



# San Diego Unified Port District

3165 Pacific Hwy.  
San Diego, CA 92101

## Special Meeting Minutes

### Board of Port Commissioners

---

Wednesday, January 16, 2019

2:00 PM

Don L. Nay Port Administration Boardroom

---

#### A. Roll Call.

**Present:** 6 - Chairperson Bonelli, Commissioner Castellanos, Commissioner Malcolm, Commissioner Merrifield, Commissioner Moore, and Commissioner Zucchet  
**Excused:** 1 - Commissioner Valderrama  
**Absent:** 0

*Officers Present: Coniglio, DeAngelis, Medina, Monson, Morales, and Russell*

#### B. Closed Session Report Out.

*Thomas A. Russell, General Counsel, announced that the Board considered Closed Session Item 1 - File No. 2019-0004; Closed Session Item 2 - File No. 2019-0020; and Closed Session Item 4 - File No. 2019-0022. With regards to Item 4, Commissioner Castellanos recused himself and did not participate. Mr. Russell added that Item 5 - File No. 2019-0012 was not considered, and Item 3 - File No. 2019-0007 will be considered at the conclusion of this meeting. No reportable action was taken.*

#### C. Pledge of Allegiance.

*Commissioner Merrifield led the Pledge of Allegiance.*

*Prior to Public Communications, Commissioners Merrifield, Zucchet, Malcolm, Moore, Chairman Bonelli, Randa Coniglio, President/CEO, and Thomas A. Russell, General Counsel, expressed their appreciation to former Chairman Castellanos for his incredible leadership during 2018.*

*Former Chairman Castellanos thanked staff and Commissioners for their support and the opportunity to serve as Chair; with a special thanks to his parents, who were present, without whom he would not have been able to accomplish all he has in his life and be the person he is today.*

#### D. Public Communications.

*The following member(s) of the public addressed the Board with non agenda-related comments: Sharon Cloward, President, San Diego Port Tenants Association.*

## E. Commissioners' Reports.

*Commissioner Moore reported on her trip to the American Association of Port Authorities Annual Convention in Valparaiso, Chile in October, 2018. Commissioner Moore explained that the highlight of attending the convention is talking to other port leaders and learning about how other ports throughout the world operate; also Commissioner Moore has noticed increased recognition of the Port of San Diego during the past couple of years at this convention which is an indication that the Port is doing well.*

*Commissioner Malcolm reported on his trip to Tokyo and Yokohama, Japan as part of the "Cities of the Future - San Diego Trade Mission" to promote San Diego as a global business partner. Joining Commissioner Malcolm were Shaun Sumner, Assistant Vice President, Real Estate and Development, and Greg Borossay, Principal, Maritime Business, in conducting 11 sales calls with prospective customers, as well as existing customers such as Mitsubishi, which is invested in the long-term expansion/modernization of Tenth Avenue Marine Terminal services. Commissioner Malcolm added that nothing can substitute for face-to-face contact with people to discuss business, it is very important to continue in-person contact with customers to cultivate maritime commerce at the Port.*

## F. Board Committee Reports.

### *Audit Oversight Committee*

*Chairman Bonelli reported that during December, the committee met regarding activities related to the District's annual audit plan for fiscal year 2018/2019, the external auditor's review of the District's Comprehensive Annual Financial Report (CAFR) and the Single Audit on Federal Awards for fiscal year 2017/2018, and a presentation by external auditors staff from Macias, Gini, and O'Connell, of the results of their review of the District's financial statement and selected federal awards. Based on the auditor's results there were no adjustments required for the financial statements, nor audit findings. The Audit Oversight Committee unanimously voted to recommend the Board accept the external auditor's report of the CAFR and the Single Audit on Federal Awards for fiscal year 2017/2018, which is agendaized under consent.*

### *Airport Connectivity Subcommittee*

*Chairman Bonelli then reported on the SANDAG Airport Connectivity Subcommittee. Chairman Bonelli explained that this committee was formed by the request of the Mayor of San Diego to study ways to improve mobility to the San Diego Airport. Chairman Bonelli hopes that the work done by this subcommittee can help inform and support the Port Master Plan Update; he anticipates providing monthly progress updates.*

### *Environmental Advisory Committee (EAC)*

*Commissioner Castellanos reported that the EAC met four times in 2018, and one of the important topics discussed was sea level rise. A Sea Level Rise Ad-Hoc Committee was established by the EAC to provide peer review and technical support to Port staff pursuant to Assembly Bill 691 which requires the Port to submit a vulnerability assessment of potential sea level rise impacts to the State Lands Commission by the end of June 2019. Port staff will provide a presentation to the Board later this year summarizing the AB 691 submittal.*

## G. President's Report.

*Randa Coniglio, President/CEO, announced she had no report, however, she did want to thank all the staff that worked on the Swearing In Ceremony today, they all did a great job.*

**H. District Clerk’s Announcements.**

*Donna Morales, District Clerk, offered that additional agenda-related materials were received after the publication of the agenda and copies are available at the Clerk’s Station for Action Agenda Item 13 - File No. 2019-0014.*

*Also, the Port received Certificates of Recognition from State Controller Betty Yee for the outgoing and incoming officers for 2018/2019.*

*Additionally, Ms. Morales reported that staff requested the following docket changes: staff requests to continue Consent Agenda Item 7 - File No. 2019-0002, and Action Agenda Item 9 - File No. 2019-0021 to a future Board meeting.*

**On a motion by Commissioner Malcolm, seconded by Commissioner Castellanos, the Board adopted the requested docket changes. The motion carried by the following vote:**

**Yeas:** 6 - Bonelli, Castellanos, Malcolm, Merrifield, Moore, and Zucchet

**Nays:** 0

**Excused:** 1 - Valderrama

**Absent:** 0

**Abstain:** 0

**Recused:** 0

- 14. [2018-0570](#) PRESENTATION AND UPDATE ON THE REDEVELOPMENT OF THE 7-ACRE ELBOW PARCEL ON EAST HARBOR ISLAND, WHICH MAY INCLUDE DIRECTION TO STAFF AS FOLLOWS:

A) PROVIDE FEEDBACK TO STAFF ON THE REDEVELOPMENT PROPOSED BY SUNROAD HIE HOTEL PARTNERS, L.P. (SUNROAD) FOR THE 7-ACRE ELBOW PARCEL (SITE) ON EAST HARBOR ISLAND AND RESOLUTION DIRECTING STAFF TO NEGOTIATE AN AMENDMENT TO THE EXCLUSIVE NEGOTIATING AGREEMENT BETWEEN THE DISTRICT AND SUNROAD (SUNROAD ENA) THAT REQUIRES SUNROAD TO SUBMIT IN 120 DAYS A REVISED SECOND SUBMITTAL PURSUANT TO SECTION 5(b) OF THE SUNROAD ENA WITH THE FOLLOWING CHANGES:

I. DELETION OF THE REQUIREMENT IN SECTION 5(b)(i)(5) THAT THE PROPOSED DEVELOPMENT BE IN CONFORMANCE WITH THE SUNROAD HARBOR ISLAND HOTEL PROJECT & EAST HARBOR ISLAND SUBAREA PMPA REVISED FINAL ENVIRONMENTAL IMPACT REPORT, THE MITIGATION MONITORING AND REPORTING

PROGRAM, AND FINDINGS OF FACT AND STATEMENT OF OVERRIDING CONSIDERATIONS ADOPTED BY THE BOARD OF PORT COMMISSIONERS (BOARD) ON MARCH 4, 2014 (COLLECTIVELY, 2013 EIR); AND

II. ADDITION OF THE FOLLOWING CRITERIA IN SECTION 5(b):

- a) PROPOSED DEVELOPMENT WILL BE A HOTEL DEVELOPMENT WITH 450 TO 500 ROOMS BUILT IN ONE PHASE;
- b) PROPOSED DEVELOPMENT HAS ONE OR TWO HOTEL BUILDINGS THAT CONTRAST EACH OTHER IN SCALE AND MASSING;
- c) INTEGRATE PARKING FOR THE PROPOSED DEVELOPMENT INTO THE SITE INTERIOR BY MINIMIZING ITS VISIBILITY FROM HARBOR ISLAND DRIVE;
- d) PROPOSED DEVELOPMENT INCORPORATES TEMPORARY AND PERMANENT MINI DESTINATION AREAS THROUGHOUT THE SITE THAT DRAWS THE PUBLIC TO AND THROUGH THE SITE BY CREATING ACTIVATING USES, INCLUDING ON THE GROUND LEVEL;
- e) THE OPERATOR FOR THE HOTEL COMPONENT FOR THE PROPOSED DEVELOPMENT WILL BE AN UPSCALE HOTEL BRAND SIMILAR IN QUALITY AND AMENITIES TO AC HOTELS BY MARRIOTT, ELEMENT, ALOFT, HYATT PLACE, HYATT HOUSE, HILTON HOTELS & RESORTS, CURIO - A COLLECTION BY HILTON, TAPESTRY COLLECTION BY HILTON, OR SWISSOTEL; AND
- f) THE PROPOSED DEVELOPMENT INCORPORATES ANY OTHER CRITERIA RECEIVED FROM THE BOARD AS PART OF FEEDBACK.

*Commissioner Malcolm requested that this item be continued to a future Board meeting. The Board asked staff if continuance of item would require additional Board action regarding the extension of the Exclusive Negotiation Agreement (ENA). Anthony Gordon, Director, Real Estate, responded and clarified for the Board that staff, per administrative rights, will grant 30 day extension to the ENA with Sunroad to get to the February Board meeting.*

*The following members of the public submitted speaker cards but were not called to speak as item was continued: Brigette Browning, President, Unite Here Local 30, indicated "In Favor" of item; Ryan Karlsgodt, Unite Here Local 30, indicated "In Favor" of item.*

**On a motion by Commissioner Malcolm, seconded by Commissioner Merrifield, the Board continued the item to the February Board meeting. The motion carried by the following vote:**

**Yeas:** 5 - Bonelli, Malcolm, Merrifield, Moore, and Zucchet

**Nays:** 0

**Excused:** 1 - Valderrama

**Absent:** 0

Abstain: 0

Recused: 1 - Castellanos

**APPROVAL OF MINUTES**

[2019-0008](#)

Approval of minutes for:

December 11, 2018 - CLOSED SESSION

December 11, 2018 - REGULAR BPC MEETING

December 18, 2018 - SPECIAL MEETING PMPU WORKSHOP

**On a motion by Commissioner Zucchet, seconded by Commissioner Merrifield, the Board approved the minutes. The motion carried by the following vote:**

**Yeas:** 6 - Bonelli, Castellanos, Malcolm, Merrifield, Moore, and Zucchet

**Nays:** 0

**Excused:** 1 - Valderrama

**Absent:** 0

**Abstain:** 0

**Recused:** 0

**CONSENT AGENDA**

**On a motion by Commissioner Malcolm, seconded by Commissioner Moore, the Board adopted the Consent Agenda as follows: Resolution 2019-001; 2019-002; Resolution 2019-003; Resolution 2019-004; Resolution 2019-005; Resolution 2019-006; Resolution 2019-007; and Resolution 2019-008. The motion carried by the following vote:**

**Yeas:** 6 - Bonelli, Castellanos, Malcolm, Merrifield, Moore, and Zucchet

**Nays:** 0

**Excused:** 1 - Valderrama

**Absent:** 0

**Abstain:** 0

**Recused:** 0

1. [2018-0434](#) RESOLUTION AUTHORIZING AN AGREEMENT WITH MARINE GROUP BOAT WORKS LLC., FOR REPOWERING HARBOR POLICE DEPARTMENT MARINE VESSELS #2 AND #5, AND PURCHASING A SPARE VESSEL ENGINE AND TRANSMISSION PACKAGE UNIT FOR AN AMOUNT NOT TO EXCEED \$398,000. FUNDS FOR FISCAL YEAR 2019 HAVE BEEN BUDGETED. ALL FUNDS REQUIRED FOR FUTURE FISCAL YEARS WILL BE BUDGETED IN THE APPROPRIATE FISCAL YEAR, SUBJECT TO BOARD APPROVAL UPON ADOPTION OF EACH

## FISCAL YEAR'S BUDGET.

**On a motion by Commissioner Malcolm, seconded by Commissioner Moore, the Board adopted Resolution 2019-001 as part of the consent agenda.**

2. [2018-0522](#) RESOLUTION AUTHORIZING AMENDMENT NO. 5 TO THE AGREEMENT 235-2016SN WITH MOZAIK SOLUTIONS, INCREASING THE MAXIMUM AMOUNT PAYABLE UNDER THE AGREEMENT BY \$123,500.00 FROM A TOTAL OF \$574,895.50 TO \$698,395.50, REIMBURSABLE THROUGH THE PORT SECURITY GRANT PROGRAM, AND EXTENDING THE AGREEMENT TERM THROUGH DECEMBER 31, 2021, AND WAIVING BPC POLICY 110; FY19 EXPENDITURES, IF NEEDED, ARE BUDGETED

**On a motion by Commissioner Malcolm, seconded by Commissioner Moore, the Board adopted Resolution 2019-002 as part of the consent agenda.**

3. [2018-0542](#) RESOLUTION AUTHORIZING AMENDMENT NO. 2 TO THE AGREEMENT WITH THE REGENTS OF THE UNIVERSITY OF CALIFORNIA TO HOST CALIFORNIA SEA GRANT FELLOWS EXTENDING THE AGREEMENT FOR 1 YEAR AND INCREASING THE NOT-TO-EXCEED AMOUNT BY \$138,778 FOR A NEW TOTAL OF \$452,798. FY2019 EXPENDITURES ARE BUDGETED.

**On a motion by Commissioner Malcolm, seconded by Commissioner Moore, the Board adopted Resolution 2019-003 as part of the consent agenda.**

4. [2018-0543](#) RESOLUTION AUTHORIZING AN AGREEMENT WITH H.P. PURDON & COMPANY FOR SPONSORSHIP OF THE 2019 JULY 4TH BIG BAY BOOM FIREWORKS SHOW IN THE AMOUNT OF \$190,000 IN FUNDING AND \$140,000 IN DISTRICT SERVICES FOR A MAXIMUM AMOUNT NOT TO EXCEED \$330,000. FY19 EXPENDITURES ARE BUDGETED.

**On a motion by Commissioner Malcolm, seconded by Commissioner Moore, the Board adopted Resolution 2019-004 as part of the consent agenda.**

5. [2018-0561](#) FENDER SYSTEM UPGRADE AT NORTH BERTH OF B STREET PIER PROJECT:  
A) RESOLUTION AUTHORIZING ISSUANCE OF A NON-APPEALABLE COASTAL DEVELOPMENT PERMIT FOR THE FENDER SYSTEM UPGRADE AT NORTH BERTH OF B STREET PIER PROJECT  
B) RESOLUTION APPROVING PLANS AND SPECIFICATIONS AND AWARDED CONTRACT NO. 2018-04 TO R. E. STAITE ENGINEERING, INC. IN THE AMOUNT OF \$3,219,360 FOR THE FENDER SYSTEM UPGRADE AT NORTH BERTH OF B STREET PIER PROJECT AS AUTHORIZED BY THE BOARD IN THE FY2018/19 MAJOR MAINTENANCE BUDGET

**On a motion by Commissioner Malcolm, seconded by Commissioner Moore, the Board adopted Resolution 2019-005 and Resolution 2019-006 as part of the consent agenda.**

6. [2018-0577](#) RESOLUTION BY A FOUR-FIFTHS (4/5) VOTE RATIFYING THE EMERGENCY ACTION TAKEN BY THE EXECUTIVE DIRECTOR AND AUTHORIZING CONTINUED ACTION FOR THE EMERGENCY STORM WATER MANAGEMENT AT THE CHULA VISTA BAYFRONT INCLUDING PROCUREMENT OF A CONSULTANT TO PROVIDE DESIGN FOR THE STORM WATER MANAGEMENT REVISIONS, AND PROCUREMENT OF A CONTRACTOR TO IMPLEMENT THE STORM WATER MANAGEMENT IMPROVEMENTS

**On a motion by Commissioner Malcolm, seconded by Commissioner Moore, the Board adopted Resolution 2019-007 as part of the consent agenda.**

7. [2019-0002](#) ORDINANCE GRANTING A 15-YEAR LEASE WITH THREE 10-YEAR OPTIONS AND ONE 5-YEAR OPTION TO EXTEND FOR A TOTAL OF 50 YEARS TO THE SAN DIEGO SYMPHONY ORCHESTRA ASSOCIATION FOR THE BAYSIDE PERFORMANCE PARK LOCATED IN EMBARCADERO MARINA PARK SOUTH IN SAN DIEGO

The Board will consider staff's request to continue this item to a future Board meeting.

**This item was continued to a future Board meeting.**

8. [2018-0477](#) RESOLUTION ACCEPTING AND FILING THE EXTERNAL AUDITOR'S REPORT ON THE AUDIT OF THE DISTRICT'S FINANCIAL STATEMENTS AND SINGLE AUDIT FOR THE YEAR ENDING JUNE 30, 2018

**On a motion by Commissioner Malcolm, seconded by Commissioner Moore, the Board adopted Resolution 2019-008 as part of the consent agenda.**

### **ACTION AGENDA**

9. [2019-0021](#) PRESENTATION AND UPDATE ON THE NATIONAL OCEANIC AND ATMOSPHERIC ADMINISTRATION, NATIONAL CENTERS FOR COASTAL OCEAN SCIENCE'S EXCLUSION AND OPPORTUNITIES ANALYSIS FOR AQUACULTURE IN AND AROUND SAN DIEGO BAY

The Board will consider staff's request to continue this item to a future Board meeting.

**This item was continued to a future Board meeting.**

10. [2018-0532](#) WETLAND MITIGATION BANK AT POND 20, SOUTH SAN DIEGO BAY

- A) PRESENTATION AND UPDATE ON THE ENTITLEMENT PROCESS
- B) RESOLUTION AUTHORIZING AMENDMENT #3 TO THE AGREEMENT WITH GREAT ECOLOGY TO SUPPORT THE DEVELOPMENT OF A MITIGATION BANK AT POND 20 IN THE AMOUNT OF \$164,500 TO ASSESS HYDRODYNAMICS IN COORDINATION WITH AN ADJACENT RESTORATION PROJECT ON REFUGE LAND, PROVIDE SEA LEVEL RISE AND HYDRUALIC MODELING, AND PREPARE A DESIGN ALTERNATIVE FOR A NEW TOTAL NOT TO EXCEED \$857,220. FUNDING FOR FISCAL YEAR 2019 IS BUDGETED

*Eileen Maher, Director, Environmental Conservation, addressed the Board with staff's report and presentation regarding Action Agenda Item 10 - File No. 2018-0532 (A copy of the staff report, presentations and any agenda-related materials are on file with the Office of the District Clerk). Ms. Maher then turned the presentation over to Brent Eastty, Senior Environmental Specialist, to discuss the entitlement process.*

*The following member(s) of the public addressed the Board with agenda-related comments: None.*

*Commissioner Merrifield, Commissioner Malcolm, Commissioner Moore, and Chairman Bonelli provided comments and asked clarifying questions. Ms. Maher responded on behalf of staff.*

*Commissioner Malcolm provided brief background of project. Commissioner Malcolm explained that this started 1998 when the South Bay National Wildlife Refuge was created as mitigation for the Airport. Pond 20 was specifically excluded from the South Bay National Wildlife Refuge by agreement of the stakeholders in the area (Environmental Health Coalition (EHC), Southwest Wetlands Interpretive Association (SWIA) and Cities of Imperial Beach and San Diego) and was to be considered for economic development at a future time. During the 20 year time period, the Port of San Diego entered to a number of three party Memorandums of Understanding (MOU) looking at the potential for development of site. After numerous studies and going out to users/potential developers, it was determined that the cost to bring Pond 20 back to a developable area was far too high for any economic development projects. Much consideration and thoughtful analysis has been made to get to where the project is today.*

**On a motion by Commissioner Malcolm, seconded by Commissioner Zucchet, the Board adopted Resolution 2019-009. The motion carried by the following vote:**

**Yeas:** 6 - Bonelli, Castellanos, Malcolm, Merrifield, Moore, and Zucchet

**Nays:** 0

**Excused:** 1 - Valderrama

**Absent:** 0

**Abstain:** 0

**Recused:** 0

11. [2018-0531](#) PRESENTATION ON 2019-2020 PORT OF SAN DIEGO LEGISLATIVE PRIORITIES AND DIRECTION TO STAFF

*Job Nelson, Assistant Vice President, External Relations, addressed the Board with staff's report and presentation regarding Action Agenda Item 11 - File No. 2018-0531 (A copy of the staff report, presentations and any agenda-related materials are on file with the Office of the District Clerk). Mr. Nelson then turned the presentation to Jonathan Clay, Legislative Advocate, Carpi & Clay, to discuss the State of California legislative landscape for 2019. Mr. Clay then turned the presentation over to David Yow, Legislative Policy Administrator, Government & Civic Relations, to provide an overview of 2018 legislative accomplishments and opportunities for 2019. Mr. Yow then turned the presentation back to Job Nelson for closing comments.*

*The following member(s) of the public addressed the Board with agenda-related comments: None.*

*Commissioner Merrifield, Commissioner Moore, and Chairman Bonelli provided comments and asked clarifying questions. Mr. Nelson and Mr. Clay responded.*

12. [2019-0016](#) RESOLUTION AMENDING BOARD OF PORT COMMISSIONERS POLICY NO. 356 - LESSEES' WAGE RATES - TO COMFORM WITH EXISTING STATE LAW AND RENAME THE POLICY - PAYMENT OF PREVAILING WAGES

*David Catalino, Deputy General Counsel, General Counsel's Office, addressed the Board with staff's report and presentation regarding Action Agenda Item 12 - File No. 2019-0016 (A copy of the staff report, presentations and any agenda-related materials are on file with the Office of the District Clerk).*

*The following member(s) of the public addressed the Board with agenda-related comments: Gretchen Newsom, Political Director, International Brotherhood of Electrical Workers; and Tom Lemmon, Business Manager, San Diego County Building and Construction Trades Council.*

*Thomas A. Russell, General Counsel, asked clarifying question; Brian Fish, Legal Consultant, Dentons, responded.*

*Commissioner Zucchet, Commissioner Moore, Commissioner Merrifield, Commissioner Castellanos, Commissioner Malcolm, and Chairman Bonelli provided comments and asked clarifying questions. Randa Coniglio, President/CEO, responded.*

**On a motion by Commissioner Zucchet, seconded by Commissioner Malcolm, the Board adopted Resolution 2019-010. The motion carried by the following vote:**

**Yeas:** 6 - Bonelli, Castellanos, Malcolm, Merrifield, Moore, and Zucchet

**Nays:** 0

**Excused:** 1 - Valderrama

**Absent:** 0

**Abstain:** 0

**Recused:** 0

**13.**     [2019-0014](#)     **RESOLUTION AMENDING BOARD OF PORT COMMISSIONERS  
POLICY NO. 360 - REQUEST FOR PROPOSALS - TO ADD LANGUAGE  
TO REDUCE RISKS OF DELAYS TO NEW HOTEL CONSTRUCTION  
AND OPERATIONS AND RELATED DIRECTION TO STAFF**

*Shaun Sumner, Assistant Vice President, Real Estate and Development, addressed the Board with staff's report and presentation regarding Action Agenda Item 13 - File No. 2019-0014 (A copy of the staff report, presentations and any agenda-related materials are on file with the Office of the District Clerk). Mr. Sumner then turned the presentation to Stephen Shafer to discuss the approach to local hire and to close out presentation.*

*The following member(s) of the public addressed the Board with agenda-related comments: Sharon Cloward, President, San Diego Port Tenants Association.*

*Commissioner Castellanos, Commissioner Merrifield, Commissioner Malcolm, Commissioner Moore, Commissioner Zucchet, and Chairman Bonelli provided comments, and asked clarifying questions. Mr. Sumner and Randa Coniglio, President/CEO, responded on behalf of staff.*

**On a motion by Commissioner Castellanos, seconded by Commissioner Zucchet, the Board adopted Resolution 2019-011. The motion carried by the following vote:**

**Yeas:** 5 - Bonelli, Castellanos, Merrifield, Moore, and Zucchet

**Nays:** 1 - Malcolm

**Excused:** 1 - Valderrama

**Absent:** 0

**Abstain:** 0

**Recused:** 0

**15.**     [2018-0544](#)     **REVIEW AND CONSIDERATION OF DRAFT PROPOSED BOARD  
AGENDA FOR THE FEBRUARY 12, 2019 MEETING**

**On a motion by Commissioner Malcolm, seconded by Commissioner Merrifield, the Board adopted the proposed agenda with the addition of the Sunroad 7-Acre Elbow Parcel on East Harbor Island item, for February, 2019. The motion carried by the following vote:**

**Yeas:** 6 - Bonelli, Castellanos, Malcolm, Merrifield, Moore, and Zucchet

**Nays:** 0

**Excused:** 1 - Valderrama

**Absent:** 0

**Abstain:** 0

**Recused:** 0

**OFFICER'S REPORT**

16. [2019-0005](#) MONTHLY NOTIFICATION OF CHANGE ORDERS PURSUANT TO BPC POLICY NO. 110:

A) Change Order No. 1 to Contract No. 2017-03R with Dick Miller, Inc. / \$633,927.00 Decrease & 37 Calendar Day Time Extension thru 02/14/19

MONTHLY NOTIFICATION OF COST RECOVERY USER FEE WAIVERS GRANTED BY THE EXECUTIVE DIRECTOR PURSUANT TO BPC POLICY NO. 106:

A) Request for User Fee Waiver Form from National Oceanic and Atmospheric Administration (NOAA) for Right of Entry Permit for Annual Field Inspections and Maintenance for Water Level/Tsunami Sensor, for total amount \$1,208.00

B) Correction to December 11, 2018, File No. 2018-0540, reporting Item C, Request for User Fee Waiver Form from City of Imperial Beach for City of Imperial Beach - Tideland Use and Occupancy Permit (TUOP) for the Palm Parking Lot

a. Reported as \$1,358.00; correct amount of waiver was \$3,158.00

MONTHLY NOTIFICATION OF RENT REVIEWS CONSENTED TO ADMINISTRATIVELY PURSUANT TO BPC POLICY NO. 355 AS AMENDED ON JANUARY 10, 2017:

None to Report

MONTHLY NOTIFICATION OF ENCUMBRANCES CONSENTED TO ADMINISTRATIVELY PURSUANT TO BPC POLICY NO. 355 AS AMENDED ON JANUARY 10, 2017:

None to Report

MONTHLY NOTIFICATION OF LEASE AMENDMENTS CONSENTED TO ADMINISTRATIVELY PURSUANT TO BPC POLICY NO. 355 AS AMENDED ON JANUARY 10, 2017:

A) Amendment No. 1 to Lease (#57269) with HII San Diego Shipyard, Inc. / Amends Legal Entity Name from Continental Maritime of San Diego, Inc. to HII San Diego Shipyard, Inc.

\_\_\_\_\_  
*Secretary, Board of Port Commissioners  
San Diego Unified Port District*

ATTEST:

\_\_\_\_\_  
*Clerk of the San Diego Unified Port District*