

**DRAFT**

**RESOLUTION 20xx-xxx**

**RESOLUTION WAIVING BPC POLICY NO. 110  
AND AUTHORIZING AMENDMENT NO. 1 TO  
AGREEMENT NUMBER 235-2016SN FOR  
EMERGENCY MANAGEMENT CONSULTING  
SERVICES BETWEEN THE SAN DIEGO UNIFIED  
PORT DISTRICT AND MOZAIK SOLUTIONS, TO  
INCREASE THE MAXIMUM EXPENDITURE OF  
THE AGREEMENT BY \$291,159 FROM A TOTAL  
OF \$17,517.50 TO A NEW NOT-TO-EXCEED  
MAXIMUM EXPENDITURE OF \$308,676.50**

**WHEREAS**, the San Diego Unified Port District (District) is a public corporation created by the legislature in 1962 pursuant to Harbors and Navigation Code Appendix 1, (Port Act); and

**WHEREAS**, the Board of Port Commissioners (BPC) adopted BPC Policy No. 110 to establish a policy governing the processing and administration of public projects, consulting and service agreements, the purchasing of supplies, materials, and equipment, and grants; and

**WHEREAS**, in October 2016, the District entered into an agreement with Mozaik for guidance on enhancement to its limited emergency management program; and

**WHEREAS**, Mozaik provides strategic and technical consulting services within the fields of emergency and crisis management for various levels of government organizations and private industry; and

**WHEREAS**, Mozaik develops teams of specialists on a regular basis which are customized to individual organizations' specific challenges, resulting in reduced redundancy and maximum cost-effectiveness with demonstrated success in projects of varying scope and scale; and

**WHEREAS**, Mozaik is a valuable asset to the District in providing guidance in emergency management policy development, emergency operational plan development, related training, exercise development and integration with emergency plans of the County along with those of the District's five member cities; and

**WHEREAS**, Mozaik is now well integrated within the District, both through relationships with District external stakeholders and also internal Department heads; and

20xx-xxx

**WHEREAS**, Mozaik's initial steps following initiation of an October 2015 services agreement was to develop a "crawl, walk, run" approach and strategy to development of the District's Emergency Management Program; and

**WHEREAS**, at present the District is in the early stages of the "walk" phase and needs to continue on this same path to become effective and efficient in its emergency management responsibilities as a complex municipality; and

**WHEREAS**, District staff recommends the BPC approve an amendment to the Emergency Management Program contract with Mozaik to add an additional \$291,159, with the objective to allow Mozaik to continue to perform work on this project; and

**WHEREAS**, the additional allowable expenditure and duration of service will allow the District to continue using Mozaik without a gap in services and enable the District to complete its overall objective to provide its tenants, the tidelands, and its public and private stakeholders the response, initial recovery and resiliency they require.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Port Commissioners of the San Diego Unified Port District, hereby waives the bidding requirements under BPC Policy No. 110, and that the Executive Director or her designated representative is hereby authorized on behalf of the San Diego Unified Port District to enter into Amendment No. 1 to Agreement No. 235-2016SN with Mozaik Solutions for emergency management consulting services, increasing the maximum expenditure of \$17,517.50 by an additional \$291,159 for a new not to exceed maximum expenditure of \$308,676.50 payable under the agreement.

APPROVED AS TO FORM AND LEGALITY:  
GENERAL COUNSEL

---

By: Assistant/Deputy

PASSED AND ADOPTED by the Board of Port Commissioners of the San Diego Unified Port District, this 8<sup>th</sup> day of November 2016, by the following vote: