



# San Diego Unified Port District

3165 Pacific Hwy.  
San Diego, CA 92101

## Special Meeting Minutes

### Board of Port Commissioners

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Monday, March 23, 2020

10:00 AM

Don L. Nay Port Administration Boardroom

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#### A. Roll Call.

**Present:** 6 - Commissioner Bonelli, Commissioner Castellanos, Commissioner Malcolm, Commissioner Merrifield, Commissioner Valderrama, and Commissioner Zucchet  
**Excused:** 1 - Chairperson Moore  
**Absent:** 0

*Officers Present: Coniglio, DeAngelis, Medina, Morales, and Russell*

#### B. Public Communications.

*The following member(s) of the public addressed the Board with non agenda-related comments: None*

#### C. District Clerk's Announcements.

*Donna Morales, District Clerk, announced that all of the public comments received will be included in the record of the meeting and she will be reading them later.*

### ACTION AGENDA

- [2020-0130](#) RESOLUTION RATIFYING AND CONFIRMING THE RESOLUTION PROCLAIMING EXISTENCE OF A LOCAL EMERGENCY BY THE EXECUTIVE DIRECTOR / CHIEF EXECUTIVE OFFICER OF THE SAN DIEGO UNIFIED PORT DISTRICT AND PROVIDING DIRECTION TO STAFF REGARDING SUCH EMERGENCY  
*Randa Coniglio, President/CEO, announced that there is no formal presentation for this item, however, Ms. Coniglio shared what the Port is doing to protect the health and well-being of staff, stakeholders, and the general public, during this emergency.*  
*Donna Morales, District Clerk read the following public comments for this item into the record: Peter Mackauf, Ben & Jerry's, Seaport Village Operation; Ron Tavakoli, Attorney At Law, Seaport Village Operation; Letter from San Diego Port Tenants Association signed by Frank Plant, Chair, and Sharon Cloward, President, requesting waiving minimum rent on behalf of the Port's Percentage Rent Tenants; Clifford "Rip" Rippetoe, San Diego Convention Center, regarding waiving minimum rent; Art Engel, representing Port Coronado Associates, LLC, Ferry Landing Associates, LLC, Fifth Avenue Landing, LLC and Flagship Cruises and Events, regarding rent relief; Sean Clancy, Sheraton San Diego Hotel & Marina, regarding waiving tenant rent; Nicole Madcour-Masri, Residence*

*Inn and SpringHill Suites San Diego Downtown/Bayfront, regarding waiving minimum rent; Kevin Lorton, Hornblower Cruises & Events, regarding waiving minimum rent; John Laun, San Diego Yacht Club, regarding waiving minimum rent; and C.F. Koehler, Koehler Kraft Company, Inc., requesting rent relief.*

*Ms. Morales added that staff read the above comments into the record to accommodate public comments for this particular meeting and are working on logistics to offer the public the ability to provide their own comments during future virtual public meetings.*

*Commissioner Zucchet, Commissioner Bonelli, Commissioner Castellanos, Commissioner Malcolm, Commissioner Merrifield, and Commissioner Valderrama, provided comments and asked clarifying questions. Ms. Coniglio and Chief Mark Stainbrook, Harbor Police, responded.*

*Ms. Morales read into the record an additional public comment received: Janet Callow, Outboard Boating Club of San Diego and Shelter Island Ship Chandlers.*

**On a motion by Commissioner Bonelli, seconded by Commissioner Castellanos, the Board adopted Resolution 2020-033. The motion carried by the following vote:**

**Yeas:** 6 - Bonelli, Castellanos, Malcolm, Merrifield, Valderrama, and Zucchet

**Nays:** 0

**Excused:** 1 - Moore

**Absent:** 0

**Abstain:** 0

**Recused:** 0

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*Secretary, Board of Port Commissioners  
San Diego Unified Port District*

*ATTEST:*

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*Clerk of the San Diego Unified Port District*