

DRAFT**RESOLUTION SELECTING AND ESTABLISHING A LIST OF QUALIFIED CONSULTING FIRMS TO POTENTIALLY PROVIDE ENVIRONMENTAL REVIEW CONSULTING SERVICES FOR TENANT-SPONSORED PROJECTS FOR A PERIOD OF THREE YEARS**

WHEREAS, the San Diego Unified Port District (District) is a public corporation created by the legislature in 1962 pursuant to Harbors and Navigation Code Appendix 1, (Port Act); and

WHEREAS, the Board of Port Commissioners (BPC) adopted BPC Policy No. 110 to establish a policy governing the processing and administration of public projects, consulting and service agreements, the purchasing of supplies, materials and equipment, and grants; and

WHEREAS, the District's Development Services Department (DSD) reviews District- and tenant- sponsored projects for compliance with the California Environmental Quality Act (CEQA), the National Environmental Policy Act (NEPA), as well as the California Coastal Act (Coastal Act); and

WHEREAS, CEQA requires the preparation of environmental documents such as Negative Declarations, Mitigated Negative Declarations, and Environmental Impact Reports to analyze discretionary projects; and

WHEREAS, DSD staff has established as-needed environmental review consulting agreements in order to retain consultants in a more timely manner; and

WHEREAS, the current as-needed agreements began in 2014 and staff would like to establish a new set of as-needed agreements for future projects; and

WHEREAS, once tenant-sponsored projects arise and environmental review consultant services are needed, in accordance with BPC Policy No. 106 – Cost Recovery User Fee Policy, the tenant will be solely responsible for the costs of retaining the consultant; and

WHEREAS, pursuant to BPC Policy No. 110, District staff issued Request for Qualifications (RFQ) 17-69RH for As-Needed Current Planning Environmental Review Consulting Services on October 4, 2017; and

WHEREAS, the District received 17 responsive proposals; and

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WHEREAS, ten of the firms were selected for interviews; and

WHEREAS, District staff evaluated and ranked each of these firms on the following criteria: 1) experience of proposed staff; 2) approach to the project; 3) capability to perform; and 4) fair and reasonable cost; and

WHEREAS, based on the written proposals, interviews, and a decision analysis process using the criteria stated in the RFQ, staff selected eight highest-ranking firms: AECOM Technical Services, Inc.; Ascent Environmental; Chambers Group, Inc.; Dudek; Environmental Science Associates; Harris & Associates; HELIX Environmental Planning, Inc.; and ICF Jones & Stokes, Inc. to potentially provide environmental review consulting services for tenant-sponsored projects for a period of three years; and

WHEREAS, District staff recommends that the Board select and establish a list of qualified consulting firms consisting of the same eight firms to potentially provide environmental review consulting services for District-sponsored projects for a period of three years; and

WHEREAS, since the tenant projects and associated consultant costs are currently unknown, and the applicant would be responsible for compensating the consultant under the District's Three-Party Agreement process, agreements cannot be developed at this time; and

WHEREAS, instead as a tenant project arises that requires environmental review, staff may select a consultant from the as-needed list, develop a scope of work, and negotiate an appropriate price that will be memorialized in a Three-Party Agreement between the District, tenant, and consultant; and

WHEREAS, under the Three-Party Agreement, the applicant is solely responsible for the costs of retaining the consultant and the consultant performs the required services under the direction of the District. An example of the District's Three-Party Agreement for tenant-sponsored projects was provided to prospective proposers to review as part of the RFQ process; and

WHEREAS, District staff proposes that the District select and establish a list of eight qualified firms: AECOM Technical Services, Inc.; Ascent Environmental; Chambers Group, Inc.; Dudek; Environmental Science Associates; Harris & Associates; HELIX Environmental Planning, Inc.; and ICF Jones & Stokes, Inc. to potentially provide environmental review consulting services for tenant-sponsored projects for a period of three years.

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NOW, THEREFORE, BE IT RESOLVED by the Board of Port Commissioners of the San Diego Unified Port District, as follows:

That the Executive Director or her designated representative is hereby authorized on behalf of the San Diego Unified Port District to select and authorize as-needed current planning environmental review consulting agreements with: AECOM Technical Services, Inc.; Ascent Environmental; Chambers Group, Inc.; Dudek; Environmental Science Associates; Harris & Associates; HELIX Environmental Planning, Inc.; and ICF Jones & Stokes, Inc. to potentially provide environmental review consulting services for tenant-sponsored projects for a period of three years.

APPROVED AS TO FORM AND LEGALITY:

GENERAL COUNSEL

By: Assistant/Deputy

PASSED AND ADOPTED by the Board of Port Commissioners of the San Diego Unified Port District, this 6th day of February 2018, by the following vote: