



# San Diego Unified Port District

3165 Pacific Hwy.  
San Diego, CA 92101

## Meeting Minutes

### Board of Port Commissioners

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Tuesday, August 14, 2018

1:00 PM

Pacific Daylight Time  
Don L. Nay Port Administration Boardroom

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**Teleconference Location**  
**10:00 AM - Hawaii Standard Time**  
**Residence Inn Maui-Wailea, Molokini Room**  
**75 Wailea Ike, Wailea, Maui, Hawaii 96753**

#### A. Roll Call.

**Present:** 6 - Commissioner Bonelli, Chairperson Castellanos, Commissioner Malcolm, Commissioner Moore, Commissioner Valderrama, and Commissioner Zucchet  
**Excused:** 1 - Commissioner Merrifield  
**Absent:** 0

*Officers Present: Coniglio, DeAngelis, Medina, Monson, Morales, and Russell*

#### B. Closed Session Report Out.

*Thomas A. Russell, General Counsel, announced that the Board considered the items on the Closed Session Agenda. With respect to Closed Session Agenda Item 2 - File No. 2018-0353 the Board will again consider the matter at the conclusion of this meeting. No reportable action was taken.*

#### C. Pledge of Allegiance.

*Commissioner Valderrama led the Pledge of Allegiance.*

#### D. Public Communications.

*The following member(s) of the public addressed the Board with non agenda-related comments: None*

#### E. Commissioners' Reports.

*There were no reports from Commissioners.*

#### F. President's Report.

*Randa Coniglio, President/CEO, explained that she had five items to share. Ms. Coniglio first spoke about the Summer Student Worker Program. The District has participated in this program since 1982. The program provides students the opportunity to gain valuable work experience. Thirty seven students were hired this year and were able to select an*

available position in a Department which interested them.

The Port received an award from Esri, the global leader in spatial analytics, in the field of GIS (Geographic Information System) for innovative application of mapping, data analytics, and thought leadership. Malcolm Meikle, GIS Supervisor, received the Special Achievement in GIS award on behalf of the Port. Currently six departments: Harbor Police, General Services, Engineering, Real Estate, Planning and Environmental, are actively using the internal ArcGIS Portal.

Ms. Coniglio then spoke about the groundbreaking for the Brigantine's Portside Pier on July 24. The restaurant development is being built on the North Embarcadero waterfront between the B Street cruise ship terminal and the Maritime Museum. Speakers included Chairman Castellanos and Brigantine President/CEO Mike Morton Jr.

Ms. Coniglio then announced that on July 26, the Port and the San Diego Port Tenants Association celebrated the delivery of two new electric freight vehicles that are being used by Dole Fresh Fruit at the Tenth Avenue Marine Terminal (TAMT). The trucks are funded by a \$5.9 million grant awarded by the California Energy Commission to the Port Tenants Association. There will be a total of 10 vehicles delivered to the TAMT for use by tenants. The project supports cleaner air and less noise for surrounding communities.

San Diego was again named a Top Rated US & Canada Cruise Destination in Cruise Critics 2018 Cruisers' Choice Destination Awards. San Diego was ranked three out of five destinations, and the only California port. The awards are given exclusively on consumer ratings and reviews posted to the Cruise Critic website over the past year. A special thanks to port staff from Maritime, General Services, Harbor Police, Engineering, and Marketing & Communications who make each cruise call a positive experience for customers.

## **G. District Clerk's Announcements.**

Donna Morales, District Clerk, offered that agenda-related materials for Agenda Item 13 - File No. 2018-0358, and Agenda Item 14 - File No. 2018-0332 were received after the publication of the agenda.

Additionally, Ms. Morales reported that staff requested the following docket changes: Consent Agenda Item 7 - File No. 2018-0327, and Action Agenda Item 12 - File No. 2018-0313 no longer require Board action; and staff requests to continue Action Agenda Item 10 - File No. 2018-0346 to a future Board meeting.

**On a motion by Commissioner Zucchet, seconded by Commissioner Valderrama, the Board adopted the requested docket changes. The motion carried by the following vote:**

**Yeas:** 6 - Bonelli, Castellanos, Malcolm, Moore, Valderrama, and Zucchet

**Nays:** 0

**Excused:** 1 - Merrifield

**Absent:** 0

**Abstain:** 0

**Recused:** 0

**APPROVAL OF MINUTES**[2018-0341](#)

Approval of minutes for:

July 17, 2018 - CLOSED SESSION

July 17, 2018 - REGULAR BPC MEETING

July 25, 2018 - SPECIAL CLOSED SESSION

**On a motion by Commissioner Malcolm, seconded by Commissioner Zucchet, the Board approved the minutes. The motion carried by the following vote:**

**Yeas:** 6 - Bonelli, Castellanos, Malcolm, Moore, Valderrama, and Zucchet

**Nays:** 0

**Excused:** 1 - Merrifield

**Absent:** 0

**Abstain:** 0

**Recused:** 0

**CONSENT AGENDA**

*Agenda Item 2 - File No. 2018-0293 was pulled from Consent to the Action agenda.*

**On a motion by Commissioner Malcolm, seconded by Commissioner Zucchet, the Board adopted the revised Consent Agenda as follows: Resolution 2018-136; Resolution 2018-137; Ordinance 2924; Ordinance 2925; Resolution 2018-138; and Resolution 2018-139. The motion carried by the following vote:**

**Yeas:** 6 - Bonelli, Castellanos, Malcolm, Moore, Valderrama, and Zucchet

**Nays:** 0

**Excused:** 1 - Merrifield

**Absent:** 0

**Abstain:** 0

**Recused:** 0

1. [2018-0259](#) RESOLUTION AUTHORIZING AMENDMENT NO. 2 WITH AGILIS GROUP INC. AND AMENDMENT NO. 4 WITH EXCELERATE LLC. FOR PROJECT MANAGEMENT OFFICE SERVICES INCREASING THE TOTAL AGGREGATE AMOUNT PAYABLE UNDER THE AGREEMENTS BY \$1,945,000 FOR A NEW AGGREGATE AMOUNT PAYABLE UNDER THE AGREEMENTS NOT-TO-EXCEED \$4,225,000 THROUGH NOVEMBER 4, 2019. FY2019 EXPENDITURES, IF NEEDED, ARE BUDGETED. FUNDS REQUIRED FOR FUTURE FISCAL YEARS WILL BE BUDGETED IN THE APPROPRIATE FISCAL YEAR, SUBJECT TO BOARD APPROVAL UPON ADOPTION OF EACH FISCAL YEAR'S

## BUDGET

On a motion by Commissioner Malcolm, seconded by Commissioner Zucchet, the Board adopted Resolution 2018-136 as part of the Consent Agenda.

3. [2018-0306](#) RESOLUTION SELECTING AND AUTHORIZING PURCHASE AGREEMENTS WITH:
- A) 72 HOUR LLC dba NATIONAL AUTO FLEET GROUP FOR THE PURCHASE OF NINE RENEWABLE DIESEL AND GASOLINE POWERED PICKUP AND STAKEBED VEHICLES IN THE AMOUNT OF \$424,000
  - B) HAAKER EQUIPMENT COMPANY FOR THE PURCHASE OF ONE RENEWABLE DIESEL POWERED STREET SWEEPER VEHICLE IN THE AMOUNT OF \$286,000
  - C) WILLIAM E. MUNSON, INC. FOR THE PURCHASE OF ONE STANDARD DIESEL POWERED VESSEL IN THE AMOUNT OF \$587,000. FOR A TOTAL AMOUNT NOT TO EXCEED \$1,297,000. FUNDS FOR FISCAL YEAR 2019 HAVE BEEN BUDGETED.

*Commissioner Bonelli asked a clarifying question. Marco Cromartie, Director, General Services responded on behalf of staff.*

On a motion by Commissioner Malcolm, seconded by Commissioner Zucchet, the Board adopted Resolution 2018-137 as part of the Consent Agenda.

4. [2018-0307](#) ORDINANCE AMENDING THE CONFLICT OF INTEREST CODE OF THE SAN DIEGO UNIFIED PORT DISTRICT TO REFLECT CHANGES TO THE DIRECTORY OF CLASS SPECIFICATIONS, AND MODIFY AN EXISTING DISCLOSURE CATEGORY

On a motion by Commissioner Malcolm, seconded by Commissioner Zucchet, the Board adopted Ordinance 2924 as part of the Consent Agenda.

5. [2018-0309](#) ORDINANCE APPROVING AN EASEMENT IN SUBSTANTIAL FORM BEGINNING SEPTEMBER 15, 2018 AND TERMINATING SEPTEMBER 14, 2028, AND POWER YOUR DRIVE SITE HOST PARTICIPATION PROGRAM AGREEMENT WITH SDG&E FOR ELECTRIC VEHICLE CHARGING STATIONS LOCATED AT: ADMINISTRATION BUILDING PARKING LOT 3165 PACIFIC HWY SAN DIEGO, CALIFORNIA 92101, INCLUDING APPLICATION FEES OF \$6,300. FY 2019 EXPENDITURES ARE BUDGETED

On a motion by Commissioner Malcolm, seconded by Commissioner Zucchet, the Board adopted Ordinance 2925 as part of the Consent Agenda.

6. [2018-0323](#) RESOLUTION CONSENTING TO A TEN-YEAR LICENSE AGREEMENT BETWEEN PASHA AUTOMOTIVE SERVICES AND SAN DIEGO GAS AND ELECTRIC FOR ELECTRIC VEHICLE CHARGING INFRASTRUCTURE AT NATIONAL CITY MARINE TERMINAL

On a motion by Commissioner Malcolm, seconded by Commissioner Zucchet, the Board adopted Resolution 2018-138 as part of the Consent Agenda.

7. [2018-0327](#) RIGHT OF ENTRY LICENSE AGREEMENT TO THE CITY OF SAN DIEGO FOR THE PARK BOULEVARD AT-GRADE CROSSING IMPROVEMENT PROJECT
- A) RESOLUTION CONSIDERING THE FINAL SUBSEQUENT ENVIRONMENTAL IMPACT REPORT FOR THE "BALLPARK AND ANCILLARY DEVELOPMENT PROJECTS" PREPARED BY THE CITY OF SAN DIEGO, ADOPTING THE FINDINGS OF FACT, ADOPTING THE MITIGATION MONITORING AND REPORTING PROGRAM, ADOPTING THE STATEMENT OF OVERRIDING CONSIDERATIONS, AND AUTHORIZING STAFF TO FILE THE NOTICE OF DETERMINATION
- B) RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE A FORTY (40) MONTH RIGHT OF ENTRY LICENSE AGREEMENT TO THE CITY OF SAN DIEGO FOR INFRASTRUCTURE AND LANDSCAPE IMPROVEMENTS AT AND AROUND THE INTERSECTION OF HARBOR DRIVE AND PARK BOULEVARD, IN THE CITY OF SAN DIEGO, IN A FORM SUBSTANTIALLY THE SAME AS THE ATTACHED DRAFT RIGHT OF ENTRY LICENSE AGREEMENT

Board Action No Longer Required.

**This Item no longer required Board action.**

8. [2018-0364](#) RESOLUTION BY A 4/5 VOTE RATIFYING THE EMERGENCY ACTION TAKEN BY THE EXECUTIVE DIRECTOR AND AUTHORIZING CONTINUED ACTION FOR THE EMERGENCY MARINE FENDER REPLACEMENT AT BROADWAY PIER INCLUDING PROCUREMENT OF CONSULTANT FOR INVESTIGATING THE EXTENT OF THE DAMAGE, PROVIDING DESIGN RECOMMENDATIONS FOR REPAIR AND COST, AND PROCUREMENT OF A CONTRACTOR TO REPAIR THE DAMAGE

**On a motion by Commissioner Malcolm, seconded by Commissioner Zucchet, the Board adopted Resolution 2018-139 as part of the Consent Agenda.**

## **ACTION AGENDA**

9. [2018-0312](#) PRESENTATION AND UPDATE ON THE SAN DIEGO OCEAN PLANNING PARTNERSHIP: DRAFT PRELIMINARY ASSESSMENT REPORT

*Jason Giffen, Assistant Vice President, Planning & Green Port, addressed the Board with staff's report and presentation regarding Action Agenda Item 9 - File No. 2018-0312 (A copy of the staff report, presentations and any agenda-related materials are on file with the Office of the District Clerk). Mr. Giffen then turned the presentation over to Lily Tsukayama, Assistant Planner, Planning, to discuss the Memorandum of Agreement and provide recap of early learnings from stakeholder meetings. Ms. Tsukayama then turned the presentation over to Stephanie Gad, Sea Grant Fellow, to discuss the draft Preliminary Assessment Report and the remainder of the 2018 timeline.*

*The following member(s) of the public addressed the Board with agenda-related comments: Peter Halmay, President, San Diego Fishermen's Working Group.*

*Commissioner Valderrama, Chairman Castellanos, and Commissioner Malcolm provided comments.*

10.     [2018-0346](#)     PRESENTATION AND DIRECTION TO STAFF ON THE STATUS UPDATE FOR THE NORTH HARBOR DRIVE MOBILITY AND ACCESS STUDY

**This Item was continued to a future Board meeting.**

11.     [2018-0349](#)     PRESENTATION AND DIRECTION TO STAFF ON THE PORT MASTER PLAN UPDATE - UPCOMING POLICY DISCUSSION TOPICS FOR THE REMAINDER OF 2018 AND A LOOK AHEAD TO NEXT YEAR

*Lesley Nishihira, Director, Planning, addressed the Board with staff's report and presentation regarding Action Agenda Item 11 - File No. 2018-0349 (A copy of the staff report, presentations and any agenda-related materials are on file with the Office of the District Clerk).*

*The following member of the public addressed the Board with agenda-related comments: Suzanne Varco, Partner, Environmental Law Group.*

*Commissioner Valderrama, and Commissioner Zucchet, and Commissioner Moore, and Commissioner Bonelli, provided comments and asked clarifying questions. Ms. Nishihira and Jason Giffen, Assistant Vice President, Planning & Green Port, responded on behalf of staff.*

12.     [2018-0313](#)     PRESENTATION AND DIRECTION TO STAFF ON THE DISTRICT'S APPROACH TO COMPLETE A SEA LEVEL RISE VULNERABILITY ASSESSMENT AND IDENTIFY ADAPTATION STRATEGIES FOR COASTAL FLOODING AND RESILIENCY RELATED TO ASSEMBLY BILL 691, "PROACTIVELY PLANNING FOR SEA LEVEL RISE IMPACTS ON GRANTED TRUST LANDS," AND THE PORT MASTER PLAN UPDATE

Board direction on completion of a sea level rise vulnerability assessment is no longer required because more prescriptive policy guidance was recently established by the State this year. It is anticipated that a Board discussion of related adaptation related goals and strategies will be scheduled for a future date in association with the release of the Draft Port Master Plan Update and accompanying Draft Programmatic Environmental Impact Report.

**This Item no longer required Board action.**

13.     [2018-0358](#)     PRELIMINARY PROJECT REVIEW PRESENTATION AND DIRECTION TO STAFF REGARDING THE PROPOSAL FROM SUNROAD HIE HOTEL PARTNERS, L.P. (SUNROAD) TO CONSTRUCT A 500-ROOM, TWO-PHASED, DUAL BRANDED HOTEL PROJECT (PROJECT) ON

THE ELBOW PARCEL ON EAST HARBOR ISLAND IN THE CITY OF SAN DIEGO PURSUANT TO THE EXCLUSIVE NEGOTIATING AGREEMENT WITH THE DISTRICT (ENA) FOR WHICH STAFF RECOMMENDS ONE OF THE FOLLOWING OPTIONS IN ADDITION TO THE BOARD PROVIDING FEEDBACK TO STAFF AND SUNROAD ON THE PROJECT:

A) RESOLUTION DIRECTING STAFF TO STUDY A TWO-PHASED, DUAL BRANDED, 500-ROOM HOTEL PROJECT ON THE ELBOW PARCEL AS PROPOSED BY SUNROAD, WAIVE THE REQUIREMENT IN SECTION 5(b)(i)(5) OF THE ENA THAT THE PROJECT BE IN CONFORMANCE WITH THE 2013 ENVIRONMENTAL IMPACT REPORT (EIR) , WAIVE THE RESTRICTION IN SECTION 4 OF THE ENA NOT TO PROPOSE ANY DEVELOPMENT THAT REQUIRES A PORT MASTER PLAN AMENDMENT, AND COMMENCE ENVIRONMENTAL REVIEW ON THE PROJECT; OR

B) RESOLUTION DIRECTING STAFF TO STUDY ONLY A SINGLE-PHASE, DUAL BRANDED, 325-ROOM HOTEL PROJECT ON THE ELBOW PARCEL, WAIVE THE RESTRICTION IN SECTION 4 OF THE ENA NOT TO PROPOSE ANY DEVELOPMENT THAT REQUIRES A PORT MASTER PLAN AMENDMENT, AND COMMENCE ENVIRONMENTAL REVIEW ON THE REVISED PROJECT.

*Chairman Castellanos recused himself from this Item and turned the meeting over to Commissioner Moore.*

*Anthony Gordon, Director, Real Estate, addressed the Board with staff's report and presentation regarding Action Agenda Item 13 - File No. 2018-0358 (A copy of the staff report, presentations and any agenda-related materials are on file with the Office of the District Clerk). Mr. Gordon then turned the presentation over to Uri Feldman, Vice President, Sunroad Enterprises to discuss the project design. Mr. Feldman then turned the presentation over to Steven Kaufmann, Nossaman LLP, attorney for Sunroad Enterprises, to provide legal analysis of the 2013 EIR (Environmental Impact Report). Mr. Kaufmann then turned the presentation back to Mr. Feldman. Mr. Feldman then turned the presentation over to David Kim, Architect, Gensler, to discuss project design background. Mr. Kim then turned the presentation back to Mr. Feldman to provide closing remarks. Mr. Feldman then turned the presentation back to Mr. Gordon.*

*The following member(s) of the public addressed the Board with agenda-related comments: None*

*Commissioner Valderrama, Commissioner Malcolm, Commissioner Zucchet, Commissioner Bonelli, and Commissioner Moore, provided comments and asked clarifying questions. Anthony Gordon, Rebecca Harrington, Senior Deputy General Counsel, General Counsel's Office, Wileen Manaois, Director, Development Services, and Wendy Siao, Program Manager, Real Estate, responded on behalf of staff. Steve Kaufmann, Aaron Feldman, President, and Uri Feldman, responded on behalf of Sunroad Enterprises.*

**Commissioner Valderrama, seconded by Commissioner Malcolm, made a motion**

to approve Option A and extend the Sunroad Enterprises Exclusive Negotiating Agreement for 10 months, the motion failed by the following vote:

**Yeas:** 2 - Malcolm, and Valderrama

**Nays:** 3 - Bonelli, Moore, and Zucchet

**Excused:** 1 - Merrifield

**Absent:** 0

**Abstain:** 0

**Recused:** 1 - Castellanos

Commissioner Valderrama, seconded by Commissioner Malcolm, made a motion to approve Option B and extend the Sunroad Enterprises Exclusive Negotiating Agreement for 18 - 24 months, the motion failed by the following vote:

**Yeas:** 2 - Malcolm, and Valderrama

**Nays:** 3 - Bonelli, Moore, and Zucchet

**Excused:** 1 - Merrifield

**Absent:** 0

**Abstain:** 0

**Recused:** 1 - Castellanos

14. [2018-0332](#) ORDINANCE AMENDING THE FISCAL YEAR 2019 FINAL BUDGET TO ADD TEN REGULAR POSITIONS WITH AN INCREASE IN THE PERSONNEL BUDGET FOR REGULAR POSITIONS OF \$624,700, AN INCREASE IN THE VARIABLE STAFFING BUDGET OF \$1,125,300 AND AN INCREASE IN OVERTIME OF \$650,000 FOR THE HARBOR POLICE, RESULTING IN AN INCREASE IN THE PERSONNEL BUDGET BY \$2,400,000 FOR FISCAL YEAR 2019

*Robert DeAngelis, CFO/Treasurer, addressed the Board with staff's report and presentation regarding Action Agenda Item 14 - File No. 2018-0332 (A copy of the staff report, presentations and any agenda-related materials are on file with the Office of the District Clerk). Mr. DeAngelis then turned the presentation over to Jason Giffen, Assistant Vice President, Planning & Green Port, to discuss staffing for environmental protection services. Mr. Giffen then turned the presentation over to Cid Tesoro, Assistant Vice President, Infrastructure, to discuss staffing needs for General Services. Mr. Tesoro then turned the presentation back to Mr. DeAngelis to discuss variable staffing. Mr. DeAngelis then turned the presentation over to Mark Stainbrook, Vice President, Public Safety, Chief of Harbor Police, to discuss increase of overtime for Harbor Police staff. Chief Stainbrook then turned the presentation back to Mr. DeAngelis for closing comments.*

*Commissioner Zucchet, Commissioner Valderrama, Commissioner Moore, Commissioner Bonelli, and Chairman Castellanos, provided comments and asked clarifying questions. Randa Coniglio, President/CEO, Robert DeAngelis, and Karen Porteous, Vice President/Chief Administrative Officer, responded on behalf of staff.*



Commissioner Zucchet made a motion to accept staff recommendation and for staff to choose between the two funding source options. Commissioner Bonelli seconded the motion and made a friendly amendment to modify the motion to switch the Retirement Plan Administrator from a Regular position to a Variable Staffing position. Commissioner Zucchet accepted the friendly amendment. The Board adopted Ordinance 2926. The motion carried by the following vote:

**Yeas:** 6 - Bonelli, Castellanos, Malcolm, Moore, Valderrama, and Zucchet

**Nays:** 0

**Excused:** 1 - Merrifield

**Absent:** 0

**Abstain:** 0

**Recused:** 0

**15.     [2018-0281](#)     REVIEW AND CONSIDERATION OF DRAFT PROPOSED BOARD AGENDA FOR THE SEPTEMBER 12, 2018 MEETING**

**On a motion by Commissioner Valderrama, seconded by Commissioner Zucchet, the Board adopted the proposed agenda for the September 12, 2018 meeting. The motion carried by the following vote:**

**Yeas:** 6 - Bonelli, Castellanos, Malcolm, Moore, Valderrama, and Zucchet

**Nays:** 0

**Excused:** 1 - Merrifield

**Absent:** 0

**Abstain:** 0

**Recused:** 0

**2.     [2018-0293](#)     STRUCTURAL REPAIRS TO NAVY PIER**  
A) RESOLUTION APPROVING TRANSFER OF FUNDS FROM THE FY2018/19 CAPITAL MAJOR MAINTENANCE CONTINGENCY TO THE STRUCTURAL REPAIRS TO NAVY PIER PROJECT IN THE AMOUNT OF \$350,000.00 PURSUANT TO BPC POLICY NO. 90  
B) RESOLUTION APPROVING PLANS AND SPECIFICATIONS AND AWARDED CONTRACT NO. 2016-37 TO REYES CONSTRUCTION, INC. IN THE AMOUNT OF \$3,585,140.00 FOR THE STRUCTURAL REPAIRS TO NAVY PIER PROJECT AS AUTHORIZED BY THE BOARD IN THE FY2018/19 MAJOR MAINTENANCE BUDGET

*This Item was pulled from Consent.*

*Commissioner Malcolm, Commissioner Valderrama, Chairman Castellanos, Commissioner Zucchet, and Commissioner Moore provided comments and asked clarifying questions.*

*Ernesto Medina, Chief Engineer, Engineering-Construction, Rebecca Harrington, Senior Deputy General Counsel, Cid Tesoro, Assistant Vice President, Infrastructure, Dave Catalino, Deputy General Counsel, and Matt Earle, Director, Procurement Services/CPO, responded on behalf of staff.*

*The following member(s) of the public addressed the Board with agenda-related comments: None*

*The Board directed staff to bring back a presentation of the scope of work for this project and the anticipated work over the next 5 years to provide a more holistic view of the status of Navy Pier.*

*Matt Earle clarified for the record that staff can postpone awarding the bid for 30 days, however, there is little flexibility on modifying the scope, depending on the decision of the Board, the bid will need to be awarded as originally bid, or staff will need to rebid the project.*

**Commissioners took no action and directed staff to bring back item in September.**

## **OFFICER'S REPORT**

**16.     [2018-0368](#)     MONTHLY NOTIFICATION OF CHANGE ORDERS PURSUANT TO BPC POLICY NO. 110:**

- A) Change Order No. 2 to Contract No. 2016-32 with Reyes Construction, Inc. / Increases Contract by \$72,440.25
- B) Change Order No. 1 to Contract No. 2017-25 with R.E. Staite Engineering, Inc. / Reconciliation - Increases Contract by \$38,687.50
- C) Change Order No. 3 to Contract No. 2012-06 with R.E. Staite Engineering, Inc. / 77 Calendar Day Time Extension thru 09/13/18

**MONTHLY NOTIFICATION OF COST RECOVERY USER FEE WAIVERS GRANTED BY THE EXECUTIVE DIRECTOR PURSUANT TO BPC POLICY NO. 106:**

- A) Request for User Fee Waiver Form from Southern California Coastal Water Research Project Authority for ROE Permit, for total amount \$500.00

**MONTHLY NOTIFICATION OF RENT REVIEWS CONSENTED TO ADMINISTRATIVELY PURSUANT TO BPC POLICY NO. 355 AS AMENDED ON JANUARY 10, 2017:**

None to Report

**MONTHLY NOTIFICATION OF ENCUMBRANCES CONSENTED TO ADMINISTRATIVELY PURSUANT TO BPC POLICY NO. 355 AS AMENDED ON JANUARY 10, 2017:**

None to Report

MONTHLY NOTIFICATION OF LEASE AMENDMENTS CONSENTED TO  
ADMINISTRATIVELY PURSUANT TO BPC POLICY NO. 355 AS  
AMENDED ON JANUARY 10, 2017:

None to Report

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*Secretary, Board of Port Commissioners  
San Diego Unified Port District*

ATTEST:

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*Clerk of the San Diego Unified Port District*