

**DRAFT****RESOLUTION 20xx-xxx****RESOLUTION AUTHORIZING AMENDMENT NO. 5  
TO AGREEMENT 235-2016SN WITH MOZAIK  
SOLUTIONS, INCREASING THE MAXIMUM AMOUNT  
PAYABLE UNDER THE AGREEMENT BY  
\$123,500.00 FROM A TOTAL OF \$574,895.50 TO  
\$698,395.50, AND EXTENDING THE AGREEMENT  
TERM THROUGH DECEMBER 31, 2021, AND  
WAIVING BPC POLICY 110**

**WHEREAS**, the San Diego Unified Port District (District) is a public corporation created by the Legislature in 1962 pursuant to Harbors and Navigation Code Appendix I; and

**WHEREAS**, the Board of Port Commissioners (Board) adopted BPC Policy No. 110 to establish a policy governing the processing and administration of public projects, consulting and service agreements, the purchasing of supplies, materials and equipment, and grants; and

**WHEREAS**, in October of 2015, Mozaik Solutions (Mozaik), a certified small woman- and minority-owned business, entered into an agreement with the San Diego Unified Port District (District) through a direct negotiated contract; and

**WHEREAS**, Mozaik augments the work of the District's Emergency Management Program by delivering professional emergency management consulting services; and

**WHEREAS**, specifically, Mozaik provides support in achieving the District's goals to have emergency plans, policies, procedures and training in place to allow the District to respond effectively to disasters of any scale or complexity; and

**WHEREAS**, since 2015, Mozaik has helped the District develop and implement its "Roadmap to Readiness" – a strategic and tactical vision advancing the Port's readiness and resilience capabilities; and

**WHEREAS**, Mozaik also helped the District develop its "whole port" emergency management strategy based on series of meetings, trainings and exercises, and other events with stakeholders representing all facets of the Port/District; complete a new BPC Policy related to emergencies and disasters (BPC Policy 777), to include leadership succession; develop the BPC-approved Emergency Operations Plan (EOP) and supporting annexes, such as Annex M: Emergency Operations Guide for BPC Members; and conduct a series of training exercises and events designed to increase the Port and District's ability to prepare

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for, respond to and recover from an emergency incident; and

**WHEREAS**, Mozaik has also served as a conduit to best practices in emergency management and provided consultation on numerous questions related to emergency management at the Port/District as the District has sought to develop and mature its program to meet its statutory requirements and overall resiliency goals; and

**WHEREAS**, in 2018, Mozaik assisted the Port launch a first-of-its-kind “Resilience Working Group (RWG)” that engages all Port stakeholders in the Port’s emergency management and resilience efforts; and

**WHEREAS**, this has involved organizational development, codification of a RWG charter and organizational documents, priority goal and objective setting based on lessons learned and gap areas from previous training and exercises designed and conducted since 2015, and the launch and support of six (6) major task forces designed to significantly advance and move whole port resilience ahead in a purposeful, swift, and accountable manner; and

**WHEREAS**, Mozaik’s work to date on the District’s Emergency Management Program is critical in that it is geared towards building the District’s resilience at a time of increasing threats to soft targets and industry; and

**WHEREAS**, in 2019, in an effort to stay in line with Department of Homeland Security and U.S. Coast Guard guidance, this work continues with an enhanced focus on soft targets/crowded places – a key concern for the Port; and

**WHEREAS**, additional work will be done to advance key planning and coordination concerns as it relates to the Port-wide Unified Command and District Emergency Operations Center (EOC) operations; continued build-out of the Port’s Emergency Operations Plan (EOP) to include annexes such as Environmental/Green Port, Public Information and Warning, and others determined by the Port Emergency Planning Team; and

**WHEREAS**, because of the complexity of the Port, and Mozaik’s experience in first identifying the major gaps, and then assisting the Port systematically and strategically advance and mature its whole-port focused emergency management program, Mozaik has a thorough understanding of the Port’s current emergency management efforts, goals, and the sheer number and breadth of stakeholders involved; and

**WHEREAS**, this understanding and knowledge will continue to be critical given the complexity of the Port, the relatively new-ness of the Port’s emergency management program, and the launch of the new RWG initiative; and

**WHEREAS**, this experience represents a significant cost and time savings for

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the District, for example, due to Mozaik's knowledge, budgets from previous year's exercise events have been reduced this year as Mozaik is able to leverage past experience and knowledge to implement project tasks more efficiently; and

**WHEREAS**, Mozaik's efforts and support to the District, led to direct tangible organizational and financial results over the past year; and

**WHEREAS**, over the past year the District has faced emergencies, such as the 2017 winter storms, Hepatitis A outbreak, and the 2018 cyberattack, among others; and

**WHEREAS**, the emergency management policy, plan, and structure implemented since 2015 have helped to meet these challenges and resulted in increased efficiency, and Federal government reimbursement of expenditures; and

**WHEREAS**, lessons have also been learned and these events underscore the importance of continuing development of a comprehensive emergency management and homeland security program; and

**WHEREAS**, the agreement currently expires on December 31, 2020, and as a result needs to be extended through December 31, 2021; and

**WHEREAS**, Staff recommends that the maximum amount payable under the agreement be increased by \$123,500.00; and

**WHEREAS**, Staff recommends that the bidding requirements under BPC Policy 110 (II) be waived; and

**WHEREAS**, this work will be covered under a Port Security Grant Program grant awarded to the District in October 2018, which included the \$123,500.00 for Consulting/Contract/Supplies costs to address the planning, training and exercise needs associated with continuing to build and enhance the District's emergency operations capabilities.

**NOW THEREFORE, BE IT RESOLVED** by the Board of Port Commissioners of the San Diego Unified Port District, as follows:

1. That the Executive Director and/or her designated representative is hereby authorized and directed on behalf of the District to enter into Amendment No. 5 to Agreement 235-2016SN with Mozaik Solutions, increasing the maximum amount payable under the agreement by \$123,500.00 for a new maximum amount payable under the agreement of \$698,395.50, and extending the agreement through December 31, 2021; and

2. That the bidding requirements under BPC Policy 110 (II) are hereby waived.

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APPROVED AS TO FORM AND LEGALITY:  
GENERAL COUNSEL

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By: Assistant/Deputy

PASSED AND ADOPTED by the Board of Port Commissioners of the San Diego Unified Port District, this 16<sup>th</sup> day of January, 2019, by the following vote: