

DRAFT

RESOLUTION 20xx-xxx

RESOLUTION AUTHORIZING AN AGREEMENT WITH NATURESCAPE SERVICES, INC. FOR LANDSCAPE MAINTENANCE SERVICES FROM JULY 1, 2023, THROUGH JUNE 30, 2028, FOR AN AMOUNT NOT TO EXCEED \$1,250,000 ALL FUNDS REQUIRED FOR FUTURE FISCAL YEARS WILL BE BUDGETED IN THE APPROPRIATE FISCAL YEAR, SUBJECT TO BOARD APPROVAL UPON ADOPTION OF EACH FISCAL YEAR'S BUDGET

WHEREAS, the San Diego Unified Port District (District) is a public corporation created by the Legislature in 1962 pursuant to Harbors and Navigation Code Appendix I; and

WHEREAS, the Board of Port Commissioners (BPC) adopted BPC Policy No. 110 to establish a policy governing the processing and administration of public projects, consulting and service agreements, the purchasing of supplies, materials and equipment, and grants; and

WHEREAS, the District is seeking a service provider to provide landscape maintenance services along Harbor Drive from the Harbor Drive pedestrian bridge extending on Harbor Island Drive to the intersection of North Harbor Drive and Scott Street at Americas Cup Harbor in addition to other landscaped areas, as required; and

WHEREAS, services include lawn and landscape maintenance; pest control; irrigation; litter pickup; trash removal and weed control in landscape, hardscape, and shoreline rock revetment areas; and

WHEREAS, pursuant to BPC Policy No. 110, the District issued a Request for Proposals (RFP) No. 22-32RH on November 3, 2022, through Planet Bids; and

WHEREAS, electronic solicitation notifications were sent to 326 potential service providers of which 16 service providers downloaded the bid package; and

WHEREAS, on December 6, 2022, the District received 3 proposals; all were deemed responsive; and

WHEREAS, staff convened a panel to evaluate the 3 proposals based upon standard criteria listed in the RFP; the process used to select the qualified bidders was determined to be 'Best Value'; and

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WHEREAS, Maritime and Guest Experiences and a licensed Landscape Architect reviewed the three qualified bids; and the RFP was reviewed by associates in our Diversity, Equity and Inclusion department; and

WHEREAS, NatureScape has extensive experience performing similar scopes of services for municipalities, including landscape maintenance at Broadway Landing; has ten (10) years of experience working on similar types of work; their management team brings over fifty (50) years of combined experience in commercial landscaping; their proposal reflected a strong focus on customer service and flexibility to address District needs in a timely manner; their approach to the project incorporated an awareness of environmental concerns and demonstrated a thorough safety program and NatureScape's proposed costs were the lowest costs submitted and were determined to be fair and reasonable; and

WHEREAS, District staff recommends the BPC select and authorize to enter into an agreement with the recommended service provider, Naturescape Services, Inc. for Landscape Maintenance Services from July 1, 2023, through June 30, 2028, for an amount not to exceed \$1,250,000; and

WHEREAS, funds for the first year of this expenditure of \$250,000 are included in the upcoming FY 2024 budget within the Guest Experiences expense budget and staff estimates annual cash requirement of approximately \$250,000 resulting in a 5-year total cash requirement of \$1,250,000; funds required for future fiscal years will be budgeted for in the appropriate year subject to Board approval upon adoption of each fiscal year's budget.

NOW THEREFORE, BE IT RESOLVED by the Board of Port Commissioners (BPC) of the San Diego Unified Port District, as follows:

That the Executive Director or his designated representative is hereby authorized on behalf of the San Diego Unified Port District to select and enter into a five (5) year agreement with Naturescape Services, Inc. for Landscape Maintenance Services from July 1, 2023, through June 30, 2028, for an amount not to exceed \$1,250,000.

APPROVED AS TO FORM AND LEGALITY:
GENERAL COUNSEL

By: Assistant/Deputy

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PASSED AND ADOPTED by the Board of Port Commissioners of the San Diego Unified Port District, this 9th day of May 2023, by the following vote: