

DRAFT

RESOLUTION 20xx-xxx

RESOLUTION AUTHORIZING AMENDMENT NO. 3 TO AGREEMENT WITH HKS ARCHITECTS, P.C. FOR AS-NEEDED INTEGRATED PLANNING SUPPORT SERVICES TO INCREASE THE AGREEMENT AMOUNT BY \$380,000, INCLUDING \$180,000 COMMITTED FUNDS FOR ON-GOING SUPPORT SERVICES, PLUS \$200,000 FOR AS-NEEDED SERVICES AT THE DISTRICT'S OPTION, INCREASING THE AGGREGATE TOTAL OF THE AGREEMENT FROM \$1,300,000 TO \$1,680,000, AND EXTENDING THE CONTRACT TERM FROM JANUARY 31, 2016 TO JANUARY 31, 2019

WHEREAS, the San Diego Unified Port District ("District") is a public corporation created by the Legislature in 1962 pursuant to Harbors and Navigation Code Appendix I ("Port Act"); and

WHEREAS, the Board of Port Commissioners has adopted BPC Policy No. 110, a policy governing the processing and administration of public project, consulting and services agreements, the purchasing of supplies, materials and equipment, and grants; and

WHEREAS, on April 22, 2013, the District issued RFQ 13-15 seeking consultant teams to complete Phase I of the Comprehensive Port Master Plan Update; and

WHEREAS, to assist with this effort, the District retained HKS Architects, P.C. (HKS) after an extensive and competitive Request for Qualifications (RFQ) process; and

WHEREAS, the agreement with HKS was authorized in August 2013 for \$500,000 with an expiration date of June 30, 2014; and

WHEREAS, to facilitate the progression of Integrated Planning, a first amendment to the agreement was authorized by the BPC in July 2014 to amend the scope of work, increase the maximum expenditure of the agreement to \$1,300,000, and extend the termination date to June 30, 2015; and

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WHEREAS, a second amendment was approved in June 2015 to extend the termination of the agreement to January 31, 2016; and

WHEREAS, staff is requesting the BPC authorize a third amendment to the HKS agreement to allow for on-going, as-need Integrated Planning support services to provide oversight and ensure future steps of the Port Master Plan Update are consistent with the BPC accepted Integrated Planning Vision and Framework Report; and

WHEREAS, of the \$380,000 proposed to be added to the agreement, only \$180,000 is committed funding for on-going support services; the remaining \$200,000 is intended to support optional long-range planning support tasks subject to prior authorization at staff's discretion.

NOW, THEREFORE, BE IT RESOLVED by the Board of Port Commissioners of the San Diego Unified Port District, as follows:

That the Executive Director or her designated representative is hereby authorized to enter into Amendment No. 3 to the Agreement with HKS Architects, P.C. for as-needed integrated planning support services to increase the agreement amount by \$380,000, including \$180,000 committed funds for on-going support services, plus \$200,000 for as-needed services at the District's option, increasing the aggregate total of the Agreement from \$1,300,000 to \$1,680,000, and extending the contract term from January 31, 2016 to January 31, 2019.

APPROVED AS TO FORM AND LEGALITY:
GENERAL COUNSEL

By: Assistant/Deputy

PASSED AND ADOPTED by the Board of Port Commissioners of the San Diego Unified Port District, this 17th day of November 2015, by the following vote: