

**DRAFT**

**RESOLUTION 20xx-xxx**

**RESOLUTION AUTHORIZING AMENDMENT NO. 1  
TO THE AS-NEEDED TEMPORARY STAFFING  
SERVICES AGREEMENT WITH AMERIT  
CONSULTING, INC., INCREASING THE  
AGREEMENT AMOUNT BY \$200,000, FOR A NEW  
MAXIMUM AMOUNT PAYABLE UNDER THE  
AGREEMENT OF \$1,190,000 FOR SERVICES  
THROUGH JUNE 30, 2020**

**WHEREAS**, the San Diego Unified Port District (District) is a public corporation created by the legislature in 1962 pursuant to Harbors and Navigation Code Appendix 1, (Port Act); and

**WHEREAS**, the Board of Port Commissioners (BPC) adopted BPC Policy No. 110 to establish a policy governing the processing and administration of public projects, consulting and service agreements, the purchasing of supplies, materials, and equipment, and grants; and

**WHEREAS**, this Agreement provides the District with temporary staffing services on an as-needed basis; and

**WHEREAS**, the term of the Agreement is from July 12, 2017, and ends June 30, 2020; and

**WHEREAS**, funds under the Agreement are subject to annual budgeting with the current maximum amount payable under the Agreement not to exceed \$990,000; and

**WHEREAS**, Amendment No. 1 would increase the Agreement amount by an additional \$200,000, increasing the total maximum amount payable under the agreement from \$990,000 to \$1,190,000, in order to continue short-term relief during leaves of absences, vacancies, and other planned or unplanned operational requirements needing personnel resources or filling gaps in employment; and

**WHEREAS**, on September 6, 2017, the County of San Diego public health officer declared a local public health emergency due to the ongoing Hepatitis A outbreak; and

**WHEREAS**, on October 13, 2017, Governor Edmund G. Brown, Jr., issued an emergency proclamation for the State of California due to the outbreak; and

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**WHEREAS**, at the time of award, \$330,000 was evenly allocated for each of the three fiscal years with an approved budgeted amount of \$259,000 in FY 17/18; and

**WHEREAS**, temporary staffing resources were secured as part of an action plan to prevent the spread of Hepatitis A on District tidelands; and

**WHEREAS**, additionally, due to vacancies and other unplanned gaps in employment, \$864,447, or 87% of the total aggregate amount of this three year Agreement has already been committed through June 30, 2018; and

**WHEREAS**, this additional \$200,000 is requested to recoup the unplanned expenses for the preventative efforts from the Hepatitis A outbreak, with funding available via departmental salary savings.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Port Commissioners of the San Diego Unified Port District, as follows:

That the Executive Director or her designated representative is hereby authorized and directed on behalf of the San Diego Unified Port District to enter into Amendment No. 1 to the As-Needed Temporary Staffing Services Agreement with Amerit Consulting, Inc., increasing the maximum amount payable under the Agreement by \$200,000, for a new maximum amount payable under the Agreement of \$1,190,000, for services through June 30, 2020.

APPROVED AS TO FORM AND LEGALITY:  
GENERAL COUNSEL

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By: Assistant/Deputy

PASSED AND ADOPTED by the Board of Port Commissioners of the San Diego Unified Port District, this 5<sup>th</sup> day of December, 2017, by the following vote: