

DRAFT

RESOLUTION 20xx-xxx

RESOLUTION SELECTING AND AUTHORIZING AN AGREEMENT WITH NATURESCAPE SERVICES, INC. TO PERFORM FULL-SERVICE FACILITY PREVENTIVE AND ROUTINE MAINTENANCE SERVICES AT RUOCCO PARK FROM JULY 1, 2020 THROUGH JUNE 30, 2025 FOR AN AMOUNT NOT TO EXCEED \$705,241.24. ALL FUNDS REQUIRED FOR FUTURE FISCAL YEARS WILL BE BUDGETED IN THE APPROPRIATE FISCAL YEAR, SUBJECT TO BOARD APPROVAL UPON ADOPTION OF EACH FISCAL YEAR'S BUDGET

WHEREAS, the San Diego Unified Port District (District) is a public corporation created by the legislature in 1962 pursuant to Harbors and Navigation Code Appendix 1, (Port Act); and

WHEREAS, the Board of Port Commissioners (BPC) adopted BPC Policy No. 110 to establish a policy governing the processing and administration of public projects, consulting and service agreements, the purchasing of supplies, materials, and equipment, and grants; and

WHEREAS, the District is seeking a service provider to provide maintenance services at Ruocco Park; and

WHEREAS, services include lawn and landscape maintenance, pest control, irrigation, litter pickup, trash removal, recycling separation, janitorial services, hardscape cleaning and weed control in landscape and hardscape areas; and

WHEREAS, as required by BPC Policy No. 110, Request for Bid No. 19-26MA was solicited through Planet Bids on August 29, 2019; and

WHEREAS, electronic solicitation notifications went to 920 potential service providers, and 32 service providers downloaded the bid package; and

WHEREAS, on October 1, 2019, the District received three (3) proposals and all three (3) were deemed responsive; interviews were offered to all three (3) service providers; and

WHEREAS, staff convened a panel consisting of employees from General Services Department who evaluated the three (3) proposals based on standard criteria listed in the RFP; and

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WHEREAS, a decision analysis was conducted by staff following the oral interviews; and

WHEREAS, each service provider was rated according to standard weighted criteria as listed within the RFP; and

WHEREAS, as a result of the decision analysis, NatureScape Services, Inc. received the highest total score and was deemed the best value to provide maintenance services in these areas; and

WHEREAS, staff recommends that the BPC select and authorize an agreement with NatureScape Services, Inc. for Ruocco Park Maintenance Services from January 1, 2020, through June 30, 2025, for an amount not to exceed \$705,241.24; and

WHEREAS, all funds required for future fiscal years will be budgeted in the appropriate year subject to BPC approval upon adoption of each fiscal year's budget.

NOW, THEREFORE, BE IT RESOLVED by the Board of Port Commissioners of the San Diego Unified Port District, as follows:

That the Executive Director or her designated representative is hereby authorized and directed on behalf of the San Diego Unified Port District to enter into an agreement with NatureScape Services, Inc. for Ruocco Park Maintenance Services from July 1, 2020 through June 30, 2025, for an amount not to exceed \$705,241.24.

APPROVED AS TO FORM AND LEGALITY:
GENERAL COUNSEL

By: Assistant/Deputy

PASSED AND ADOPTED by the Board of Port Commissioners of the San Diego Unified Port District, this 10th day of March 2020, by the following vote: