

## RESOLUTION 20xx-xxx

**RESOLUTION AUTHORIZING AGREEMENTS WITH ICF JONES & STOKES, TIERRA DATA, INC., AND ENVIRONMENTAL SCIENCE ASSOCIATES TO PROVIDE AS-NEEDED NATURAL RESOURCES SERVICES FOR A TOTAL AGGREGATE AMOUNT PAYABLE UNDER THE AGREEMENT NOT TO EXCEED \$300,000 FOR A PERIOD OF THREE YEARS BEGINNING JULY 1, 2018, AND ENDING JUNE 30, 2021; FUNDS REQUIRED FOR FUTURE FISCAL YEARS WILL BE BUDGETED IN THE APPROPRIATE FISCAL YEAR, SUBJECT TO BOARD OF PORT COMMISSIONERS APPROVAL UPON ADOPTION OF EACH FISCAL YEAR'S BUDGET**

**WHEREAS**, the San Diego Unified Port District (District) is a public corporation created by the legislature in 1962 pursuant to Harbors and Navigation Code Appendix 1, (Port Act); and

**WHEREAS**, the Board of Port Commissioners (BPC) adopted BPC Policy No. 110 to establish a policy governing the processing and administration of public projects, consulting and service agreements, the purchasing of supplies, materials, and equipment, and grants; and

**WHEREAS**, the District manages, protects, and restores natural resources in and around tidelands on behalf of the people of the state of California; and

**WHEREAS**, District staff rely on the additional expertise and assistance of qualified natural resource management consultants to assist with various tasks and special assignments as determined on a case-by-case basis; and

**WHEREAS**, on January 18, 2018, District staff issued a Request for Qualifications (RFQ) #17-81KC for As-Needed Natural Resource Services; and

**WHEREAS**, the RFQ notification was sent to 1,724 firms via PlanetBids and the District received five responsive proposals, of which three were selected for interviews; and

**WHEREAS**, on April 4, 2018, District Planning & Green Port staff interviewed ICF Jones & Stokes, Inc. (ICF), Tierra Data, Inc. (TDI), and Environmental Science Associates (ESA); and

**WHEREAS**, the firms were evaluated per their proposals and interviews using the criteria established in the RFQ; and

**WHEREAS**, the evaluation panel ranked ICF and TDI as the top choices, with both firms demonstrating the most relevant experience, a thorough and thoughtful approach, a good understanding of the District's issues related to natural resource projects, and fair and reasonable cost; and

**WHEREAS**, ESA was ranked lower than ICF and TDI, District staff determined that the firm provided an additional value to the as-needed portfolio; and

**WHEREAS**, District staff recommends that the BPC authorize as-needed agreements with ICF Jones & Stokes, Tierra Data, Inc., and Environmental Science Associates to provide as-needed natural resource services for a total aggregate amount payable under the agreement not to exceed \$300,000 for a period of three years.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Port Commissioners of the San Diego Unified Port District, as follows:

That the Executive Director or her designated representative is hereby authorized to enter into agreements with ICF Jones & Stokes, Tierra Data, Inc., and Environmental Science Associates to provide as-needed natural resources services for a total aggregate amount under the agreement not to exceed \$300,000 for a period of three years beginning July 1, 2018, and ending June 30, 2021. Funds required for future fiscal years will be budgeted in the appropriate fiscal year, subject to BPC approval upon adoption of each fiscal year's budget.

APPROVED AS TO FORM AND LEGALITY:  
GENERAL COUNSEL

---

By: Assistant/Deputy

PASSED AND ADOPTED by the Board of Port Commissioners of the San Diego Unified Port District, this 12<sup>th</sup> day of June, 2018, by the following vote: