

**SAN DIEGO UNIFIED PORT DISTRICT
MEMORANDUM**

Date: November 13, 2024

To: Board of Port Commissioners

From: Donna Morales
District Clerk
dmorales@portofsandiego.org

**Subject: Agenda Item No. 8, File 2023-0260, Update to January 2024 Board Meeting
Date Recommendation - Thursday, January 18**

Staff was apprised of a scheduling conflict for the proposed January Board meeting date for 2024 after the publication of the agenda. Therefore, staff now recommends that the first Board meeting be held on Thursday, January 18, 2024.

The reason for recommending a date that is later in the month than the traditional second Tuesday is twofold. Most south county school districts' students will be out of school the week of the New Year holiday, returning to the classroom on Tuesday, January 9th. And, many north county schools will be closed until the 5th, returning to the classroom on Monday, January 8th. Therefore, we anticipate many elected officials, civic leaders, and their staffs to have a slower return to the office in the New Year, which is traditionally when we receive the bulk of the RSVPs for our annual swearing in event that coincides with the first Board meeting. Also, we are attempting to avoid a conflict with yet to be scheduled state of the city events for San Diego that traditionally fall the second week of January, if possible.