

DRAFT**RESOLUTION 20xx-xxx**

RESOLUTION SELECTING AND AUTHORIZING AN AGREEMENT WITH MICHAEL BAKER INTERNATIONAL, INC. FOR AS NEEDED DISTRICT STORMWATER DATABASE ENHANCEMENTS AND MANAGEMENT FOR AN AMOUNT NOT TO EXCEED \$1,500,000 FOR A PERIOD OF FIVE (5) YEARS. FY2020 EXPENDITURES ARE BUDGETED IN THE INFORMATION TECHNOLOGY DEPARTMENT TECHNOLOGY MANAGEMENT PROGRAM. FUNDS REQUIRED FOR FUTURE FISCAL YEARS WILL BE BUDGETED IN THE APPROPRIATE FISCAL YEAR, SUBJECT TO BOARD APPROVAL UPON ADOPTION OF EACH FISCAL YEAR'S BUDGET.

WHEREAS, the San Diego Unified Port District (District) is a public corporation created by the Legislature in 1962 pursuant to Harbors and Navigation Code Appendix I (Act); and

WHEREAS, Board of Port Commissioners BPC Policy No. 110 establishes a policy governing the processing and administration of public projects, consulting and service agreements, the processing of supplies, materials, and equipment, and grants; and

WHEREAS, the District works to protect, preserve and enhance the bay's natural resources and water quality; and

WHEREAS, as required by the Municipal Stormwater Permit the District has developed a Jurisdictional Runoff Management Program (JRMP) to implement strategies that will reduce or minimize the impacts of urban runoff; and

WHEREAS, the Municipal Permit is a five-year permit; and

WHEREAS, with each new permit issuance, modifications or enhancements to the District's stormwater program are required to meet new permit standards; and

WHEREAS, it is anticipated that a new Municipal Stormwater permit will be issued in 2021; and

WHEREAS, data collection, tracking, and management are essential for accurate annual reporting and program assessment; and

WHEREAS, data requirements of the JRMP are best managed using an IT

20xx-xxx

process application which compiles data produces summary reports for inclusion in the annual JRMP report; and

WHEREAS, the stormwater application has been designed in accordance with the major components of the District's JRMP and the Municipal Stormwater Permit; and

WHEREAS, pursuant to Board of Port Commissioner Policy No. 110, District staff issued RFQ 19-35 for As- Needed Application Development Services on October 22, 2019; and

WHEREAS, electronic notifications were sent to 393 potential service providers; and

WHEREAS, the District received responsive proposals from two firms-- Michael Baker International and Tetra Tech Inc; and

WHEREAS, based on the interviews, the written proposals and a decision analysis process using the criteria stated in RFQ 19-35, two firms were selected for interviews; and

WHEREAS, the evaluation panel analyzed the firms' proposals, presentations and responses to the interview questions and based on this evaluation staff recommends Board approval of an as-needed agreement with the top-scoring firm, Michael Baker International for a period of five years for a total amount not to exceed of \$1,500,000; and

WHEREAS, the approved budget for FY 19/20 includes \$200,000 in the Technology Management Program Professional Services expense account with expense budget for FY 20/21 estimated at \$300,000; and

WHEREAS, funds required for future fiscal year(s) will be budgeted in the appropriate fiscal year and cost account subject to Board approval upon adoption of each fiscal year's budget.

NOW THEREFORE, BE IT RESOLVED that the Board of Port Commissioners of the San Diego Unified Port District, hereby authorizes the Executive Director or her designated representative to execute an Agreement with Michael Baker International, Inc. to Provide As-Needed Stormwater Database Enhancements and Management for an amount not to exceed \$1,500,000 for a period of five (5) years

APPROVED AS TO FORM AND LEGALITY:
GENERAL COUNSEL

20xx-xxx

By: Assistant/Deputy

PASSED AND ADOPTED by the Board of Port Commissioners of the San Diego Unified Port District, this 10th day of March 2020, by the following vote: