

DRAFT**RESOLUTION 20xx-xxx**

RESOLUTION SELECTING AND AUTHORIZING AGREEMENT NO. 88-2022JR WITH COUNTYWIDE MECHANICAL SYSTEMS, INC, FOR FULL-SERVICE HVAC SYSTEM MAINTENANCE AND REPAIR SERVICES AT DISTRICT FACILITIES FROM JANUARY 1, 2023 TO JUNE 30, 2026 IN AN AMOUNT NOT TO EXCEED \$800,000. FUNDS FOR FISCAL YEAR 2023 HAVE BEEN BUDGETED IN THE AMOUNT OF \$123,000. ALL FUNDS REQUIRED FOR FUTURE FISCAL YEARS WILL BE BUDGETED IN THE APPROPRIATE FISCAL YEAR, SUBJECT TO BOARD APPROVAL UPON ADOPTION OF EACH FISCAL YEAR'S BUDGET.

WHEREAS, the San Diego Unified Port District (District) is a public corporation created by the Legislature in 1962 pursuant to Harbors and Navigation Code Appendix I; and

WHEREAS, Board of Port Commissioners BPC Policy No. 110 establishes a policy governing the processing and administration of public projects, consulting and service agreements, the processing of supplies, materials, and equipment, and grants; and

WHEREAS, the District contracts out for heating, ventilation and air conditioning (HVAC) maintenance services at various District facilities including the Administration Building and Annex, the General Services and Procurement Building, the Harbor Police Administration Building, and the Broadway Pavilion; and

WHEREAS, utilizing a maintenance service agreement has been determined to be a cost-effective means to supplement maintenance and repair of District HVAC systems; and

WHEREAS, in response to a Request for Proposal (RFP No. 19-09MA) for HVAC maintenance and repair services issued in accordance with Board of Port Commissioners Policy No. 110, Section II.D, the District received three (3) proposals; and

WHEREAS, the proposals were reviewed, and a District selection panel interviewed all three (3) firms in order to determine which offered the best value to the District; and

WHEREAS, based upon a decision analysis conducted by staff, which rated service providers according to the standard weighted criteria listed in the RFP, the

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proposal submitted by Countywide Mechanical Systems, Inc. (Countywide) received the highest total score and was deemed as the proposal that offered best value to the District; and

WHEREAS, the District currently has a services agreement for HVAC services with Countywide that expires on June 30, 2022 and the proposed new agreement will be in place from January 1, 2023 to June 30, 2026; and

WHEREAS, the six-month overlap between the two agreements is needed in order to complete an existing HVAC project at the District Administration Building that requires an extended lead time for equipment procurement and installation due to current supply chain shortages; and

WHEREAS, in light of the foregoing, District staff recommends selecting and authorizing an agreement with Countywide for HVAC maintenance and repair services at various District facilities from January 1, 2023 to June 30, 2026 in an amount not to exceed \$800,000; and

WHEREAS, funds for Fiscal Year 2023 have been budgeted in the amount of \$123,000 and funds required for future Fiscal Years will be budgeted in the appropriate Fiscal Year, subject to Board approval.

NOW THEREFORE, BE IT RESOLVED that the Board of Port Commissioners of the San Diego Unified Port District hereby adopts a resolution authorizing the Executive Director or his or her designee to enter into Agreement No. 88-2022JR in the form of Attachment A to the corresponding agenda sheet to which this Resolution relates with Countywide Mechanic Systems. Inc. for full-service HVAC system maintenance and repair services at various District facilities from January 1, 2023, through June 30, 2026, in an amount not to exceed \$800,000.

APPROVED AS TO FORM AND LEGALITY:
GENERAL COUNSEL

By: Assistant/Deputy

PASSED AND ADOPTED by the Board of Port Commissioners of the San Diego Unified Port District, this 11th day of October 2022, by the following vote: