

DRAFT

RESOLUTION 20xx-xxx

RESOLUTION AUTHORIZING AMENDMENT NO. 3 TO AGREEMENT WITH WOOD ENVIRONMENTAL & INFRASTRUCTURE SOLUTIONS, INC., AND AMENDMENT NO. 2 TO AGREEMENTS WITH DUDEK, AND WESTON SOLUTIONS, INC. FOR AS-NEEDED ENVIRONMENTAL ANALYTICAL SERVICES, INCREASING THE AGREEMENTS' AMOUNT BY \$600,000 WHICH INCREASES THE AGGREGATE TOTAL OF THE AGREEMENTS FROM \$1,170,000 TO 1,770,000 AND EXTENDING THE AGREEMENTS' EXPIRATION DATES FROM APRIL 11, 2020 TO JULY 31, 2020; FY 2019 EXPENDITURES, IF NEEDED, ARE BUDGETED. FUNDS REQUIRED FOR FUTURE FISCAL YEARS WILL BE BUDGETED IN APPROPRIATE FISCAL YEAR, SUBJECT TO BOARD APPROVAL UPON ADOPTION OF EACH FISCAL YEAR'S BUDGET

WHEREAS, the San Diego Unified Port District (District) is a public corporation created by the legislature in 1962 pursuant to Harbors and Navigation Code Appendix 1; and

WHEREAS, the Board of Port Commissioners (BPC) adopted BPC Policy No. 110 to establish a policy governing the processing and administration of public projects, consulting and service agreements, the purchasing of supplies, materials, and equipment, and grants; and

WHEREAS, the District conducts various environmental studies as a requirement of environmental regulatory permits for projects, to establish or maintain compliance with environmental regulations, and to further the success of the District's environmental stewardship efforts; and

WHEREAS, consultants often assist the District with these efforts by providing technical expertise and services to ensure the most current industry-accepted methods and approaches are utilized; and

WHEREAS, on April 11, 2017, the Board adopted Resolution 2017-035 authorizing three-year as-needed agreements with Wood Environmental (Wood), Dudek, and Weston Solutions, Inc. (Weston) to provide technical assistance on a variety of tasks related to environmental studies and regulatory requirements; and

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WHEREAS, the as-needed environmental analytical services agreements were authorized for an aggregate amount not to exceed \$975,000; and

WHEREAS, the District has experienced a rise in the need for consultant assistance to complete tasks related to stormwater and other regulatory monitoring projects, required special studies, assistance with the implementation of updated jurisdictional stormwater program, and other unanticipated technical studies; and

WHEREAS, the higher than anticipated demand for consultant services nearly depleted the agreements' aggregate total amount halfway through the contract term; and

WHEREAS, District staff identified an amendment was necessary to ensure projects planned within the first half of FY 18/19 could move forward as planned and to help maintain efficiency with the current consultants; and

WHEREAS, the agreements were amended on July 11, 2018 pursuant to BPC Policy No. 110's Section II.G; and

WHEREAS, the July 2018 amendments increased the maximum aggregate amount by 20% of the original agreements' value, or \$195,000, bringing the total aggregate amount to \$1,170,000; and

WHEREAS, the amended aggregate amount will not cover costs related to a number of planned projects in FY 18/19 or in FY 19/20, as well as unanticipated projects; and

WHEREAS, since the current Agreements are mid-term and District staff has been satisfied with the performance of the consultants under the current agreements, District staff requests and recommends amending the as-needed agreements by increasing the total aggregate amount by \$600,000; and

WHEREAS, District staff believes that these amendments will ensure continuity and minimize the risk of project delays related to consultant transitions for key projects planned for the 2019 and 2020 fiscal years; and

WHEREAS, District staff also recommends extending the agreements' expiration dates to July 31, 2020, to allow the completion of the agreements to coincide with the end of 2020 fiscal year; and

WHEREAS, funds for the FY 18/19 expenditures are budgeted in the approved FY 18/19 Planning and Green Port (PGP) budget Professional Services expense account, Environmental Fund, or otherwise included in the applicable project budgets of the District's major maintenance or capital improvement programs as approved by the Board; and

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WHEREAS, funds required for future fiscal year(s) will be budgeted for in the appropriate fiscal year and cost account subject to Board approval upon adoption of each fiscal year's budget.

NOW, THEREFORE, BE IT RESOLVED by the Board of Port Commissioners of the San Diego Unified Port District as follows:

That the Executive Director or her designated representative is hereby authorized to execute Amendment No. 3 to the as-needed agreement with Wood Environmental, and Amendment No. 2 to the as needed agreements with Dudek, and Weston Solutions, Inc. to provide technical assistance on a variety of tasks related to environmental studies and regulatory requirements, increasing the aggregate total of the agreements by \$600,000 from \$1,170,000 to \$1,770,000 and extending the agreements' expiration dates to July 31, 2020.

APPROVED AS TO FORM AND LEGALITY:
GENERAL COUNSEL

By: Assistant/Deputy

PASSED AND ADOPTED by the Board of Port Commissioners of the San Diego Unified Port District, this 9th day of October 2018, by the following vote: