

DRAFT

RESOLUTION 20xx-xxx

**RESOLUTION AUTHORIZING AMENDMENT NO. 4
TO AGREEMENT WITH MOZAIK SOLUTIONS,
INCREASING THE MAXIMUM AMOUNT PAYABLE
UNDER THE AGREEMENT BY \$266,219.00 FOR
A NEW MAXIMUM AMOUNT OF \$574,895.50,
REIMBURSABLE THROUGH THE PORT
SECURITY GRANT PROGRAM, AND EXTENDING
THE AGREEMENT TERM THROUGH
DECEMBER 31, 2020; FY 2018 EXPENDITURES, IF
NEEDED, ARE BUDGETED**

WHEREAS, the San Diego Unified Port District (District) is a public corporation created by the legislature in 1962 pursuant to Harbors and Navigation Code Appendix 1, (Port Act); and

WHEREAS, the Board of Port Commissioners (BPC) adopted BPC Policy No. 110 to establish a policy governing the processing and administration of public projects, consulting and service agreements, the purchasing of supplies, materials, and equipment, and grants; and

WHEREAS, the BPC adopted BPC Policy No. 777 to provide for the preparation and carrying out of plans for the protection of persons and property within the District in the event of an emergency; and

WHEREAS, in October of 2015, the District entered into an agreement with Mozaik Solutions, a California Corporation (Mozaik), through a direct negotiated contract; and

WHEREAS, Mozaik augments the work of the District's Harbor Police Department by delivering professional emergency management consulting services and provides support in achieving the District's goals to have emergency plans, policies and procedures in place to allow the District to respond to disasters of any scale or complexity; and

WHEREAS, the original agreement with Mozaik in an amount payable not to exceed \$89,000 expired in September 2016; and

WHEREAS, on October 6, 2016, a new agreement, was entered into with Mozaik for the purposes of addressing continuing deliverables from the initial expired contract which had an unexpended amount of \$17,517.50; and

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WHEREAS, on November 22, 2016, the Board authorized Amendment No. 1 which increased the maximum payable amount under the agreement by \$291,159.00 for a new maximum amount of \$308,676.50; and

WHEREAS, Amendment Nos. 2 and 3 amended the Scope of Services and Compensation & Invoicing but did not change the maximum amount payable under the agreement; and

WHEREAS, since 2015, Mozaik has helped the District develop its “Roadmap to Readiness” – a strategic and tactical vision on advancing the Port’s readiness and resilience capabilities; and

WHEREAS, Mozaik also assisted the District in developing its “whole port” emergency management strategy based on series of meetings, trainings and exercises, and other events with stakeholders representing all facets of the District; complete a new BPC Policy related to emergencies and disasters (BPC Policy 777), to include leadership succession; develop the BPC-approved Emergency Operations Plan (EOP) and supporting annexes, such as Annex M: Emergency Operations Guide for BPC Members; and conduct a series of training exercises and events designed to increase the port region and District’s ability to prepare for, respond to and recover from an emergency incident; and

WHEREAS, Mozaik has also served as a conduit to best practices in emergency management and provided consultation on numerous questions related to emergency management at the District as the District has sought to develop and mature its program to meet its statutory requirements and overall resiliency goals; and

WHEREAS, Mozaik’s work to date on the District’s Emergency Management Program is critical in that it is geared towards building the District’s resiliency at a time of increasing threats to soft targets and industry; and

WHEREAS, work slated to continue under Mozaik’s guidance includes additional functional Annexes to the District’s EOP, such as Emergency Management, Public Information and Warning and others; development of Memorandums of Understanding/Agreement (MOU/A) with member cities to address emergency management division of labor (i.e., initial damage assessments, alerts and notifications, clarification of jurisdictional boundaries), and additional “whole port” training exercises geared towards port recovery and resumption of trade/trade prioritization and port-wide incident/unified command and control; and

WHEREAS, Mozaik’s experience and understanding of the District’s emergency management efforts and the stakeholders involved has been, and will continue to be critical, given the complexity of the port and the relative newness of the District’s emergency management program; and

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WHEREAS this experience allows Mozaik to “hit the ground running,” which represents a significant cost and time savings for the Port; and

WHEREAS, this work will be covered under a Department of Homeland Security Port Security Grant Program award to the District in September 2017, which included the \$266,219.00 for Consulting/Contract/Supplies costs to address the planning, training and exercise needs associated with continuing to build and enhance the District’s emergency operations capabilities; and

WHEREAS, the FEMA Port Security Grant Program award period of performance is three years; and

WHEREAS, the three year period of performance (September 1, 2017 to August 31, 2020) is in line with the projected consultant scope of services.

NOW, THEREFORE, BE IT RESOLVED by the Board of Port Commissioners of the San Diego Unified Port District, as follows:

That the Executive Director or her designated representative is hereby authorized on behalf of the San Diego Unified Port District to enter into Amendment No. 4 to Agreement No. 235-2016SN with Mozaik Solutions, a California Corporation, for emergency management consulting services, increasing the maximum amount payable under the Agreement by \$266,219.00 from \$308,676.50 for a new maximum amount payable under the Agreement not to exceed \$574,895.50 and extending the contract term through December 31, 2020.

APPROVED AS TO FORM AND LEGALITY:
GENERAL COUNSEL

By: Assistant/Deputy

PASSED AND ADOPTED by the Board of Port Commissioners of the San Diego Unified Port District, this 6th day of February, 2018, by the following vote: