



# San Diego Unified Port District

3165 Pacific Hwy.  
San Diego, CA 92101

## Meeting Minutes

### Board of Port Commissioners

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Tuesday, October 10, 2017

1:00 PM

Don L. Nay Port Administration Boardroom

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#### A. Roll Call.

**Present:** 7 - Commissioner Bonelli, Commissioner Castellanos, Commissioner Malcolm, Commissioner Merrifield, Commissioner Moore, Chairperson Valderrama, and Commissioner Zucchet

**Excused:** 0

**Absent:** 0

*Officers Present: Coniglio, DeAngelis, Russell, Monson, and Medina.*

#### B. Closed Session Report Out.

*Thomas A. Russell, General Counsel, announced that the Board considered the items on the Closed Session Agenda and no reportable action was taken. Additionally, Mr. Russell reported that Commissioner Castellanos recused himself from any participation on Closed Session Item 3 - File No. 2017-0512, Closed Session Item 4 - File No. 2017-0513, and Closed Session Item 12.3 - File No. 2017-0496.*

#### C. Pledge of Allegiance.

*Commissioner Malcolm led the Pledge of Allegiance.*

#### D. Public Communications.

*The following member of the public addressed the Board with non-agenda related comments: G. Barry Worthington.*

#### E. Commissioners' Reports.

*Commissioner Castellanos reported that he, Commissioners Merrifield and Malcolm, along with Randa Coniglio, President/CEO, Job Nelson and David Yow from Government & Civic Relations, and Jason Giffen, Planning & Greenport, went to Washington DC as part of the annual San Diego Regional Chamber of Commerce's "Mission to Washington DC".*

*Commissioner Castellanos remarked that he was proud of the work accomplished by this group in DC during the trip, it provided an opportunity to build relationships and talk about what's important to the Port. He explained they met with Senator Feinstein's office,*

*Congressman Vargas, Congressman Peters--a former port commissioner--and Congresswoman Davis, to mention a few. Commissioner Castellanos was pleased with the reception at these meetings, especially in respect to the Blue Economy and Aquaculture initiatives. Commissioner Castellanos then turned the presentation over to Commissioner Malcolm.*

*Commissioner Malcolm reiterated that relationships are important and explained that they spoke with congressional legislators to discuss the Port's role/obligation as stewards for the environment and made them aware that the Port is joining in a Notice of Intent to sue both the Federal Government and the operator of the International Boundary Wastewater Treatment Plant, located on the border, for unauthorized release of untreated sewage and chemicals which is creating serious health issues for the area. Commissioner Malcolm further explained that they hoped this would provide the legislators an opportunity to mitigate the situation; live up to the clean water rules, and avoid litigation.*

*Commissioner Malcolm also reported they met with Admiral Buzby who is the new Director for the Maritime Administration (MARAD) and thanked him for the \$10 million TIGER grant which the Port received to update and modernize the Tenth Avenue Marine Terminal.*

*Commissioner Malcolm stated they also met with the National Oceanic and Atmospheric Administration (NOAA) about the Port's continuing interest in the aquaculture field, spoke about the oyster farming project, and the Port's desire to help Rose Canyon Fisheries obtain a federal permit for finfish aquaculture outside of the bay. Commissioner Malcolm then turned the presentation over to Commissioner Merrifield.*

*Commissioner Merrifield added that the group met with the Assistant Secretary for Fisheries, and with the Secretary of Commerce's Head of Policy, to discuss the aquaculture projects. Commissioner Merrifield stated the officials expressed excitement about what the Port is doing, and were supportive.*

*Commissioner Moore reported on her trip to the AIVP conference. Commissioner Moore explained that AIVP translates to the "International Association of Cities and Ports". The topic of the conference was "Animation of the Waterfront" which is similar to the Port's "activation" efforts. This topic is very relevant to what the Port is looking at as part of the Integrated Planning Project. Commissioner Moore added that she was very proud when she saw an article featuring the Port of San Diego's Master Plan Amendment Process in the AIVP newsletter, which is a publication that highlights what organizations are doing throughout the world to animate/activate their waterfronts.*

*Chairman Valderrama reported that he received a text from a National City Councilmember informing him that one of the benches on Shelter Island had been vandalized with a racist comment. Chairman Valderrama explained that he then called the Director of General Services informing him of the issue and within two hours the bench was repaired. Chairman Valderrama thanked General Services staff for their quick response in taking care the bench.*

**F. President's Report.**

*Randa Coniglio, President/CEO, announced she had a few things to report on. First, Ms. Coniglio shared that John Bolduc, Chief of Harbor Police is leaving the Port to start his career as Superintendent of the Nebraska State Patrol. Chief Bolduc has served the Port by providing outstanding leadership ability and friendship for the past 7 1/2 years. During his tenure he has led by example and is highly respected by his staff, Port employees, and regional community leaders. Commissioner Malcolm, Commissioner Merrifield, Commissioner Moore, and Commissioner Castellanos offered varied comments, thanked him for his incredible service, and wished him success in Nebraska.*

*Ms. Coniglio then announced that the Port's Development Services and Planning Departments received three awards from the San Diego Chapter of the Association of Environmental Professionals (AEP). Each year AEP recognizes exceptional technical and environmental documents. The San Diego Bay and Imperial Beach Oceanfront Fireworks Display Events Project received the top award in the category of Outstanding Environmental Analysis EIR/EIS Document. The Tenth Avenue Marine Terminal Redevelopment Plan and Demolition and Initial Rail Component EIR received a Meritorious Award in the same category as above. The Portside Pier Restaurant Redevelopment Project was recognized with a Meritorious Award for Outstanding Environmental Analysis MND/EA.*

*Lastly, Ms. Coniglio stated that October is National Disability Awareness Month, and in celebration of this she shared some of the Port's successes which are: the Port accommodated two students during the Summer Student Worker program; Port staff participates on the Business Advisory Council conducting outreach to job seekers with disabilities; and the Port utilizes the Board's Accessibility Advisory Committee to provide feedback on District programs and tenant projects to enhance access and champion universal design.*

**G. District Clerk's Announcements.**

*Laura Nicholson, Deputy District Clerk, reported that staff requested to continue Consent Agenda Item 3 - File No. 2017-0511, and Consent Agenda Item 23 - File No. 2017-0520. Ms. Nicholson added that Consent Agenda Item 13 - File No. 2017-0420 no longer required Board action.*

**On a motion by Commissioner Malcolm, seconded by Commissioner Castellanos, the Board approved the requested docket changes. The motion carried by the following vote:**

**Yeas:** 7 - Bonelli, Castellanos, Malcolm, Merrifield, Moore, Valderrama, and Zucchet

**Nays:** 0

**Excused:** 0

**Absent:** 0

**Abstain:** 0

**Recused:** 0

**CONSENT AGENDA**

*Commissioner Castellanos requested that Consent Agenda Item 2 - File No. 2017-0298 be pulled from the Consent Agenda for discussion.*

**On a motion by Commissioner Malcolm, seconded by Commissioner Bonelli, the Board adopted the proposed docket changes, thereby adopting the Consent Agenda as follows: September 12, 2017 Closed Session minutes; September 12, 2017 Regular Session minutes; Resolution 2017-140; Resolution 2017-141; Resolution 2017-142; Resolution 2017-143; Ordinance 2905; Resolution 2017-144; Resolution 2017-145; Resolution 2017-146; and Resolution 2017-147. The motion carried by the following vote:**

**Yeas:** 7 - Bonelli, Castellanos, Malcolm, Merrifield, Moore, Valderrama, and Zucchet

**Nays:** 0

**Excused:** 0

**Absent:** 0

**Abstain:** 0

**Recused:** 0

1. [2017-0479](#) Approval of minutes for:  
September 12, 2017 - CLOSED SESSION  
September 12, 2017 - REGULAR SESSION  
  
**On a motion by Commissioner Malcolm, seconded by Commissioner Bonelli, the Board approved the minutes as part of the Consent Agenda.**
3. [2017-0511](#) RESOLUTION APPROVING TRANSFER OF FUNDS WITHIN THE FY 17/18 CAPITAL MAJOR MAINTENANCE BUDGET APPROPRIATION FROM CAPITAL MAJOR MAINTENANCE CONTINGENCY TO THE NATIONAL CITY MARINE TERMINAL BERTH 24-10 STRUCTURAL AND MOORING REPAIRS PROJECT IN THE AMOUNT OF \$225,000 PURSUANT TO BPC POLICY NO. 90  
  
The Board will consider staff's request to continue this item to a future Board meeting.  
  
**This Consent Item was continued to a future Board meeting.**
4. [2017-0381](#) RESOLUTION SELECTING AND AUTHORIZING AN AGREEMENT WITH DATA TICKET, INC. FOR PARKING CITATION VIOLATION SERVICES AND EQUIPMENT FOR A FIVE (5) YEAR PERIOD FROM OCTOBER 13, 2017 THROUGH OCTOBER 12, 2022, FOR AN AMOUNT NOT TO EXCEED \$500,000  
  
**On a motion by Commissioner Malcolm, seconded by Commissioner Bonelli, the Board adopted Resolution 2017-140 as part of the Consent Agenda.**

5.     [2017-0411](#)     RESOLUTION AMENDING BOARD OF PORT COMMISSIONERS (BPC) POLICY NO. 035 - POWERS AND FUNCTIONS OF THE PORT AUDITOR
- On a motion by Commissioner Malcolm, seconded by Commissioner Bonelli, the Board adopted Resolution 2017-141 as part of the Consent Agenda.
6.     [2017-0414](#)     RESOLUTION APPROVING PROCLAMATION IN RECOGNITION OF OCTOBER 2017 AS "CELEBRATION OF THE ARTS MONTH" IN SUPPORT OF NATIONAL ARTS AND HUMANITIES MONTH
- On a motion by Commissioner Malcolm, seconded by Commissioner Bonelli, the Board adopted Resolution 2017-142 as part of the Consent Agenda.
7.     [2017-0415](#)     RESOLUTION REJECTING ALL BIDS FOR CONTRACT NO. 2016-05 TENTH AVENUE MARINE TERMINAL ENTRY GATE SECURITY IMPROVEMENTS PROJECT DUE TO ALL BIDS EXCEEDING THE PROJECT BUDGET, AND AUTHORIZING REVISIONS TO REDUCE SCOPE AND RE-ADVERTISE THE CONTRACT
- On a motion by Commissioner Malcolm, seconded by Commissioner Bonelli, the Board adopted Resolution 2017-143 as part of the Consent Agenda.
8.     [2017-0430](#)     ORDINANCE GRANTING A 40-YEAR LEASE WITH THE BRIGANTINE, INC., DBA PORTSIDE PIER LOCATED AT 1360 NORTH HARBOR DRIVE
- On a motion by Commissioner Malcolm, seconded by Commissioner Bonelli, the Board adopted Ordinance 2905 as part of the Consent Agenda.
9.     [2017-0434](#)     RESOLUTION AUTHORIZING AMENDMENT NO. 1 TO THE FIVE-PARTY AGREEMENT BETWEEN THE DISTRICT, THE CITY OF NATIONAL CITY, PASHA AUTOMOTIVE SERVICES, GB CAPITAL, AND ICF JONES & STOKES, INC. FOR NATIONAL CITY BAYFRONT PROJECTS ENVIRONMENTAL REVIEW CONSULTING SERVICES TO INCREASE THE AGREEMENT AMOUNT BY \$72,000 INCREASING THE AGGREGATE TOTAL OF THE AGREEMENT FROM \$603,000 TO \$675,000 AND MODIFYING THE DEFINED COST-SHARING PERCENTAGES
- On a motion by Commissioner Malcolm, seconded by Commissioner Bonelli, the Board adopted Resolution 2017-144 as part of the Consent Agenda.
10.    [2017-0439](#)     RESOLUTION AUTHORIZING ACCEPTANCE OF GRANT FUNDS FROM THE STATE OF CALIFORNIA NATURAL RESOURCES AGENCY, DEPARTMENT OF PARKS AND RECREATION, DIVISION OF BOATING AND WATERWAYS (DPW) FOR THE FY 2017/2018 SURRENDERED AND ABANDONED VESSEL EXCHANGE (SAVE) PROGRAM IN THE AMOUNT OF \$96,876, AND INDEMNIFICATION OF DPW
- On a motion by Commissioner Malcolm, seconded by Commissioner Bonelli, the Board adopted Resolution 2017-145 as part of the Consent Agenda.

11. [2017-0440](#) RESOLUTION APPROVING PLANS AND SPECIFICATIONS AND AWARDING CONTRACT NO. 2017-03R DEMOLITION AND SITE IMPROVEMENTS OF TRANSIT SHED 1 AT TENTH AVENUE MARINE TERMINAL SAN DIEGO, CALIFORNIA TO DICK MILLER, INC. IN THE AMOUNT OF \$12,345,678.90 AS AUTHORIZED BY THE BOARD IN THE FY 2014-2018 CAPITAL IMPROVEMENT PROGRAM

**On a motion by Commissioner Malcolm, seconded by Commissioner Bonelli, the Board adopted Resolution 2017-146 as part of the Consent Agenda.**

12. [2017-0462](#) RESOLUTION ACCEPTING THE FY17 PORT SECURITY GRANT PROGRAM (PSGP) AWARDS FOR A TOTAL AMOUNT OF \$1,338,017, REQUIRING A COST MATCH OF \$446,006, AND AUTHORIZING THE SAN DIEGO UNIFIED PORT DISTRICT (DISTRICT) TO ENTER INTO AWARD AGREEMENTS WITH THE U.S. DEPARTMENT OF HOMELAND SECURITY/FEDERAL EMERGENCY MANAGEMENT AGENCY (DHS/FEMA)

**On a motion by Commissioner Malcolm, seconded by Commissioner Bonelli, the Board adopted Resolution 2017-147 as part of the Consent Agenda.**

13. [2017-0420](#) A) ORDINANCE APPROVING THE TRANSFER OF FUNDS WITHIN THE FY 2017-18 BUDGET FROM THE \_\_\_\_\_ TO THE MAJOR MAINTENANCE CAPITAL APPROPRIATION IN THE AMOUNT OF \$\_\_\_\_\_ FOR MAJOR MAINTENANCE CAPITAL CONTINGENCY, PURSUANT TO BPC POLICY NO. 90  
B) RESOLUTION APPROVING AN AMENDMENT TO ADD FOUR PROJECTS TO THE FY 2017-18 MAJOR MAINTENANCE CAPITAL PROGRAM: LIGHT FIXTURE REPLACEMENT AT EMBARCADERO SOUTH FISHING PIER, RELOCATION OF CHARGING STATION AT B STREET CRUISE SHIP TERMINAL, HVAC COMPUTERIZED MAINTENANCE MANAGEMENT SYSTEM UPGRADE AT PORT ADMINISTRATION BUILDING, AND FY 2018 CARPET REPLACEMENT AT PORT ADMINISTRATION BUILDING; AND TRANSFER FUNDS FROM MAJOR MAINTENANCE CAPITAL CONTINGENCY TO THE PROJECTS

Board Action No Longer Required.

**Board action no longer required.**

23. [2017-0520](#) RESOLUTION AMENDING SECTION 4 OF RESOLUTION NO. 2016-139 TO MODIFY THE SCOPE OF SUNROAD ENTERPRISES' PROPOSED DEVELOPMENT ON THE ELBOW SITE FROM A 325-ROOM HOTEL THAT DOES NOT REQUIRE A PORT MASTER PLAN AMENDMENT TO AN APPROXIMATELY 500-ROOM HOTEL OR UP TO TWO ADDITIONAL HOTELS WITH 325 ROOMS, WITH CONDITIONS

**This Consent Item was continued to a future Board meeting.**

**ACTION AGENDA****14.     [2017-0438](#)     PRESENTATION OF SERVICE AWARDS TO EMPLOYEES WITH 15 OR MORE YEARS OF SERVICE**

*Vanessa Padilla, Human Resources Technician, addressed the Board with a presentation regarding Action Agenda Item 14 - File No. 2017-0438. (A copy of the presentation is on file with the Office of the District Clerk). Ms. Padilla then turned the presentation over to Randa Coniglio, President/CEO. Ms. Coniglio introduced and acknowledged tenure of the following District employees:*

*Brion Bargo, Marine Terminal Supervisor - 15 years of service  
Kay Kay Weir, Department Administrative Manager, Real Estate - 15 years of service  
Maby Smith, Executive Assistant, Engineering - 15 years of service  
Shaun Sumner, Assistant Vice President, Real Estate - 15 years of service  
Damith Rodrigo, Corporal, Harbor Police - 20 years of service  
Michael Whittaker, Corporal, Harbor Police - 20 years of service  
Isabel Ortega, Asset Manager, Real Estate - 30 years of service*

*Chairman Valderrama and Ms. Coniglio presented each recipient with an award for their dedicated service to the District.*

**15.     [2017-0386](#)     PRESENTATION ON INTELLIGENT LIGHTING PROSPECTS AT THE SAN DIEGO UNIFIED PORT DISTRICT**

*Zach Birmingham, Senior Environmental Specialist, Energy, addressed the Board with staff's report and presentation regarding Action Agenda Item 15 - File No. 2017-0386 (A copy of the staff report, presentations and any agenda related materials are on file with the Office of the District Clerk).*

*Commissioner Merrifield offered varied comments and asked clarifying questions, Zach Birmingham responded on behalf of staff.*

**16.     [2017-0385](#)     UPDATE ON BLUE ECONOMY INCUBATOR**

- A) AQUACULTURE OPPORTUNITIES ON TIDELANDS**
- B) PRESENTATION AND DIRECTION TO BEGIN NEGOTIATING AGREEMENTS FOR THE SECOND ROUND OF INCUBATOR PROPOSALS CONTINGENT UPON ADDITIONAL DUE DILIGENCE:**
  - 1. ZEPHYR DEBRIS REMOVAL LLC. FOR A PILOT PROJECT TO DEMONSTRATE A MARINE DEBRIS REMOVAL SYSTEM; AND**
  - 2. BLUE GUARD INNOVATIONS INC. FOR A PILOT PROJECT TO DEMONSTRATE AN OIL DETECTION SENSOR TO PREVENT OIL SPILLS FROM VESSELS; AND**
  - 3. SPOONDRIFT TECHNOLOGIES INC. FOR A PILOT PROJECT TO DEMONSTRATE RECREATIONAL APPLICATIONS FOR A SOLAR POWERED OCEAN DATA TRACKING DEVICE; AND**
  - 4. ROSE CANYON FISHERIES INC. FOR PERMITTING A PILOT PROJECT TO DEMONSTRATE SUSTAINABLE OFFSHORE AQUACULTURE**
- C) RESOLUTION APPROVING AMENDMENT NO. 1 TO PURCHASE**

ORDER WITH SNOW & COMPANY, INC. FOR A CUSTOM MADE FLOATING UPWELLER SYSTEM (FLUPSY) INCREASING AMOUNT BY \$22,879.18 TO \$374,479.18 TO ACCOMMODATE THE CUSTOM FABRICATION AND INSTALLATION OF TRUSSES/HANDRAILS TO IMPROVE STRUCTURAL INTEGRITY

*Philippe Leblanc, Program Manager, Aquaculture & Blue Tech, addressed the Board with staff's report and presentation regarding Action Agenda Item 16 - File No. 2017-0385 (A copy of the staff report, presentations and any agenda related materials are on file with the Office of the District Clerk). Mr. Leblanc then turned the presentation over to Paula Sylvia, Program Manager, Aquaculture & Blue Tech, to discuss aquaculture opportunities at the Port, and staff recommendations.*

*Commissioner Moore, Commissioner Malcolm, and Commissioner Merrifield, offered varied comments and asked clarifying questions. Philippe Leblanc responded on behalf of staff.*

*Don Kent, pro tem CEO, Rose Canyon Fisheries was called by Commissioner Merrifield to answer clarifying questions.*

**On a motion by Commissioner Malcolm, seconded by Commissioner Castellanos, the Board directed staff to begin negotiating agreements with Zephyr Debris Removal LLC, Blue Guard Innovations Inc., and Rose Canyon Fisheries Inc.; to continue due diligence with Spoondrift Technologies Inc; and adopted Resolution 2017-148 approving amendment to Purchase Order with Snow & Company Inc. as recommended. The motion carried by the following vote:**

**Yeas:** 7 - Bonelli, Castellanos, Malcolm, Merrifield, Moore, Valderrama, and Zucchet

**Nays:** 0

**Excused:** 0

**Absent:** 0

**Abstain:** 0

**Recused:** 0

2. [2017-0298](#) RESOLUTION SELECTING AND AUTHORIZING AN AGREEMENT WITH NATURESCAPE SERVICES INC. FOR GRAFFITI REMOVAL SERVICES FROM NOVEMBER 1, 2017 THROUGH JUNE 30, 2022 FOR AN AMOUNT NOT TO EXCEED \$315,413.76

*Commissioner Castellanos asked clarifying questions regarding Item 2 - File No. 2017-0298. Matthew Earle, Director, Procurement Services/CPO; Dave Catalino, Deputy General Counsel, General Counsel's Office; and Marco Cromartie, Director, General Services responded on behalf of staff.*

*Chairman Valderrama, Commissioner Moore offered varied comments.*

**On a motion by Commissioner Castellanos, seconded by Commissioner Zucchet, the Board amended the Resolution and adopted Resolution 2017-139 authorizing an agreement with Urban Corps of San Diego County for graffiti removal services from January 1, 2018 through June 30, 2022 for an amount not to exceed \$348,192. The motion carried by the following vote:**



**Yeas:** 7 - Bonelli, Castellanos, Malcolm, Merrifield, Moore, Valderrama, and Zucchet

**Nays:** 0

**Excused:** 0

**Absent:** 0

**Abstain:** 0

**Recused:** 0

**17.     [2017-0397](#)     PRESENTATION AND UPDATE ON ENTITLEMENT PROCESS FOR A  
MITIGATION BANK AT POND 20, SOUTH SAN DIEGO BAY**

*Eileen Maher, Principal, Planning and Green Port, addressed the Board with staff's report and presentation regarding Action Agenda Item 17 - File No. 2017-0397 (A copy of the staff report, presentations and any agenda related materials are on file with the Office of the District Clerk).*

*Commissioner Merrifield, Commissioner Bonelli, and Commissioner Malcolm offered varied comments and asked clarifying questions. Eileen Maher responded on behalf of staff.*

*Commissioner Zucchet left the dias at 3:10 pm for the remainder of the Board meeting.*

**18.     [2017-0383](#)     ORDINANCE RESCINDING SAN DIEGO UNIFIED PORT DISTRICT  
CODE ARTICLE 12, REQUIRED REPORTING OF UTILITY USE ON  
TIDELANDS**

*Renee Yarmy, Program Manager, Energy & Sustainability, addressed the Board with staff's report and presentation regarding Action Agenda Item 18 - File No. 2017-0383 (A copy of the staff report, presentations and any agenda related materials are on file with the Office of the District Clerk). Ms. Yarmy then turned the presentation over the Rachel Stern, Senior Environmental Specialist, Energy, to discuss the 2016 energy usage report in more detail, lessons learned, and staff recommendation.*

*The following member(s) of the public addressed the Board with agenda related comments: Ralph Hicks, Board Member, San Diego Port Tenants Association; and Diane Takvorian, Executive Director, Environmental Health Coalition.*

*Commissioner Castellanos, Commissioner Merrifield, and Chairman Valderrama offered varied comments and asked clarifying questions. Jason Giffen, Assistant Vice President, Planning & Green Port, Renee Yarmy, and Rachel Stern responded on behalf of staff.*

**No action was taken on this item. The Board directed staff to bring back options for discussion for possibly amending the ordinance to a future Board meeting.**

19. [2017-0399](#) REVIEW AND CONSIDERATION OF DRAFT PROPOSED BOARD AGENDA FOR THE NOVEMBER 14, 2017 MEETING
- On a motion by Commissioner Moore, seconded by Commissioner Bonelli, the Board adopted the draft agenda for November 14, 2017. The motion carried by the following vote:
- Yeas: 6 - Bonelli, Castellanos, Malcolm, Merrifield, Moore, and Valderrama
- Nays: 0
- Excused: 1 - Zucchet
- Absent: 0
- Abstain: 0
- Recused: 0
20. [2017-0452](#) RESOLUTION ELECTING CHAIRPERSON, VICE CHAIRPERSON AND SECRETARY OF THE BOARD OF PORT COMMISSIONERS OF THE SAN DIEGO UNIFIED PORT DISTRICT FOR CALENDAR YEAR 2018
- Commissioner Merrifield offered varied comments.*
- On a motion by Commissioner Malcolm, seconded by Chairman Valderrama, the Board adopted Resolution 2017-149. The motion carried by the following vote:
- Yeas: 6 - Bonelli, Castellanos, Malcolm, Merrifield, Moore, and Valderrama
- Nays: 0
- Excused: 1 - Zucchet
- Absent: 0
- Abstain: 0
- Recused: 0
21. [2017-0357](#) PRESENTATION AND DIRECTION TO STAFF ON THE PORT MASTER PLAN UPDATE - DRAFT POLICY CONCEPTS REGARDING THE FOLLOWING TOPICS:
- A) LAND AND WATER USE ELEMENT
- B) COASTAL ACCESS AND RECREATION ELEMENT
- This item was continued to the November 14, 2017 Board meeting.

**OFFICER'S REPORT****22.     [2017-0500](#)     MONTHLY NOTIFICATION REPORTS**

Monthly Notification of Change Orders Pursuant to BPC Policy No. 110:

None to Report

Monthly Notification of Cost Recovery User Fee Waivers Granted by the Executive Director Pursuant to BPC Policy No. 106:

None to Report

Monthly Notification of Rent Reviews Completed Administratively Pursuant to BPC Policy No. 355 as Amended on January 10, 2017:

None to Report

Monthly Notification of Encumbrances Consented to Administratively Pursuant to BPC Policy No. 355 as Amended on January 10, 2017:

None to Report

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*Secretary, Board of Port Commissioners  
San Diego Unified Port District*

ATTEST:

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*Clerk of the San Diego Unified Port District*