

DRAFT

RESOLUTION 20xx-xxx

RESOLUTION SELECTING AND AUTHORIZING AGREEMENTS WITH A TO Z ENTERPRISES, INC., RSQU TOWING, INC. AND SEVERIN MOBILE TOWING, INC. FOR AS-NEEDED TOWING SERVICES AT NO EXPENSE TO THE DISTRICT FOR A PERIOD OF UP TO FIVE YEARS FROM MAY 1, 2018 TO JUNE 30, 2023.

WHEREAS, the San Diego Unified Port District (District) is a public corporation created by the legislature in 1962 pursuant to Harbors and Navigation Code Appendix 1, (Port Act); and

WHEREAS, the Board of Port Commissioners (BPC) adopted BPC Policy No. 110 to establish a policy governing the processing and administration of public projects, consulting and service agreements, the purchasing of supplies, materials, and equipment, and grants; and

WHEREAS, in 2017, the Harbor Police initiated the towing of 527 vehicles where the vehicle's driver was arrested, vehicle was found illegally parked, or at the scene of an accident where the driver was either incapacitated or the vehicle was impounded for evidence, additionally, the Harbor Police often assists drivers by calling a tow company when their vehicle has become disabled or they have locked themselves out of their vehicle; and

WHEREAS, in order to provide the services needed while equitably distributing work to the many competing towing businesses in the area, Harbor Police maintains a rotational tow list in the Harbor Police Communications Center; and

WHEREAS, when a tow is needed, the dispatcher calls the tow company on the top of the list. If that company is available, they will respond. If they are unavailable, the next company on the list is called and so forth; and

WHEREAS, the order of the towing companies on the list does not change and it is gone through sequentially so that the last company to respond is effectively at the bottom of the list until all of the other companies have been used; and

WHEREAS, the businesses on the towing rotational list do not charge the District for services; rather they earn their income by providing this service to the persons whose vehicles are towed; and

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WHEREAS, the only time the District would incur charges would be when towing services are requested for the benefit of the District or following a Post-Storage Hearing (per section 22852 of the California Vehicle Code), when it is found that a vehicle was towed in error; and

WHEREAS, during a recent review, staff determined that the current list of towing companies was several years old and current contracts were not on file for any of the listed companies; and

WHEREAS, there was a desire to request additional services from the towing companies that were not previously required; and

WHEREAS, the District requires an administrative fee be collected from the vehicle owner in order to release an impounded vehicle per 8.29 UPD & 2.01 UPD; and

WHEREAS, currently the owner of the vehicle must go to the Harbor Police Headquarters to pay the fee and obtain a release to take to the tow company; and

WHEREAS, District staff has proposed that the towing companies collect the administrative fees at their office and then remit those payments to the District. This process improvement will save both the public and staff time and effort while ensuring the same level of service; and

WHEREAS, on January 03, 2018, Request for Proposals (RFP 17-73KC: Towing Service Rotation List), was issued; and

WHEREAS, an information exchange meeting was held on January 10, 2018 and additional questions in writing were allowed and due on January 18, 2018, and all submitted questions were responded to in writing; and

WHEREAS, of the eleven towing companies that responded, three were found to meet the Districts needs for towing and inclusion on the rotational tow list; and

WHEREAS, on February 20, 2018, District staff conducted a decision analysis and of the eleven towing companies that responded, A to Z Enterprises, Inc., RSQU Towing, Inc. and Severin Mobile Towing, Inc. were found to meet the Districts needs for towing and inclusion on the rotational tow list.

NOW, THEREFORE, BE IT RESOLVED by the Board of Port Commissioners of the San Diego Unified Port District, as follows:

That the Executive Director or her designated representative is hereby authorized and directed on behalf of the San Diego Unified Port District, to enter

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into agreements with agreements with A to Z Enterprises, Inc., RSQU Towing, Inc. and Severin Mobile Towing, Inc. for as-needed towing services at no expense to the district for a period of up to five years from May 1, 2018 to June 30, 2023.

APPROVED AS TO FORM AND LEGALITY:
GENERAL COUNSEL

By: Assistant/Deputy

PASSED AND ADOPTED by the Board of Port Commissioners of the San Diego Unified Port District, this 8th day of May, 2018, by the following vote: