DRAFT

RESOLUTION 20xx-xxx

RESOLUTION AUTHORIZING A SOLE SOURCE PURCHASE ORDER WITH WAVE TECHNOLOGY SOLUTIONS GROUP IN AN AMOUNT NOT TO EXCEED $300,000 FOR D2/DOCUMENTUM SOFTWARE MAINTENANCE AND SUPPORT SERVICES OVER THE NEXT TWO YEARS, WITH A FIVE-YEAR TOTAL COST OF OWNERSHIP OF $300,000. FUNDS FOR FY 2019 ARE BUDGETED. FUNDS REQUIRED FOR FUTURE FISCAL YEARS WILL BE BUDGETED IN THE APPROPRIATE FISCAL YEAR, SUBJECT TO BOARD APPROVAL UPON ADOPTION OF EACH FISCAL YEAR'S BUDGET

WHEREAS, the San Diego Unified Port District (District) is a public corporation created by the legislature in 1962 pursuant to Harbors and Navigation Code Appendix 1, (Port Act); and

WHEREAS, the San Diego Unified Port District relies on Documentum and D2 for providing the primary document repository and associated document management services; and

WHEREAS, all official public records managed by The Office of the District Clerk currently reside in the Documentum repository and are accessed and managed via the D2 user interface; and

WHEREAS, the District's Information Technology Department is currently working on a project to replace the Document Management System with a solution that is aligned with the District's requirements and IT Strategy; and

WHEREAS, the scope and the magnitude of the volume of data housed in the current Document Management System (D2/Documentum) will require significant time and effort to accomplish the project objectives; and

WHEREAS, while the project is occurring, it is important to continue the maintenance and support of the existing Document Management platform so that District staff and the public have the necessary access to public records; and

WHEREAS, Documentum and D2 are proprietary software of OpenText Inc., which currently offers the needed maintenance and support exclusively through its agent, Wave Technology Solutions Group; and

WHEREAS, staff recommends the Board adopt a Resolution authorizing a sole source agreement with Wave Technology Solutions Group, in an amount not

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to exceed $300,000 for D2/Documentum software maintenance and support services over the next two years, with a five-year total cost of ownership of $300,000, and authorize staff to procure such services from a different exclusive provider if the software manufacturer designates a different exclusive provider during the term.

       NOW, THEREFORE, BE IT RESOLVED that the Board of Port Commissioners of the San Diego Unified Port District hereby authorizes a sole source purchase order with Wave Technology Solutions Group, or a different exclusive provider selected by OpenText Inc., in an amount not to exceed $300,000 for D2/Documentum software maintenance and support over the next two years.

APPROVED AS TO FORM AND LEGALITY:
GENERAL COUNSEL

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By: Assistant/Deputy

       PASSED AND ADOPTED by the Board of Port Commissioners of the San Diego Unified Port District, this 14th day of May, 2019, by the following vote: