally delivers waste to the Waste Transfer Station in the late afternoon after morning collection from District Tidelands. The 15 mile or less distance requirement alleviates staff from transiting extended distances on local freeways to and from the transfer location during afternoon commuter hours.

Staff also examined other alternatives such as having trash staged at and transferred directly from the General Services Facility to a transfer station. Concerns with possible stormwater regulatory requirements, increased vector control, available space, and equipment compatibility removed this option from consideration.

General Services created a budget by applying unit costs, as outlined in EDCO's bid and the proposed Service Agreement, to projections of waste disposal tonnage.

As required by BPC Policy 110, Request for Bid No. 19-39AC was solicited through Planet Bids on November 6, 2019. Electronic solicitation notifications were sent to 500 potential service providers.

On December 10, 2019, the District received one (1) bid, from EDCO, which was deemed responsive. Staff believes that one bidder is acceptable due to the limited number of Waste Transfer Stations within 15 miles of tidelands.

Staff recommends the Board select and authorize an agreement with EDCO Disposal Corporation for Waste Transfer Station Services from July 1, 2019 through June 30, 2024, for an amount not to exceed \$500,000.

### **General Counsel's Comments:**

The General Counsel's Office has reviewed the agenda sheet and attachments, as presented to it, and approves them as to form and legality.

### **Environmental Review:**

The proposed Board action, including without limitation, a resolution selecting and authorizing an agreement for waste transfer station services, is Categorically Exempt pursuant to California Environmental Quality Act (CEQA) Guidelines Section 15301 (Existing Facilities) and/or Section 3.a. (Existing Facilities) of the District's Guidelines for Compliance with CEQA because the project in question would consist of disposal of waste at an existing waste disposal facility that would involve no expansion of use beyond that previously existing. The District has determined none of the six exceptions to the use of a categorical exemption apply to this project (CEQA Guidelines Section 15300.2).

The proposed Board action complies with sections 21, 35, and 81 of the Port Act, which allow the Board to pass resolutions and to do all acts necessary and convenient for the exercise of its powers, and to use District funds for expenses of conducting the District. The Port Act was enacted by the California Legislature and is consistent with the Public Trust Doctrine. Consequently, the proposed Board action is consistent with the Public Trust Doctrine.

The proposed Board action does not allow for "development," as defined in Section 30106 of the California Coastal Act, or "new development," pursuant to Section 1.a. of the District's Coastal Development Permit Regulations. Therefore, issuance of a Coastal Development Permit or exclusion is not required.

**Equal Opportunity Program:**

Due to limited known subcontracting opportunities, no SBE goal was established for this agreement.

**PREPARED BY:**

Allen Broughton, Business Manager, General Services

Attachment(s):

Attachment A: Draft Agreement No. 214-2019AC with EDCO Disposal Corporation