

DRAFT

RESOLUTION 20xx-xxx

RESOLUTION SELECTING AND AUTHORIZING AN AGREEMENT WITH AZTEC LANDSCAPING, INC. FOR LANDSCAPE MAINTENANCE SERVICES FROM JULY 1, 2018 THROUGH JUNE 30, 2023, FOR AN AMOUNT NOT TO EXCEED \$880,000

WHEREAS, the San Diego Unified Port District (District) is a public corporation created by the legislature in 1962 pursuant to Harbors and Navigation Code Appendix 1, (Port Act); and

WHEREAS, the Board of Port Commissioners (BPC) adopted BPC Policy No. 110 to establish a policy governing the processing and administration of public projects, consulting and service agreements, the purchasing of supplies, materials, and equipment, and grants; and

WHEREAS, the District is seeking a service provider to provide landscape maintenance services along Harbor Drive, including Linear Park and America's Cup Harbor, in addition to other landscaped areas, as required. Services include lawn and landscape maintenance; pest control; irrigation; litter pickup; and trash removal and weed control in landscape, hardscape, and shoreline rock revetment areas; and

WHEREAS, on September 19, 2017, Request for Proposal No. 17-59RH was solicited through Planet Bids; and

WHEREAS, electronic solicitation notifications were sent to three hundred sixty-six (366) potential service providers; twenty-five (25) service providers downloaded the bid package; and

WHEREAS, on October 24, 2017, the District received three (3) proposals; all deemed responsive, and District Staff convened a panel to evaluate the three (3) proposals based upon standard criteria listed in the RFP; and

WHEREAS, the selection panel found that Aztec was the highest qualified service provider based upon the experience of their proposed staff, their approach to the project and capability to perform, fair and reasonable costs and the relevant experience of the firm.

NOW, THEREFORE, BE IT RESOLVED by the Board of Port Commissioners of the San Diego Unified Port District, as follows:

20xx-xxx

That the Executive Director or her designated representative is hereby authorized and directed on behalf of the San Diego Unified Port District, to enter into an agreement with Aztec Landscaping, Inc. for landscape maintenance services from July 1, 2018 through June 30, 2023, for an amount not to exceed \$880,000.

APPROVED AS TO FORM AND LEGALITY:
GENERAL COUNSEL

By: Assistant/Deputy

PASSED AND ADOPTED by the Board of Port Commissioners of the San Diego Unified Port District, this 8th day of May, 2018, by the following vote: