

DRAFT

RESOLUTION 20xx-xxx

RESOLUTION AUTHORIZING AGREEMENT WITH NMS MANAGEMENT INC. FOR FACILITY JANITORIAL AND RELATED MAINTENANCE SERVICES FROM DECEMBER 1, 2021 TO JUNE 30, 2027 FOR A NOT TO EXCEED AMOUNT OF \$2,550,000. THIS SERVICE HAS BEEN DEEMED AN OPERATIONAL NECESSITY. THE AGREEMENT ALLOWS FOR EARLY TERMINATION BY THE EXECUTIVE DIRECTOR. FUNDS FOR FISCAL YEAR 2022 HAVE BEEN BUDGETED IN THE AMOUNT OF \$210,000. ALL FUNDS REQUIRED FOR FUTURE FISCAL YEARS WILL BE BUDGETED IN THE APPROPRIATE FISCAL YEAR, SUBJECT TO BOARD APPROVAL UPON ADOPTION OF EACH FISCAL YEAR'S BUDGET.

WHEREAS, the San Diego Unified Port District (District) is a public corporation created by the Legislature in 1962 pursuant to Harbors and Navigation Code Appendix I (Act); and

WHEREAS, Board of Port Commissioners BPC Policy No. 110 establishes a policy governing the processing and administration of public projects, consulting and service agreements, the processing of supplies, materials, and equipment, and grants; and

WHEREAS, the District contracts for facility janitorial services at all District buildings; and

WHEREAS, the current agreement for facility janitorial services with NMS Management Inc. (NMS) expires November 30, 2021 and the proposed new agreement will be in place from December 1, 2021 to June 30, 2027; and

WHEREAS, pursuant to Board of Port Commissioners Policy No. 110, Section II, a Request for Proposal (RFP) 21-01MG was issued July 16, 2021; and

WHEREAS, the District received eight (8) bids and it was determined that seven (7) were responsive and acceptable; and

WHEREAS, three (3) of the seven (7) janitorial service providers were interviewed; and

WHEREAS, a decision analysis was conducted by staff which rated service

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providers according to the standard weighted criteria as listed in the RFP; and

WHEREAS, NMS received the highest total score and was deemed the best value to provide facility janitorial services; and

WHEREAS, staff recommends the Board select and authorize an agreement (Attachment A to the corresponding Agenda sheet on file with the Office of the District Clerk) with NMS for facility janitorial and related maintenance services in an amount not to exceed \$2,550,000.

NOW THEREFORE, BE IT RESOLVED that the Board of Port Commissioners of the San Diego Unified Port District, authorizes and directs the District's Executive Director or his designee to enter into an agreement with NMS for facility janitorial and related maintenance services from December 1, 2021 through June 30, 2027 for an amount not to exceed \$2,550,000.

APPROVED AS TO FORM AND LEGALITY:
GENERAL COUNSEL

By: Assistant/Deputy

PASSED AND ADOPTED by the Board of Port Commissioners of the San Diego Unified Port District, this 11th day of November 2021, by the following vote: