

San Diego Unified Port District  
**Maritime Stakeholder Forum Charter**  
DRAFT

**Forum Purpose**

The Maritime Stakeholder Forum (Forum) provides a venue for the District, Port tenants and other interested persons to discuss and give input on maritime issues included in the annual work plan approved by the Board of Port Commissioners (Board).

**Forum Goals**

- Foster innovative maritime business and trade development
- Enhance maritime industry relationships and relationships with adjacent communities, including balancing business goals with improving the environment, public health and worker health and safety
- Provide stakeholder feedback on significant maritime projects/plans including the Port Master Plan Update and preservation of maritime property and Coastal Act issues

**Forum Composition**

The Forum composition will consist of two members of the Board of Port Commissioners, maritime staff and a representative cross-section of maritime, community and civic stakeholders and adjacent communities, and is open to the public. Commissioners will facilitate Forum meetings.

**Forum Operations**

The Forum operates in accordance to the guidelines set forth for all stakeholder forums as outlined in the BPC Policy NO. 018A (Resolution 2008-273, February 12, 2013). After each Forum meeting, Staff will prepare a summary of the Forum meeting for the full Board of Port Commissioners.

The Forum will have no authority to negotiate for, represent, or commit the District in any respect. There will be no voting on any matter being discussed by the members.

The Forum was created to provide a venue to discuss the topics stated in the annual work-plan approved by the Board. The Board retains the final authority on all matters. Forum participants are not authorized to give direction to District staff.

District staff will support requests for information and will create summary reports of the Forum discussions for the Board after each session is held.

The public is welcome to attend and there will be an opportunity for public comment at each Forum meeting.

Forum discussions will be focused on items contained in the annual work plan adopted by the Board. Annual work plans may be modified by the Board.

### **Frequency of Meetings**

The Forum will meet at least quarterly or as needed through the end of 2017 for the purpose of carrying out its duties and responsibilities. The incoming Chair of the Board of Port Commissioners reevaluates each Forum before the beginning of each calendar year.

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