

DRAFT**RESOLUTION 20xx-xxx****RESOLUTION AUTHORIZING AMENDMENT NO. 2
WITH AGILIS GROUP INC. AND AMENDMENT NO.
4 WITH EXCELERATE LLC FOR PROJECT
MANAGEMENT OFFICE SERVICES INCREASING
THE TOTAL AGGREGATE AMOUNT PAYABLE
UNDER THE AGREEMENTS BY \$1,945,000 FOR A
NEW AGGREGATE AMOUNT PAYABLE UNDER
THE AGREEMENTS NOT-TO-EXCEED \$4,225,000
THROUGH NOVEMBER 4, 2019**

WHEREAS, the San Diego Unified Port District (District) is a public corporation created by the legislature in 1962 pursuant to Harbors and Navigation Code Appendix 1, (Port Act); and

WHEREAS, the Board of Port Commissioners (BPC) adopted BPC Policy No. 110 to establish a policy governing the processing and administration of public projects, consulting and service agreements, the purchasing of supplies, materials, and equipment, and grants; and

WHEREAS, on November 4, 2014, following a competitive bidding process, the Board authorized agreements between the District and three information technology consulting firms: Agilis Group Inc., Matisia Inc., and ACME Business Consulting LLC for As-Needed Information Technology “Project Management Office Services”; and

WHEREAS, during the execution of the Agreements, ACME Business Consulting was purchased by a competing consulting firm, the agreement with ACME Business Consulting was formally assigned to and assumed by Excelerate LLC, and the agreement with Matisia Inc. was terminated due to the lack of responsiveness from the firm; and

WHEREAS, the firms provide a complete range of professional consulting services to support the Information Technology Department’s project efforts including providing program and project management services and supply concepts for the organization; and

WHEREAS, the Agreements are necessary to allow the Information Technology Department to fill resource and staffing gaps created by temporary project work; and

WHEREAS, at the time of initial selection of the firms, the District’s Information Technology (IT) Department was in its second year of implementing

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a 5-year technology strategic plan (Strategic Plan) which laid out a roadmap of strategic technology initiatives that had four primary goals: 1) create more transparency with the public, 2) modernize the District's physical and virtual infrastructure, 3) augment District security systems, and 4) create operational efficiencies; and

WHEREAS, the Agreements helped District Staff execute many of the projects identified in the roadmap, such as implementation of 9 new systems: 1) Electronic Legal Discovery solution, 2) Automated Board Agenda application, 3) SAP Business Objects for Financial Reporting solution, 4) Transient Vessel Permitting system, 5) Board Room Equipment Refresh, 6) Enterprise Content Management System Replacement, 7) Replace Novell GroupWise with Microsoft Outlook, 8) Maritime Information System Replacement, and 9) Storage Area Network Replacement; and

WHEREAS, the District was also able to upgrade, enhance, or otherwise refresh: 1) Tenth Avenue Terminal Server Room Remediation, 2) Data Center HVAC Upgrade, 3) Access Control Upgrades, 4) Cisco VOIP Upgrade, 5) Windows 7 Upgrade, and allowed the District to implement the first iterations of an Information & Cyber Security Office; and

WHEREAS, completing these initiatives nearly exhausted the value of the Agreements while there were several more initiatives in progress that needed to be completed, and as a result, on January 9, 2018, the Board authorized amendments to the Agreements increasing the aggregate not-to-exceed amount payable under the Agreements by \$1,080,000 for a new aggregate amount payable under the Agreements of \$2,280,000, in order for the District to complete the following Projects:

- Cyber Security Remediation – *In Progress*
- Implement an Information Security Program – *In Progress*
- Implement a Co-Location Center and Disaster Recovery – *In Progress*
- Replace the Novell Integrated Database Management System – *In Progress*
- Document Management System Front End Replacement – *In Progress*
- Intranet Redevelopment – *In Progress*

WHEREAS, the District has used the firms to provide short term expertise like Project Managers, Chief Information Security Officers as well as longer term resources like Enterprise Architects and SharePoint Developers; and

WHEREAS, District Staff is, now, requesting an increase to the aggregate not-to-exceed amount payable under the Agreements to assist in the implementation of efforts approved by the Board with the adoptions of the FY2018/2019 budget; and

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WHEREAS, this increase is critical to augment and strengthen the District's Cyber Security posture, which, include the following initiatives:

- Implement a Configuration Management System
- Implement a Cyber Security Governance Plan
- Implement Centralized Network Authentication
- Implement Multi-factor Authentication and Authorization
- Segment the Network to Comply with the FBI's Criminal Justice Information Services (CJIS) Requirements
- Encrypt Mobile Devices
- Implement a Privileged Access Management System
- Implement Integrated Access Control and Video

WHEREAS, District Staff is requesting the Board authorize Amendment No. 2 to the Agreement with Agilis Goup and Amendment No. 4 to the Agreement with Excelerate LLC to increase the maximum aggregate amount payable under the agreements by \$1,945,000, for a new total aggregate amount payable under the agreements of \$4,225,000, in order to provide the project resources necessary for the District to achieve critical Cyber Security objectives identified in the FY18/19 Technology Management Program Budget and beyond.

NOW, THEREFORE, BE IT RESOLVED by the Board of Port Commissioners of the San Diego Unified Port District, as follows:

That the Executive Director or her designated representative is hereby authorized and directed on behalf of the San Diego Unified Port District, to enter into Amendment No. 2 to the Agreement with Agilis Group Inc. and Amendment No. 4 to the Agreement with Excelerate LLC for project management office services increasing the total aggregate amount payable under the agreements by \$1,945,000 for a new total aggregate amount payable under the agreements not-to-exceed \$4,225,000 through November 4, 2019.

APPROVED AS TO FORM AND LEGALITY:
GENERAL COUNSEL

By: Assistant/Deputy

PASSED AND ADOPTED by the Board of Port Commissioners of the San Diego Unified Port District, this 14th day of August, 2018, by the following vote: