

DRAFT

RESOLUTION 20xx-xxx

RESOLUTION SELECTING AND AUTHORIZING AN AGREEMENT WITH DOWNSTREAM SERVICES INC., FOR AS NEEDED STORMDRAIN CLEANING AND MAINTENANCE SERVICES FOR A NOT TO EXCEED PERIOD OF THREE YEARS AND A TOTAL AGREEMENT AMOUNT OF \$180,000; FY2020 EXPENDITURES ARE BUDGETED. FUNDS REQUIRED FOR FUTURE FISCAL YEARS WILL BE BUDGETED IN THE APPROPRIATE FISCAL YEAR, SUBJECT TO BOARD APPROVAL UPON ADOPTION OF EACH FISCAL YEAR'S BUDGET

WHEREAS, the San Diego Unified Port District (District) is a public corporation created by the Legislature in 1962 pursuant to Harbors and Navigation Code Appendix I; and

WHEREAS, the Board of Port Commissioners (BPC) adopted BPC Policy No. 110 to establish a policy governing the processing and administration of public projects, consulting and service agreements, the purchasing of supplies, materials and equipment, and grants; and

WHEREAS, the District implements programs, projects, and routine maintenance actions that align San Diego Bay water quality protection with the varied uses of District tidelands; and

WHEREAS, included in the list of maintenance actions is routine cleaning of the District storm drain system; and

WHEREAS, pursuant to BPC Policy No. 110, the District staff issued a Request for Bid, RFB 19-43MA, to provide as-needed storm drain cleaning and maintenance services; and

WHEREAS, five bids were received through the RFB; and

WHEREAS, using the District's standard RFB review process which includes the bid review and a check of company references, the lowest bid was rejected due to post-bid correction of two bid items; and

WHEREAS, Downstream Services, Inc., was determined to be the lowest responsive bidder; and

WHEREAS, Downstream Services holds the existing storm drain cleaning contract which has been in place since 2014 and the company has performed well

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for the District by demonstrating an understanding of the District's needs for maintenance of the storm drain system and has been responsive to the District's requests; and

WHEREAS, District staff recommends Board authorization to enter into a new agreement with Downstream Services in the amount of \$180,000 for a period of three years; and

WHEREAS, funds for these expenditures are budgeted in the approved FY 20 Environmental Protection Stormwater Program Implementation budget; and

WHEREAS, funds required for future fiscal year(s) will be budgeted in the appropriate fiscal year and cost account subject to Board approval.

NOW THEREFORE, BE IT RESOLVED by the Board of Port Commissioners of the San Diego Unified Port District, as follows:

That the Executive Director or her designated representative is hereby authorized to execute an agreement with Downstream Services, Inc. for as-needed storm drain cleaning and maintenance services for an amount not to exceed \$180,000 for a period of three years.

APPROVED AS TO FORM AND LEGALITY:
GENERAL COUNSEL

By: Assistant/Deputy

PASSED AND ADOPTED by the Board of Port Commissioners of the San Diego Unified Port District, this 10th day of March 2020, by the following vote: