

DRAFT**RESOLUTION 20xx-xxx**

RESOLUTION AUTHORIZING A SOLE SOURCE SERVICE AGREEMENT WITH VIGILANT SOLUTIONS FOR AUTOMATED LICENSE PLATE RECOGNITION SOFTWARE TO ENFORCE PARKING REGULATIONS AND SOFTWARE AS A SERVICE IMPLEMENTATION AND SUBSCRIPTION. AGREEMENT NOT TO EXCEED \$85,775 FOR TWO YEARS WITH THREE ONE-YEAR OPTIONS TO RENEW AND A FIVE-YEAR TOTAL COST OF OWNERSHIP OF \$177,275. FY2021 EXPENDITURES ARE BUDGETED. FUNDS REQUIRED FOR FUTURE FISCAL YEARS WILL BE BUDGETED IN THE APPROPRIATE FISCAL YEAR SUBJECT TO BOARD APPROVAL UPON ADOPTION OF EACH FISCAL YEAR'S BUDGET

WHEREAS, the San Diego Unified Port District (District) is a public corporation created by the Legislature in 1962 pursuant to Harbors and Navigation Code Appendix 1, (Port Act); and

WHEREAS, the Board of Port Commissioners (BPC) adopted BPC Policy No. 110 to establish a policy governing the processing and administration of public projects, consulting and service agreements, the purchasing of supplies, materials, and equipment, and grants; and

WHEREAS, staff, inclusive of Port As A Service (PAAS) Parking, Harbor Police Department (HPD), and Information Technology (IT) have been researching industry trends and technology as it concerns the enforcement of parking regulations and as a result of the research, an emerging technology known as Automated License Plate Recognition (ALPR) has been identified; and

WHEREAS, staff believes that implementation of ALPR at the District will result in the following benefits:

- 1) Increased effectiveness of parking enforcement
- 2) Increased efficiency of parking enforcement
- 3) Improved customer experience
- 4) Increased employee safety

WHEREAS, ALPR is equipment that is placed on/within a vehicle, which uses optical character recognition technology to automatically read license plate characters; and

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WHEREAS, ALPR is not a facial recognition platform and the proposed solution does not include any facial recognition technology; and

WHEREAS, staff researched potential providers of ALPR and discovered that while there are multiple providers of ALPR, there is only one provider, Vigilant Solutions, LLC that offered a subscription based service and unique access to commercially collected data; and

WHEREAS, in February of 2020, the Office of The Port Auditor (OPA) completed an operational audit of the District's current enforcement practices; and

WHEREAS, OPA recommended the District implement ALPR to increase the efficiency of enforcement; and

WHEREAS, staff is recommending a sole source service agreement per BPC Policy No. 110, Section II.H, with Vigilant Solutions, LLC for two years, not to exceed \$85,775, with three one-year options, with a five-year total cost of ownership of \$177,275; and

WHEREAS, the \$85,775 for the first two years includes an up-front hardware and configuration fee (\$24,775) and each year of subscription software services is \$30,500; and

WHEREAS, the ALPR systems comprised of two cameras will be mounted on five (5) parking enforcement vehicles and associated software, to be obtained via subscription, will allow continuous and seamless operation of the ALPR hardware systems and associated databases; and

WHEREAS, upon termination of the agreement, the District would return all hardware to Vigilant; and

WHEREAS, FY 2021 expenditures are budgeted and funds required for future fiscal years will be budgeted in the appropriate fiscal year subject to BPC approval upon adoption of each fiscal year's budget.

NOW THEREFORE, BE IT RESOLVED that the Board of Port Commissioners of the San Diego Unified Port District, hereby authorizes and directs the Executive Director or her designated representative to execute a sole source service agreement with Vigilant Solutions, LLC for two years, not to exceed \$85,775, with three one-year options for Automated License Plate Recognition software to enforce parking regulations and Software as a Service implementation and subscription, with a five-year total cost of ownership of \$177,275.

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APPROVED AS TO FORM AND LEGALITY:
GENERAL COUNSEL

By: Assistant/Deputy

PASSED AND ADOPTED by the Board of Port Commissioners of the
San Diego Unified Port District, this 23rd day of June 2020, by the following vote: