

DRAFT

RESOLUTION 20xx-xxx

RESOLUTION SELECTING AND AUTHORIZING AN AGREEMENT WITH KPMG LLP FOR AS-NEEDED INTERNAL AUDIT SERVICES FOR AN AMOUNT NOT TO EXCEED \$300,000 FOR A PERIOD OF THREE YEARS; FY 2018 EXPENDITURES, IF NEEDED, ARE BUDGETED

WHEREAS, the San Diego Unified Port District (District) is a public corporation created by the legislature in 1962 pursuant to Harbors and Navigation Code Appendix 1, (Port Act); and

WHEREAS, the Port is strategically changing processes in the way it conducts business using innovative thinking and technology and this new approach requires application of new skillsets (e.g., triple bottom line and people-centered design), the creation of new departments (e.g., Strategy & Innovation), and new lines of business (e.g., Parking, Attractions, and Advertising); and

WHEREAS, risks associated this new approach create an increased need for consistent audit coverage related to strategic processes and initiatives; and

WHEREAS, an agreement for as-needed internal audit services will supplement internal staff in order to adequately address the Port's routine audit areas and sufficiently provide coverage of new Port-wide processes and initiatives; and

WHEREAS, a Request for Qualifications (RFQ) was issued on October 5, 2017; five submittals were received and one was considered non-responsive; and

WHEREAS, three firms were interviewed by an evaluation panel of District staff representing the Office of the Port Auditor, Human Resources and Procurement; and

WHEREAS, based on the interviews, the written proposals, and a decision analysis process, using the criteria stated in the RFQ, the evaluation panel is recommending that the Board select and authorize an agreement with KPMG LLP.

20xx-xxx

NOW, THEREFORE, BE IT RESOLVED by the Board of Port Commissioners of the San Diego Unified Port District, as follows:

That the Port Auditor or his designated representative is hereby authorized on behalf of the San Diego Unified Port District to enter into an agreement with KPMG LLP for as-needed internal audit services for an amount not to exceed \$300,000 for a period of three years.

APPROVED AS TO FORM AND LEGALITY:
GENERAL COUNSEL

By: Assistant/Deputy

PASSED AND ADOPTED by the Board of Port Commissioners of the San Diego Unified Port District, this 6th day of February, 2018, by the following vote: