



San Diego Unified Port District

3165 Pacific Hwy.
San Diego, CA 92101

Meeting Minutes

Board of Port Commissioners

Tuesday, November 5, 2019

1:00 PM

Don L. Nay Port Administration Boardroom

A. Roll Call.

Present: 7 - Chairperson Bonelli, Commissioner Castellanos, Commissioner Malcolm, Commissioner Merrifield, Commissioner Moore, Commissioner Valderrama, and Commissioner Zucchet

Excused: 0

Absent: 0

B. Pledge of Allegiance.

Commissioner Zucchet led the Pledge of Allegiance.

C. Closed Session Report Out.

Thomas A. Russell, General Counsel, announced that the Board considered Items 1 through 3 on the Closed Session Agenda and stated that no reportable action was taken. With respect to Closed Session Item 4, Mr. Russell stated that the Board would consider that item after the conclusion of this meeting. After Closed Session, Mr. Russell announced that the Board considered Item 4, and took no reportable action.

E. Board Committee Reports.

Commissioner Malcolm reported on the Seaport San Diego Development Ad Hoc Committee. Commissioner Malcolm explained that the Ad Hoc Committee received a presentation from staff regarding operations and leasing updates at Seaport Village; discussed property management updates, including progress on the site maintenance enhancements and activations at Seaport Village for the Central Embarcadero Marketing and Activation Program; and discussed leasing efforts, including lease renewals for existing tenants, new leases signed and prospective tenants. The Ad Hoc Committee also received recommendations from Protea, 1HWY1 and Retail Insite regarding property management, activation, and leasing strategies for the property.

Commissioner Valderrama reported on the Accessibility Advisory Committee. Commissioner Valderrama explained that the Committee met and discussed standard business items, and had a member of the public attend who brought forward concerns regarding lack of wheelchair accessibility for the ferry at Coronado. Based on that information brought forward, the Accessibility Advisory Committee will invite the Coronado Ferry Landing tenant to the December 4, 2019 meeting to discuss the concerns and any future development plans.

D. Public Communications.

The following member(s) of the public addressed the Board with non agenda-related comments: Janet Rogers; and Carole Noska, Business Owner, Charter Operations.

F. Commissioners' Reports.

Chairman Bonelli announced the passing of Bruce Walton. Chairman Bonelli shared that Bruce was a beloved San Diegan who had a positive impact on so many people throughout his 68 years of life. Chairman Bonelli asked for a moment of silence.

Commissioner Merrifield provided a report on the World Trade Center San Diego Trade Mission trip to Germany. Members of the delegation included Congressman Scott Peters, SANDAG, Qualcomm, Mitsubishi Electric, City of San Diego, Cubic Transportation Systems, General Atomics, San Diego County Regional Airport Authority, San Diego State University, UC San Diego, Takeda Pharmaceuticals, and staff. Highlights of the trip included business meetings with Porsche, Daimler (Mercedes) and BMW. Other interesting meetings included a meeting with IBM Watson on technologies they have developed to help pilot ships through Rotterdam's waters, and a meeting with Siemens regarding the energy needs that Ports must be able to provide as industries change to more electric infrastructure.

G. President's Report.

Randa Conglio, President/CEO announced that the Port received two Association of Environmental Professionals (AEP) awards from the San Diego Chapter of AEP. The Sea Level Rise Vulnerability Assessment & Coastal Resiliency Report was awarded Outstanding Technical Report, the second award was for the San Diego Ocean Planning Partnership Preliminary Assessment Report for Outstanding Public Involvement.

Ms. Coniglio then invited Chief Mark Stainbrook to the podium. Ms. Coniglio announced that Chief Stainbrook was named as the 2019 "Law Enforcement Official of the Year" by the San Diego County Crime Commission at the 34th Annual Blue Knight Awards Dinner.

Chief Stainbrook then invited Captain Erik Womack, and Homeland Security Coordinator Matt Brown to the podium to provide a brief on the emergency preparedness and disaster management planning program. Captain Womack began by explaining that in 2016 the Port received a \$1.73 million Port Security Grant to help develop a comprehensive Emergency Preparedness and Recovery Plan. Captain Womack shared that during the past three years accomplishments have included holding external and internal stakeholder meetings to identify gaps and needs, conducting workshops, seminars, tabletop exercises, and functional exercises. Captain Womack explained that the latest exercise was in September, 2019 where 130 persons from 14 agencies, participated in an organized unified command to coordinate effective response that tested the ability to respond to--and recover from--an active shooter simulation. Captain Womack explained that current and future initiatives include modernizing the Emergency Operations Center and the Port-Wide Unified Command, continue working on common operating procedures, and conduct a full-scale exercise.

H. District Clerk's Announcements.

Donna Morales, District Clerk, reported, as required by the Brown Act and as directed by the Board of Port Commissioners, that on today's agenda is an item taking final action to amend the employment agreement of the Executive Director (President/CEO) of the San

Diego Unified Port District that will modify her salary. Additional information can be found in the agenda prepared for that item, Item 17 - File No. 2019-0205.

Ms. Morales then announced that additional agenda related information was received by the Commissioners after the publication of the agenda for the following items: File No. 2019-0419, File No. 2019-0422, and File No. 2019-0310.

Ms. Morales then reported that staff requested to continue the following item: Consent Agenda Item 11 - File No. 2019-0439.

On a motion by Commissioner Malcolm, seconded by Commissioner Valderrama, the Board accepted the requested docket changes. The motion carried by the following vote:

Yeas: 7 - Bonelli, Castellanos, Malcolm, Merrifield, Moore, Valderrama, and Zucchet

Nays: 0

Excused: 0

Absent: 0

Abstain: 0

Recused: 0

APPROVAL OF MINUTES

[2019-0436](#) Approval of minutes for:

October 8, 2019 - CLOSED SESSION

October 8, 2019 - BPC MEETING

October 25, 2019 - SPECIAL CLOSED SESSION

On a motion by Commissioner Valderrama, seconded by Commissioner Zucchet, the Board approved the minutes. The motion carried by the following vote:

Yeas: 7 - Bonelli, Castellanos, Malcolm, Merrifield, Moore, Valderrama, and Zucchet

Nays: 0

Excused: 0

Absent: 0

Abstain: 0

Recused: 0

CONSENT AGENDA

On a motion by Commissioner Malcolm, seconded by Commissioner Zucchet, the Board adopted the Consent Agenda as follows: Resolution 2019-125; Resolution 2019-126; Resolution 2019-127; Resolution 2019-128; Resolution 2019-129; Ordinance 2956; Resolution 2019-130; Resolution 2019-131; Resolution 132; Resolution 2019-133; Resolution 2019-134; Resolution 2019-135; Resolution 2019-136; Resolution 2019-137; Resolution 2019-138; Ordinance 2958; Ordinance 2959; Ordinance 2960; Resolution 2019-139; Resolution 2019-140; Resolution 2019-141; Resolution 2019-142; and Resolution 2019-143. The motion carried by the following vote:

Yeas: 7 - Bonelli, Castellanos, Malcolm, Merrifield, Moore, Valderrama, and Zucchet

Nays: 0

Excused: 0

Absent: 0

Abstain: 0

Recused: 0

- 1. [2019-0301](#) RESOLUTION CONSENTING TO A SUBLEASE BETWEEN HYATT CORPORATION, AS AGENT OF HST SAN DIEGO HH LP, A DELAWARE LIMITED PARTNERSHIP (DBA MANCHESTER GRAND HYATT SAN DIEGO), AND MOBILITIE MANAGEMENT, LLC, A DELAWARE LIMITED LIABILITY COMPANY, TO INSTALL, OPERATE, AND MAINTAIN A MULTI-CARRIER, NEUTRAL HOST DISTRIBUTED ANTENNA SYSTEM AND/OR SIMILAR SYSTEM, FOR A TEN-YEAR TERM WITH ONE TEN-YEAR OPTION TO EXTEND (SUBLEASE) AND POTENTIAL FUTURE SUBLEASE OR SUBLICENSE OF THE NETWORK TO SPECIFIC CARRIERS (AT&T, VERIZON, T-MOBILE, OR SPRINT)

On a motion by Commissioner Malcolm, seconded by Commissioner Zucchet, the Board adopted Resolution 2019-125 as part of the Consent Agenda.

- 2. [2019-0327](#) RESOLUTION SELECTING AND AUTHORIZING AN AGREEMENT WITH APEX COMPANIES LLC FOR AS-NEEDED CHULA VISTA BAYFRONT STORM WATER POLLUTION PREVENTION PLAN (SWPPP) SERVICES FOR AN AGGREGATE AMOUNT NOT TO EXCEED \$633,269 FOR A PERIOD OF THREE YEARS. FUNDS WILL BE SOURCED FROM THE SITE PREPARATION AT CHULA VISTA BAYFRONT PROJECT IN THE FY 2019-2023 CAPITAL IMPROVEMENT PROGRAM.

On a motion by Commissioner Malcolm, seconded by Commissioner Zucchet, the Board adopted Resolution 2019-126 as part of the Consent Agenda.

3. [2019-0364](#) RESOLUTION APPROVING PLANS AND SPECIFICATIONS AND AWARDING CONTRACT NO. 2019-04 TO BELLINGHAM MARINE INDUSTRIES IN THE AMOUNT OF \$1,882,623.00 (BASE BID AND ADDITIVE BID) FOR THE DOCK 2 REPLACEMENT & DOCK 3 REPAIR AT TUNA HARBOR PROJECT AS AUTHORIZED BY THE BOARD IN THE FISCAL YEAR 2020 MAJOR MAINTENANCE BUDGET
- On a motion by Commissioner Malcolm, seconded by Commissioner Zucchet, the Board adopted Resolution 2019-127 as part of the Consent Agenda.**
4. [2019-0368](#) RESOLUTION CONSENTING TO AMENDMENT NO. 1 TO SUBLEASE BETWEEN LFS DEVELOPMENT, LLC, DBA INTERCONTINENTAL SAN DIEGO, AND STOIC HOLDINGS, INC., TO INCREASE THE TERM FROM A TEN-YEAR TERM WITH TWO FIVE-YEAR OPTIONS TO A TEN-YEAR AND FIVE-MONTH TERM WITH TWO FIVE-YEAR OPTIONS
- On a motion by Commissioner Malcolm, seconded by Commissioner Zucchet, the Board adopted Resolution 2019-128 as part of the Consent Agenda.**
5. [2019-0372](#) RESOLUTION AUTHORIZING A PURCHASE AGREEMENT WITH 72 HOUR LLC, DBA NATIONAL AUTO FLEET GROUP, FOR THE PURCHASE OF NINE VEHICLES CONSISTING OF SEVEN RENEWABLE DIESEL VEHICLES AND TWO GASOLINE POWERED VEHICLES IN AN AMOUNT NOT TO EXCEED \$700,000. FUNDS FOR FISCAL YEAR 2020 HAVE BEEN BUDGETED
- On a motion by Commissioner Malcolm, seconded by Commissioner Zucchet, the Board adopted Resolution 2019-129 as part of the Consent Agenda.**
6. [2019-0375](#) CAPITAL IMPROVEMENT PROGRAM
- A) ORDINANCE AMENDING THE FISCAL YEAR (FY) 2020 BUDGET INCREASING THE FY 2020 CAPITAL IMPROVEMENT PROGRAM (CIP) APPROPRIATION BY \$2,300,000 FROM DISTRICT'S CUMULATIVE UNRESTRICTED RESOURCES
- B) RESOLUTION APPROVING AN AMENDMENT TO THE FY 2019-2023 CIP TO INCREASE THE SITE PREPARATION AT CHULA VISTA BAYFRONT PROJECT BUDGET BY \$2,000,000 TO BE FUNDED FROM THE DISTRICT'S CUMULATIVE UNRESTRICTED RESOURCES
- C) RESOLUTION APPROVING AN AMENDMENT TO THE FY 2019-2023 CIP TO INCREASE CAPITAL LABOR BY \$300,000 IN SUPPORT OF THE SITE PREPARATION AT CHULA VISTA BAYFRONT PROJECT TO BE FUNDED FROM THE DISTRICT'S CUMULATIVE UNRESTRICTED RESOURCES
- On a motion by Commissioner Malcolm, seconded by Commissioner Zucchet, the Board adopted Ordinance 2957, Resolution 2019-130, and Resolution 2019-131 as**

part of the Consent Agenda.

7. [2019-0378](#) MAJOR MAINTENANCE PROGRAM
- A) RESOLUTION APPROVING TRANSFER OF FUNDS WITHIN THE FISCAL YEAR 2020 BUDGET FROM THE EXPENSE MAJOR MAINTENANCE APPROPRIATION TO THE CAPITAL MAJOR MAINTENANCE APPROPRIATION IN THE AMOUNT OF \$250,000 PURSUANT TO BPC POLICY NO. 90.
- B) RESOLUTION APPROVING A PROJECT BUDGET INCREASE OF \$275,000 FOR THE FENDER SYSTEM UPGRADE AT NORTH BERTH OF B STREET PIER PURSUANT TO BPC POLICY NO. 130.
- On a motion by Commissioner Malcolm, seconded by Commissioner Zucchet, the Board adopted Resolution 2019-132 and Resolution 2019-133 as part of the Consent Agenda.**
8. [2019-0379](#) RESOLUTION APPROVING AN AMENDMENT TO THE CALENDAR YEAR 2019 ANNUAL WORK PLAN FOR THE ENVIRONMENTAL ADVISORY COMMITTEE TO INCLUDE THE PORT MASTER PLAN UPDATE ECOLOGY ELEMENT PURSUANT TO THE BOARD OF PORT COMMISSIONERS (BPC) POLICY NO. 018, BOARD ADVISORY COMMITTEES
- On a motion by Commissioner Malcolm, seconded by Commissioner Zucchet, the Board adopted Resolution 2019-134 as part of the Consent Agenda.**
9. [2019-0380](#) RESOLUTION AUTHORIZING AMENDMENT NO. 6 TO AGREEMENT 244-2016AC WITH GREAT ECOLOGY TO SUPPORT THE DEVELOPMENT OF A MITIGATION BANK AT POND 20 IN THE AMOUNT OF \$117,569 TO COMPLETE HYDRODYNAMIC MODELING AND FINALIZE THE ARMY CORPS OF ENGINEERS BANKING ENABLING INSTRUMENT INCLUDING REVISIONS BASED ON COMMENTS FROM THE INTERAGENCY REVIEW TEAM FOR A NEW TOTAL NOT TO EXCEED \$983,789 AND EXTENDING THE AGREEMENT UNTIL MARCH 31, 2020. FUNDING FOR FISCAL YEAR 2020 IS BUDGETED
- On a motion by Commissioner Malcolm, seconded by Commissioner Zucchet, the Board adopted Resolution 2019-135 as part of the Consent Agenda.**
10. [2019-0384](#) RESOLUTION AUTHORIZING AMENDMENT NO. 7 TO AGREEMENT WITH NMS MANAGEMENT, INC. FOR JANITORIAL SERVICES, INCREASING THE MAXIMUM AMOUNT PAYABLE UNDER THE AGREEMENT BY \$80,000 FOR A NEW MAXIMUM AMOUNT OF \$3,298,600 FOR ADDITIONAL AS NEEDED JANITORIAL SERVICES. FUNDS FOR FISCAL YEAR 2020 HAVE BEEN BUDGETED. ALL FUNDS REQUIRED FOR FUTURE FISCAL YEARS WILL BE BUDGETED IN THE APPROPRIATE FISCAL YEAR, SUBJECT TO BOARD APPROVAL UPON ADOPTION OF EACH FISCAL YEAR'S

BUDGET.

On a motion by Commissioner Malcolm, seconded by Commissioner Zucchet, the Board adopted Resolution 2019-136 as part of the Consent Agenda.

- 11. [2019-0439](#) ORDINANCE ACCEPTING QUITCLAIM DEED FROM SEAPORT VILLAGE OPERATING CO., LLC FOR APPROXIMATELY 575,186 SQUARE FEET OF PROPERTY LOCATED AT 849 WEST HARBOR DRIVE IN THE CITY OF SAN DIEGO, COMMONLY KNOWN AS "SEAPORT VILLAGE"

The Board will consider staff's request to continue this item to a future Board meeting.

This item was continued to a future Board meeting.

- 12. [2019-0434](#) RESOLUTION ESTABLISHING THE BOARD OF PORT COMMISSIONERS' REGULAR MEETING DATES FOR CALENDAR YEAR 2020

On a motion by Commissioner Malcolm, seconded by Commissioner Zucchet, the Board adopted Resolution 2019-137 as part of the Consent Agenda.

- 13. [2019-0406](#) RESOLUTION AUTHORIZING AN AGREEMENT WITH THE SAN DIEGO NATURAL HISTORY MUSEUM FOR MONITORING, MANAGEMENT, AND PREDATOR CONTROL SERVICES FOR THE ENDANGERED CALIFORNIA LEAST TERN AND THREATENED WESTERN SNOWY PLOVER NESTING SITE AT THE D STREET FILL IN AN AMOUNT NOT TO EXCEED \$483,515 FOR FIVE YEARS TO DECEMBER 31, 2024. FUNDING FOR FISCAL YEAR 2020 IS BUDGETED. FUNDS REQUIRED FOR FUTURE FISCAL YEARS WILL BE BUDGETED IN THE APPROPRIATE FISCAL YEAR, SUBJECT TO BOARD APPROVAL UPON ADOPTION OF EACH FISCAL YEAR'S BUDGET

On a motion by Commissioner Malcolm, seconded by Commissioner Zucchet, the Board adopted Resolution 2019-138 as part of the Consent Agenda.

- 14. [2019-0414](#) SEAPORT VILLAGE:

A) ORDINANCE GRANTING A LEASE TO MIKE HESS BREWING CO, LLC, (MIKE HESS BREWING) FOR A CRAFT BEER TASTING ROOM AND BONA-FIDE EATING ESTABLISHMENT LOCATED AT 849 W. HARBOR DRIVE, SUITE W-14E IN SAN DIEGO FOR A 10-YEAR TERM PLUS ONE 5-YEAR OPTION (FOR A TOTAL POTENTIAL TERM OF 15 YEARS)

B) ORDINANCE GRANTING A LEASE TO SIGNORE MOTO CORPORATION DBA MR. MOTO PIZZA (MR. MOTO PIZZA) FOR A PIZZERIA LOCATED AT 849 W. HARBOR DRIVE, SUITE W-14C IN SAN DIEGO FOR A 10.5-YEAR TERM PLUS TWO 2-YEAR OPTIONS (FOR A TOTAL POTENTIAL TERM OF 14.5 YEARS)

C) ORDINANCE GRANTING A LEASE TO STB & POT HEAD COFFEE SEAPORT LLC DBA SPILL THE BEANS (SPILL THE BEANS) FOR A SPECIALTY COFFEE AND BAGEL SHOP LOCATED AT 849 W. HARBOR DRIVE, SUITE C-7 IN SAN DIEGO FOR A 10-YEAR TERM

D) RESOLUTION AUTHORIZING AMENDMENT NO. 2 TO THE AGREEMENT WITH R.I. PROPERTIES, INC., DBA RETAIL INSITE (RETAIL INSITE) FOR COMMERCIAL REAL ESTATE BROKER SERVICES FOR SEAPORT VILLAGE TO AMEND THE COMMISSION FEE STRUCTURE FOR LEASES OF MORE THAN FIVE YEARS, AND WAIVING BOARD OF PORT COMMISSIONERS POLICY NO. 114 PAYMENT OF COMMISSIONS FOR THE LEASING OF TIDELANDS

On a motion by Commissioner Malcolm, seconded by Commissioner Zucchet, the Board adopted Ordinance 2958, Ordinance 2959, Ordinance 2960, and Resolution 2019-139 as part of the Consent Agenda.

15. [2019-0419](#) RESOLUTION AUTHORIZING AMENDED AND RESTATED REVENUE SHARING AGREEMENT WITH THE CITY OF CHULA VISTA, WITH CONDITIONS

On a motion by Commissioner Malcolm, seconded by Commissioner Zucchet, the Board adopted Resolution 2019-140 as part of the Consent Agenda.

16. [2019-0422](#) RESOLUTION AUTHORIZING (A) JOINT COMMUNITY FACILITIES AGREEMENT WITH THE CITY OF CHULA VISTA FOR THE BAYFRONT PROJECT SPECIAL TAX FINANCING DISTRICT, WITH CONDITIONS; AND (B) THE VOTE OF THE DISTRICT IN FAVOR OF THE BAYFRONT PROJECT SPECIAL TAX FINANCING DISTRICT, WITH CONDITIONS

On a motion by Commissioner Malcolm, seconded by Commissioner Zucchet, the Board adopted Resolution 2019-141 as part of the Consent Agenda.

17. [2019-0205](#) RESOLUTION APPROVING AMENDMENT TO THE EMPLOYMENT AGREEMENT FOR THE EXECUTIVE DIRECTOR (PRESIDENT/CEO)

On a motion by Commissioner Malcolm, seconded by Commissioner Zucchet, the Board adopted Resolution 2019-142 as part of the Consent Agenda.

18. [2019-0348](#) RESOLUTION AUTHORIZING A SPONSORSHIP AGREEMENT WITH H.P. PURDON & COMPANY RELATED TO THE 2020 PORT OF SAN DIEGO JULY 4TH BIG BAY BOOM FIREWORKS SHOW IN AN AMOUNT NOT TO EXCEED \$190,000 IN FUNDING AND UP TO \$140,000 IN DISTRICT SERVICES; FY20 EXPENDITURES ARE BUDGETED.

On a motion by Commissioner Malcolm, seconded by Commissioner Zucchet, the Board adopted Resolution 2019-143 as part of the Consent Agenda.

ACTION AGENDA

19. [2019-0377](#) PRESENTATION OF SERVICE AWARDS TO EMPLOYEES WITH 15 OR MORE YEARS OF SERVICE

Nydia Salas, Human Resources Technician, addressed the Board with staff's report and presentation regarding Action Agenda Item 19 - File No. 2019-0377 (A copy of the staff report, presentations and any agenda-related materials are on file with the Office of the District Clerk). Ms. Salas then turned the presentation to Randa Coniglio, President/CEO, to recognize Officer Jennifer MacMaster, Harbor Police, for her 15 years of service to the Port.

20. [2019-0310](#) PRESENTATION ON TOPGOLF INTERNATIONAL, INC., DBA TOPGOLF ENTERTAINMENT GROUP AND RESOLUTION WAIVING THE REQUIREMENT FOR A COMPETITIVE SOLICITATION PROCESS, AS PERMITTED BY BOARD OF PORT COMMISSIONERS POLICY NO. 360, AND DIRECTING STAFF TO NEGOTIATE AND ENTER INTO AN EXCLUSIVE NEGOTIATING AGREEMENT WITH TOPGOLF INTERNATIONAL, INC., DBA TOPGOLF ENTERTAINMENT GROUP, TO RUN THROUGH DECEMBER 31, 2020

Shaun Sumner, Vice President, Real Estate, Engineering, and Facilities, addressed the Board with staff's report and presentation regarding Action Agenda Item 20 - File No. 2019-0310 (A copy of the staff report, presentations and any agenda-related materials are on file with the Office of the District Clerk). Mr. Sumner then turned the presentation to Wendy Siao, Program Manager, Real Estate, to discuss the proposed location, the background on the Statement of Interest, Qualifications and Vision efforts for the parcel, and potential activation Topgolf can provide for the area. Ms. Siao then turned the presentation to Matt Smith, Director of Real Estate, Topgolf, to provide background of Topgolf as an organization and amenities they offer at their locations. Mr. Smith then turned the presentation back to Ms. Siao to discuss next steps and conclude presentation.

The following member(s) of the public addressed the Board with agenda-related comments: Brian Friedman, Economic Development Officer, City of Glendale, Arizona; Marshall Anderson, Downtown San Diego Partnership; Richard Ledford, Sunroad Enterprises; Rip Rippetoe, President/CEO, San Diego Convention Center; and Ben Haddad, Principal, California Strategies, LLC.

Commissioner Malcolm, Commissioner Merrifield, Commissioner Moore, Commissioner Valderrama, Commissioner Zucchet, Commissioner Castellanos, and Chairman Bonelli, provided comments and asked clarifying questions. Matt Smith, Topgolf; Anthony Gordon, Director, Real Estate; Wendy Siao; Adam Meyer, Department Manager, Real Estate; Lesley Nishihira, Director, Planning; Ben Haddad, California Strategies; Dana Sclar, Senior Planner, Development Services; and Randa Coniglio, President/CEO, responded.

Commissioner Valderrama made a motion to accept staff's recommendation with an added proviso to direct staff to hire a firm to look at the site and determine the best utilization for the land, and for staff to return to the Board and provide a status report midway before the ENA period ends. Commissioner Malcolm seconded the motion. The Board thereby adopted Resolution 2019-144. The motion carried by the following vote:

Yeas: 5 - Bonelli, Malcolm, Moore, Valderrama, and Zucchet

Nays: 1 - Merrifield

Excused: 1 - Castellanos

Absent: 0

Abstain: 0

Recused: 0

Commissioner Castellanos left the dais at 3:30 pm and did not return for the remainder of the meeting.

Commissioner Malcolm left the dais at 3:42 pm and did not return for the remainder of the meeting.

Commissioner Moore left the dais at 3:47 pm and did not return for the remainder of the meeting.

21. [2019-0353](#) PRESENTATION ON THE MAJOR MAINTENANCE PROGRAM AND PREVIEW OF A WEB-BASED REPORTING DASHBOARD UNDER DEVELOPMENT

Ernesto Medina, Chief Engineer, Engineering-Construction, addressed the Board with staff's report and presentation regarding Action Agenda Item 21 - File No. 2019-0353 (A copy of the staff report, presentations and any agenda-related materials are on file with the Office of the District Clerk). Mr. Medina then turned the presentation to Christopher McGrath, Program Manager, Engineering-Construction, to provide a live look at the reporting dashboard currently under development.

The following member(s) of the public addressed the Board with agenda-related comments: None

Commissioner Valderrama, Commissioner Merrifield, and Chairman Bonelli provided comments and asked clarifying questions. Mr. Medina, Mr. McGrath, and Randa Coniglio, President/CEO responded.

22. [2019-0392](#) REVIEW AND CONSIDERATION OF DRAFT PROPOSED BOARD AGENDA FOR THE DECEMBER 10, 2019 MEETING

On a motion by Commissioner Valderrama, seconded by Commissioner Zucchet, the Board adopted the proposed agenda for December. The motion carried by the following vote:

Yeas: 4 - Bonelli, Merrifield, Valderrama, and Zucchet

Nays: 0

Excused: 3 - Castellanos, Malcolm, and Moore

Absent: 0

Abstain: 0

Recused: 0

OFFICER'S REPORT

23. [2019-0437](#) OFFICER'S REPORT

MONTHLY NOTIFICATION OF CHANGE ORDERS PURSUANT TO BPC POLICY NO. 110:

- A) Change Order No. 1 to Contract No. 2018-03 with Dick Miller, Inc. / 28 Calendar Day Time Extension thru 06/30/20
- B) Change Order No. 1 to Contract No. 2019-11 with Bellingham Marine Industries, Inc. / Increases Contract by \$1,681.00
- C) Change Order No. 1 to Contract No. 2018-08 with ABM Building Services, LLC / 86 Calendar Day Time Extension thru 06/28/19
- D) Change Order No. 1 to Contract No. 2018-09 with ABM Building Services, Inc. / 26 Calendar Day Time Extension thru 06/28/19

MONTHLY NOTIFICATION OF COST RECOVERY USER FEE WAIVERS GRANTED BY THE EXECUTIVE DIRECTOR PURSUANT TO BPC POLICY NO. 106:

- A) Request for User Fee Waiver Form from e3 Civic High for Facility Use Permit at National City Aquatic Center for Aquatic, Rowing and Physical Education High School Classes, for total amount \$500.00

MONTHLY NOTIFICATION OF RENT REVIEWS CONSENTED TO ADMINISTRATIVELY PURSUANT TO BPC POLICY NO. 355 AS AMENDED ON JANUARY 10, 2017:

None to Report

MONTHLY NOTIFICATION OF ENCUMBRANCES CONSENTED TO ADMINISTRATIVELY PURSUANT TO BPC POLICY NO. 355 AS AMENDED ON JANUARY 10, 2017:

None to Report

MONTHLY NOTIFICATION OF LEASE AMENDMENTS CONSENTED TO ADMINISTRATIVELY PURSUANT TO BPC POLICY NO. 355 AS AMENDED ON JANUARY 10, 2017:

None to Report

*Secretary, Board of Port Commissioners
San Diego Unified Port District*

ATTEST:

Clerk of the San Diego Unified Port District