

DRAFT**RESOLUTION 20xx-xxx**

RESOLUTION AUTHORIZING AMENDMENT NO. 6 TO AGREEMENT WITH EXCELERATE LLC TO PROVIDE INFORMATION TECHNOLOGY PROJECT MANAGEMENT OFFICE (PMO) SERVICES, INCREASING THE AGREEMENT AMOUNT BY \$1,500,000 TO A NEW NOT-TO-EXCEED AMOUNT OF \$5,429,024 AND EXTENDING THE TERM THROUGH 12/31/2020. FUNDS FOR FY2020 ARE BUDGETED IN THE TECHNOLOGY MANAGEMENT PROGRAM EXPENSE. FUNDS REQUIRED FOR FUTURE FISCAL YEARS WILL BE BUDGETED IN THE APPROPRIATE FISCAL YEAR, SUBJECT TO BOARD APPROVAL UPON THE ADOPTION OF EACH FISCAL YEAR'S BUDGET

WHEREAS, the San Diego Unified Port District (District) is a public corporation created by the legislature in 1962 pursuant to Harbors and Navigation Code Appendix 1, (Port Act); and

WHEREAS, the Board of Port Commissioners (BPC) adopted BPC Policy No. 110 to establish a policy governing the processing and administration of public projects, consulting and service agreements, the purchasing of supplies, materials, and equipment, and grants; and

WHEREAS, on November 4, 2014, following a competitive bidding process, the Board authorized agreements between the District and three information technology consulting firms: Agilis Group Inc., Matisia Inc., and ACME Business Consulting LLC for As-Needed Information Technology "Project Management Office Services"; and

WHEREAS, under the agreements, the firms provided a complete range of professional consulting services to support the Information Technology Department's project implementation efforts including providing program and project management services and supply concepts for the District; and

WHEREAS, these as-needed Agreements allow the Information Technology Department to fill resource and staffing gaps created by temporary project work; and

WHEREAS, the agreements enabled the District to implement nine new systems and upgrade, enhance, or otherwise refresh five existing systems; and

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WHEREAS, the Agreements allowed the District to implement the first iterations of an Information & Cyber Security Office and assisted the District in its recovery efforts following a Cyber Security incident in September of 2018; and

WHEREAS, the recommended Amendment No. 6 will allow the District to continue execution on the following efforts:

- Document Management System Front End Replacement
- Implement Enterprise Analytics
- Implement Enterprise Asset Management
- Enterprise Intune Deployment
- Harbor Police Department Data Center Move
- Implement Customer Relationship Management System
- Lease Management System Initiation
- Implement IT Governance Roadmap
- Complete Network Segmentation
- Restore Remaining Services Disrupted by Cyber Event
- Voice Over Internet Protocol Replacement
- Wireless System Refresh; and

WHEREAS, after the execution of the three agreements, the agreement with Agilis Group Inc., was terminated at the request of the Service Provider and the agreement with Matisia Inc. was terminated due to lack of responsiveness; and

WHEREAS, the agreement with ACME Business Consulting was formally assigned to and assumed by Excelerate LLC; and

WHEREAS, current and planned Information Technology initiatives needed to achieve strategic plans require ongoing project management services; and

WHEREAS, staff prepared the elements of a competitive process to replace the existing agreements and are assessing our alignment with a broadly-scoped solicitation by the City of San Diego that is anticipated to be completed by late summer, 2020; and

WHEREAS, the proposed amendment will sustain the District portfolio of technology initiatives until a new solicitation is complete; and

WHEREAS, staff is requesting the BPC to authorize Amendment No. 6 to the Agreement with Excelerate LLC to provide information technology project management office services by increasing the agreement by \$1,500,000 and extending the term through December 31, 2020.

NOW, THEREFORE, BE IT RESOLVED by the Board of Port Commissioners of the San Diego Unified Port District, as follows:

That the Executive Director or her designated representative is hereby authorized to enter into Amendment No. 6 to the Agreement with Excelerate LLC for project management office services increasing the agreement by \$1,500,000 to a new not-to-exceed amount of \$5,429,024 and extending the term through December 31, 2020.

APPROVED AS TO FORM AND LEGALITY:
GENERAL COUNSEL

By: Assistant/Deputy

PASSED AND ADOPTED by the Board of Port Commissioners of the San Diego Unified Port District, this 10th day of March, 2020, by the following vote: