

**RESOLUTION 20xx-xxx**

**RESOLUTION SELECTING AND AUTHORIZING AGREEMENTS WITH: V3IT CONSULTING, INC.; PHOENIX BUSINESS, INC. DBA PHOENIX BUSINESS CONSULTING; SAGE GROUP CONSULTING, INC.; RJT COMPUQUEST, INC.; NH BRANDT, INC.; PAS SOFTWARE SERVICES, INC.; LABYRINTH SOLUTIONS, INC. DBA LSI CONSULTING; AND QSI, INC., TO PROVIDE AS-NEEDED SAP LEVEL 3 SUPPORT SERVICES FOR A PERIOD OF FIVE (5) YEARS, FOR A TOTAL AGGREGATE AMOUNT NOT TO EXCEED \$1,250,000**

**WHEREAS**, the San Diego Unified Port District (District) is a public corporation created by the legislature in 1962 pursuant to Harbors and Navigation Code Appendix 1, (Port Act); and

**WHEREAS**, the Board of Port Commissioners (BPC) adopted BPC Policy No. 110 to establish a policy governing the processing and administration of public projects, consulting and service agreements, the purchasing of supplies, materials, and equipment, and grants; and

**WHEREAS**, in 2003, the District implemented SAP as its Enterprise Resource Planning system (ERP); and

**WHEREAS**, the initial effort involved the implementation of the SAP business systems of Financials, Cost Accounting, Funds Management for Public Sector, Procurement, Inventory, Real Estate, Budget Preparation, Human Capital Management, Payroll, and Project System (management of capital development and major maintenance projects); and

**WHEREAS**, subsequently, District staff implemented the Plant Maintenance and Sales and Distribution modules, retiring two legacy systems, Synergen and Maritime Operations Information Systems (MOIS); and

**WHEREAS**, the goals of the Level 3 support agreements are to provide the District with programming support for the various SAP modules, streamline District processes, improve user experience, and improve business area reporting; and

**WHEREAS**, it is important to select firms that can support each of the District's SAP components and who demonstrate strong business and technical knowledge along with expertise and experience in Public Sector and best business practices; and

**WHEREAS**, the decision to select multiple firms was made to eliminate historical support challenges caused by the following: (i) staff turnover at the consulting firms, (ii) limitations of a vendor's available skill set, (iii) the District's use of specialized functionality that may not be fully addressed by any one firm, and (iv) responsiveness to District's needs; and

**WHEREAS**, an evaluation committee comprised of the Business Information and Technology Services Department (BITS), Equal Opportunity, and Procurement Services staff, analyzed the proposals, conducted interviews on September 30 and October 1, 2015, and ranked the firms according to the criteria established in the Request for Qualifications (RFQ); and

**WHEREAS**, using the District's decision analysis process, the committee selected eight (8) firms as being the most able to meet the District's needs.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Port Commissioners of the San Diego Unified Port District, as follows:

That the Executive Director or her designated representative is hereby authorized and directed on behalf of the San Diego Unified Port District to enter into agreements with V3IT Consulting, Inc.; Phoenix Business, Inc. dba Phoenix Business Consulting; Sage Group Consulting, Inc.; RJT Compuquest, Inc.; NH Brandt, Inc.; PAS Software Services, Inc.; Labyrinth Solutions, Inc. dba LSI Consulting; and QSI, Inc., to provide as-needed SAP level 3 support services for a period of five (5) years, for a total aggregate amount payable under the agreements not to exceed \$1,250,000.

APPROVED AS TO FORM AND LEGALITY:  
GENERAL COUNSEL

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By: Assistant/Deputy

PASSED AND ADOPTED by the Board of Port Commissioners of the San Diego Unified Port District, this 17<sup>th</sup> day of November, 2015, by the following vote: